

Pine Hill Fire District #1  
Regular Meeting Minutes  
May 3, 2018

Meeting was called to order by Chairman Waddington at 7:33 P.M. Mr. Waddington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Commissioner Davis – not *present*, Commissioner Hassett – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – not *present* Commissioner Waddington – *present*

**Other Officials Present:** Chief Dukes, Captain Hunter, and Les Gallagher

**Old Business:**

**Committee Chair Reports:**

- **Fire Equipment and Apparatus Liaison:** In chief's report
- **Community Relations Liaison:** No report
- **Information Technology and Equipment Commissioner:** No report
- **Insurance Fund Commissioner:** No report
- **Fire Prevention Commissioner:** Progress
- **EMS Liaison:** No report – Chief Dukes said that there was no report from GTEMS regarding truck/doors

**Approval of Minutes:** Commissioner Wakeley made a motion to approve the April 5, 2018 regular session meeting minutes, which was seconded by Commissioner Hassett. Motion passed. *All in favor: 3 Yes Votes*

**NEW BUSINESS:**

- **Resolution 18-31:** Approval and payment of bills
- A motion to approve resolution 18-31 was made by Commissioner Hassett and seconded by Commissioner Wakeley. Motion passed with three yes votes.
  - **Authorization:** Commissioner Kevin Waddington is hereby authorized to sign The Public Employer Trust Agreement with Brown & Brown Benefit Advisors regarding medical, prescription, and dental coverage for a period from 7/1/2018 through 6/30/2019.

A motion to approve this authorization was made by Commissioner Hassett and seconded by Commissioner Wakeley. Motion passed with three yes votes.

**FIRE CHIEF'S REPORT:** See attached report

**FIRE OFFICIAL'S REPORT:** See attached report

**FIRE DISTRICT ADMINISTRATOR' REPORT:** See attached report

*Motion to accept all of the reports: Commissioner Wakeley, 2<sup>nd</sup> Commissioner Hassett, All in Favor: 3 yes votes*

**OPEN THE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to open the floor to the public.

*Motion: Commissioner Wakeley, 2<sup>nd</sup> Commissioner Hassett, All in Favor: 3 yes votes*

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Walt Davis 1 Franklin Ave asked to speak to the commission and for a five-minute extension.

1. Mr. Davis asked why was a meeting cancelled?
  - a. Commissioner Waddington said that there was no quorum.
2. Mr. Davis asked how many public employees does the PHFD have.
  - a. Commissioner Waddington said that the PHFD has Chief Dukes and two full-time firefighters and 40 volunteers.
3. Mr. Davis asked how many volunteers show up?
  - a. Commissioner Waddington said that about 20 volunteers show up regularly and the PHFD has a duty crew program.

**CLOSE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to close the floor to the public.

*Motion: Commissioner Wakeley, 2<sup>nd</sup> Commissioner Hassett, All in Favor: 3 yes votes*

**Closed Session: Resolution 18-32**

A motion was made by Commissioner Wakeley and seconded by Commissioner Hassett to enter a closed session. Motion passed with three yes votes.

**Roll Call on returning to regular session:** *All Present*

**ADJOURNEMENT:** Chairman Waddington asked for a motion to adjourn the meeting.

*Motion: Commissioner Wakeley, 2<sup>nd</sup> Commissioner Hassett, All in Favor: 3 yes votes*

The meeting was adjourned at 8:24 p.m.



Kenneth Davis  
Commission Secretary



Jennifer Dawson  
Fire District Business Administrator