

Pine Hill Fire District #1
Regular Meeting Minutes
January 4, 2018

Meeting was called to order by Chairman Waddington at 7:30P.M. Mr. Waddington led the salute to the flag and read the Open Public Meetings Act.

Roll Call: Commissioner Davis – *present*, Commissioner Hassett – *absent*, Commissioner Wakeley – *present*, Commissioner Warrington – *absent* Commissioner Waddington – *present*

Other Officials Present:

Approval of Minutes: Chairman Waddington asked for a motion to approve the December 2017 regular session meeting minutes and the December 2017 Closed Session Meeting Minutes

Motion to approve: Commissioner Wakeley, 2nd Commissioner Davis, All in favor: 3 Yes Votes

Approval of Treasurer's Report: Chairman Waddington asked for a motion to approve the Treasurer's Reports Month ending 12/31/17

Motion to approve: Commissioner Wakeley, 2nd Commissioner Davis, Roll Call: 3 Yes Votes

Old Business:

Committee Chair Reports:

- **Fire Equipment and Apparatus Liaison:** no report
- **Community Relations Liaison:** no report
- **Information Technology and Equipment Commissioner:** progress
- **Insurance Fund Commissioner:** progress
- **Fire Prevention Commissioner:** progress

NEW BUSINESS:

- **Resolution 18-01:** 2018 Temporary Budget
Motion to approve: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
- **Public Hearing for 2018 Fire District Budget**
Motion to open: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
Motion to close: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
- **Resolution 18-02:** Approval of 2018 Fire District Budget Procedures
Motion to approve: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
- **Resolution 18-03:** Approval of 2018 Fire District Budget
Motion to approve: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
- **Resolution 18-04:** Approval and Payment of Bills
Motion to approve: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
- **Resolution 18-05:** Renewal of Shared Service Agreement with Cherry Hill Fire District
Motion to approve: Commissioner Wakeley, 2nd by Commissioner Davis, Roll Call: 3 Yes Votes
- **Motion to Approve:** Memorandum of Understanding for 2018-2020 Career Firefighter Contract
Motion to approve: Commissioner Davis, 2nd by Commissioner Wakeley, Roll Call: 3 Yes Votes

FIRE CHIEF'S REPORT: Chief Dukes submitted an official report (please see attached)

- **Presentation of Line Officers- Deputy Chief John Greer, Captain Joseph Hunter, Captain Matthew Buchhofer, Captain Christopher Morrison, Lieutenant James Gordon Jr., Lieutenant William Rowand, Lieutenant Steven V. Rabchuk, Lieutenant John Duvall**

FIRE OFFICIAL'S REPORT: Fire Official Cornforth submitted an official report (please see attached)

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FIRE DISTRICT ADMINISTRATOR'S REPORT: Fire District Business Administrator Jennifer Dawson submitted an official report (please see attached)

Motion to accept all of the reports: Commissioner Davis, 2nd Commissioner Wakeley, All in Favor: 3 yes votes

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public.

Motion: Commissioner Davis, 2nd Commissioner Wakeley, All in Favor: 3 yes votes

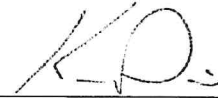
CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public.

Motion: Commissioner Davis, 2nd Commissioner Wakeley, All in Favor: 3 yes votes

ADJOURNEMENT: Chairman Waddington asked for a motion to adjourn the meeting.

Motion: Commissioner Davis, 2nd Commissioner Wakeley, All in Favor: 3 yes votes

The meeting was adjourned at 8:04 pm.



Kenneth Davis
Commission Secretary



Jennifer Dawson
Fire District Business Administrator