### PINE HILL FIRE DISTRICT #1

### AGENDA

### March 2, 2017

**7:30pm**

**Meeting Called to Order**

* **Flag Salute:**
* **Opening Statement:** Notice of this meeting has been provided in a legal notice published in the Courier Post and posted in accordance with the Open Public Meetings Act.
* **Oath of Office:** Solicitor Carlamere will administer the Oaths of Office to James Wakeley and Charles Warrington.
* **Roll Call:**
* **Other Officials Present:**
* **Nominations for Fire Commissioner Positions:**
  + Chairman
  + Vice Chairman
  + Secretary
  + Treasurer
  + Personnel
* **Approval of Meeting Minutes:**
  + Regular Meeting Minutes February 2017
  + Closed Session Meeting Minutes February 2017
* **Treasurers Report:**
  + Treasurer’s Report for the month ending February 28, 2017
* **Correspondences:**
  + Letter from Solicitor Carlamere
  + Mail in Ballot Official Count from Camden County
  + Negotiation Request Letter
* **Old Business:**
  + Committee Chair Reports:
    - Fire Equipment and Apparatus Liaison
    - Community Relations Liaison
    - Information Technology and Equipment Commissioner
    - Insurance Fund Commissioner
      * NJ Fire District Quarterly Meeting Minutes
    - Fire Prevention Commissioner
* **New Business:** 
  + **Fire District Election Results (see attached)**
  + **Resolution 17-15:** Approval and Payment of Bills
  + **Resolution 17-16:** Appointment of Fire Official
  + **Resolution 17-17:** Appointment of Volunteer Fire Chief
  + **Resolution 17-18:** Appointment of Fire Administrator
  + **Resolution 17-19:** Appointment of Fire Inspector
  + **Resolution 17-20:** Adoption of Cash Management Plan
  + **Resolution 17-21:** Designation of Official Depository
  + **Resolution 17-22:** Designation of Official Publication
  + **Resolution 17-23:** Appointment of First JIF Fund Commissioner and Alternate
  + **Resolution 17-24:** Awarding Professional Services Contract for Solicitor
  + **Resolution 17-25:** Awarding Professional Services Contract for Auditor
  + **Resolution 17-26:** Awarding Professional Services Contract for Insurance Consultant
  + **Resolution 17-27:** Awarding Professional Services Contract for Medical Provider
  + **Resolution 17-28:** Awarding Professional Services Contract for Medical Insurance Consultant
  + **Resolution 17-29:** Awarding Professional Services Contract for Computer Maintenance
  + **Resolution 17-30:** Salaries of Fire District Commissioners and Employees
  + **Resolution 17-31:** Schedule of Meeting Dates
  + **Resolution 17-32:** Establishing Public Portion of Meeting Requirements
* **Fire Chief Report:**
* **Fire Official’s Report:**
* **Fire District Administrator’s Report:**
* **Open Session: (Motion to Open/Close):** All persons addressing the Commission shall state their name and address for the record. A strict time limit of 5 minutes will be applied to each speaker.
* **Adjournment:**