Meeting was called to order by Commissioner James Wakeley at 7:53 P.M. Mr. Wakeley led the salute to the flag and read the Open Public Meeting Act. Roll call was taken. Mr. Borchert, Mr. Costantino, and Mr. Wakeley were present. Mr. Warrington was absent due to illness and Mr. Waddington was absent due to vacation. Also in attendance were Mr. Carlamere and Chief Greer.

Ms. Bonnie Rick from Hardenbergh Insurance Group presented her insurance proposal for 3/1/2013 – 2014. Typically, they go out for Insurance proposals every 3 years. The Premium Summary amount of Coverage $32,906 plus Workers' Compensation $39,888 totals $72,794. This is an increase of approximately 3%. She finds this to be very favorable, specifically, because of property coverage increasing significantly because of Hurricane Sandy. She highlighted key points: 1.) the renewal premium for Auto Coverage increase includes the annual cost for the two new vehicles. 2.) the increase in Management Liability is due to VFIS adding Cyber Liability and Privacy Crisis Management Expense Coverage that is included in the package and is not optional. Also, there is an open claim from 2012 with a Loss Reserve and an Expense Reserve which contributed to the increase in premium. 3.) there are no commercial carriers willing to write only workers compensation for a fire district, therefore, workers compensation coverage will continue to be placed into the New Jersey Assigned Risk Plan with Guard Insurance Group. 4.) the District's Experience Modification Factor decreased, therefore, the renewal premium decreased.

A motion was made by Mr. Costantino and second by Mr. Borchert to approve the existing insurance coverage package with VFIS. A roll call vote was taken and all were in favor.

The Treasurer's Report and Bill List were reviewed by board members as follows. A motion was made by Mr. Costantino and second by Mr. Borchert to approve the 2/7/13 Treasurer's Report and Bill List totaling $35,959.75. A roll call vote was taken and all were in favor.

A motion was made by Mr. Costantino and second by Mr. Borchert to accept the communications. All were in favor.

OLD BUSINESS:

Mr. Wakeley stated that we will dispense with the discussion of old business regarding the IT Report since Mr. Waddington is on vacation.

NEW BUSINESS:

A motion was made by Mr. Costantino and second by Mr. Borchert to approve Resolution #13-07 authorizing participation in the Camden County Co-op Pricing System for the 2nd year option extension for the purchase of office supplies commencing 2/1/13 and terminating 1/31/14. A roll call vote was taken and all were in favor.

A motion was made by Mr. Costantino and second by Mr. Borchert to approve Resolution #13-08 authorizing the signing of the Memorandum of Understanding between Pine Hill Fire District #1 and Camden County to Transfer Specific Radio Equipment purchased for the 700 MHz Conversion. A roll call vote was taken and all were in favor.

A motion was made by Mr. Costantino and second by Mr. Borchert to approve the Fire District Election Poll Workers: Patricia Heriegel and Lois Parker each to be paid the Poll Worker Fee of $100.00. Election Date: 2/16/13 from 2:00 pm to 9:00 pm. Polling Location: Pine Hill Boro Hall. A roll call vote was taken and all were in favor.

There was discussion on the Borough of Pine Hill Ordinance amending Chapter 11 of the code of the Boro of Pine Hill, captioned "Administration" that adopts a Pay-to-Play procedure for awarding professional services contracts. Mr. Carlamere explained a copy of the Boro ordinance given to the district follows the guidelines of the statute for the Pay-to-Play Legislation. This applies only if a professional services contract (solicitors & auditors) exceeds $17,500. Then, payments to professionals fall under Pay-to-Play. If the board doesn't go out for bid, then that individual cannot contribute to a commissioner's candidacy. If the board does a fair and open process for awarding a contract, the professional would have to disclose their contribution, if any. The fire district does not have contracts exceeding $17,500 and, therefore, this does not apply. Mr. Costantino pointed out that the commissioners do not accept contributions for their candidacy.

There was a discussion on Meeting Dates for 2013. Mrs. Hassett reminded the Board that the March 7, 2013 Meeting is Re-organization and there will be several resolutions to approve. One of the Resolutions is setting the Meeting Dates for 2013 year. The July meeting would be July 4, 2013 so the Board needs to decide on another meeting date for that month. Mrs. Hassett will send out reminder.

FIRE CHIEF'S REPORT: Chief Greer provided a written report to board members.

A motion was made by Mr. Costantino and second by Mr. Borchert to open the floor to the public. All in favor.

PUBLIC PARTICIPATON: None

A motion was made by Mr. Costantino and second by Mr. Borchert to close the floor to the public. All in favor.

Mr. Wakeley stated there is a need for closed session for the discussion of personnel and employment agreement.

A motion was made by Mr. Costantino and second by Mr. Borchert to approve Closed Session Resolution #13-09. A roll call vote was taken and all were in favor. Mr. Costantino stated the board would require approximately 15-20 minutes for both matters. The Board entered closed session at 8:00 pm.

The board resumed the regular portion of the meeting at 8:30 pm. Roll call was taken. Mr. Costantino, Mr. Wakeley and Mr. Borchert were present. Also in attendance was Mr. Carlamere.

Both closed session matters regarding personnel and employment agreement were resolved.

A motion was made by Mr. Costantino and second by Mr. Borchert to increase John Greer's 2013 salary in the amount of $2,500 for fire investigations. A roll call vote was taken and all were in favor.

The board agreed that Chief Greer should look into support from the County for the fire investigations as a backup in case Chief Greer is out-of-town.

A motion was made by Mr. Costantino and second by Mr. Borchert to approve Maria Hassett's employment contract. A roll call vote was taken and all were in favor.

The board agreed to adjourn.

A motion was made by Mr. Costantino and second by Mr. Borchert to adjourn.

The meeting adjourned at 8:30 P.M.

George Borchert
Commission Secretary

Maria Hassett
Fire District Administrator