

Pine Hill Fire District #1  
Regular Meeting Meeting Minutes  
February 4, 2016

Meeting was called to order by Chairman Warrington at 7:30P.M. Chairman Warrington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Commissioner Costantino – present, Commissioner Hassett – present, Commissioner Waddington – present, Commissioner Wakeley – present, Commissioner Warrington – present

**Other Officials Present:** Chief Greer, Solicitor Dave Carlamere, and Captain Hunter

**Approval of Minutes:** Chairman Warrington asked for a motion to approve the January 2016 regular session meeting minutes and the January 2016 closed session meeting minutes

**Motion to approve:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Costantino, All in favor: 5 Yes Votes

**Approval of Treasurer's Report:** Chairman Warrington asked for a motion to approve the Treasurers Reports for Month ending 1/31/16

**Motion to approve:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Costantino, Roll Call: 5 Yes Votes

**Old Business:**

Committee Chair Reports:

1. Fire Equipment and Apparatus Liaison – Chief Greer stated progress on the Squad is in his monthly report.
2. Community Relations Liaison – Chairman Warrington stated the election is February 20th
3. Information Technology and Equipment Commissioner – no report
4. Insurance Fund Commissioner – no report
5. Fire Prevention Commissioner – no report

**New Business:**

- **Resolution 16-08: Approval and Payment of Bills**  
Motion to approve: Commissioner Costantino, 2<sup>nd</sup> by Commissioner Wakeley, Roll Call: 5 Yes Votes
- **Resolution 16-09: Appointment of Alicia Whittaker as 2016 Election Worker at rate of \$100**
- **Resolution 16-10: Appointment of Patricia Heriegel as 2016 Election Worker at rate of \$100**  
Motion to approve: Commissioner Costantino, 2<sup>nd</sup> by Commissioner Hassett, Roll Call: 5 Yes Votes
- **Resolution 16-11: Disposal of Assets**  
Motion to approve: Commissioner Wakeley, 2<sup>nd</sup> by Commissioner Costantino, All in Favor: 5 Yes Votes
- **Discussion: Contract for In House Cascade System Maintenance**
- **Resolution 16-12: Award Contract for In House Cascade System Maintenance to Air Power**  
Motion to approve: Commissioner Hassett, 2<sup>nd</sup> by Commissioner Costantino, Roll Call: 5 Yes Votes
- **Resolution 16-13: Fire Prevention Office Fee Schedule**  
Motion to approve: Commissioner Costantino, 2<sup>nd</sup> by Commissioner Wakeley, Roll Call: 5 Yes Votes

**Fire Chief's Report:** Chief Greer submitted an official report (please see attached)

1. Chief Greer stated that there have been 2 fires in the past week, 1 house and 1 apartment. The Fire Official office did an excellent job of representing the Fire District. The office also had the reports completed the next day.
2. On both jobs the firefighters did great jobs and had quick responses.
3. The Ladder is out of services for preventative maintenance and Pierce will reimburse the district for Cherry Hill's work.

**Fire Official's Report:** Fire Official Cornforth submitted an official report (please see attached)

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**Fire District Administrator's Report:** Fire District Administrator Jennifer Dawson submitted an official report (please see attached)

**Open the Floor to the Public:** Chairman Warrington asked for a motion to open the floor to the public.

**Motion:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Waddington, All in Favor: 5 yes votes

1. Walt Davis 1 Franklin Ave asked to speak to the commission.
  - a. Mr. Davis asked what a Cascade system was and how much the contract was for. The commission explained.
  - b. Mr. Davis asked how the volunteers were doing. Chairman Warrington stated that this week they have been great.
  - c. Mr. Davis asked about doubling stipend amount in the budget. Commissioner Waddington explained that the \$9,000 budget figure was for fill in firefighters.
  - d. Mr. Davis asked if the District paid a mortgage on the building. The commission explained that is the Fire Department and that he would have to ask them.
  - e. Mr. Davis asked why professional services were up over \$40,000. The commission explained that is for legal, audit and several other professional expenses.

**Close the Floor to the Public:** Chairman Warrington asked for a motion to close the floor to the public.

**Motion:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Waddington, All in Favor: 4 yes votes

**Closed Session:**

- Chairman Warrington asked for a motion to approve Resolution 16-14 Authorizing a Closed Session for reasons of contracts.

**Motion:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Costantino, Roll Call: 5 yes votes

- Chairman Warrington asked for a motion to come out of a Closed Session at 8:11 pm.

**Motion:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Costantino, Roll Call: 5 yes votes

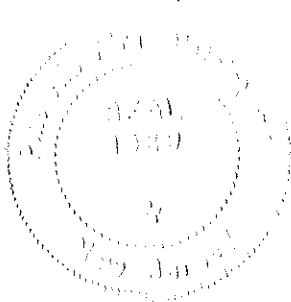
**Roll Call:** Commissioner Costantino – present, Commissioner Hassett – present, Commissioner Waddington – present, Commissioner Wakeley – present, Commissioner Warrington – present

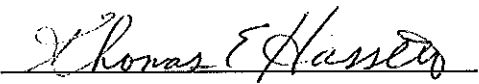
- **Motion to Approve:** Advertisement of RFP for EMS Services  
Motion to approve: Commissioner Wakeley, 2<sup>nd</sup> by Commissioner Costantino, Roll Call: 5 Yes Votes

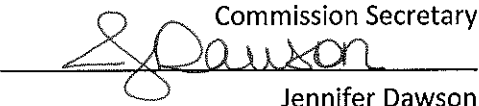
**Adjournment:** Chairman Warrington asked for a motion to adjourn the meeting.

**Motion:** Commissioner Wakeley, 2<sup>nd</sup> Commissioner Waddington, All in Favor: 5 yes votes

The meeting was adjourned at 8:13 pm.



  
Thomas Hassett  
Commission Secretary

  
Jennifer Dawson  
Fire District Business Administrator