

Pine Hill Fire District #1
Regular Meeting / Reorganization Meeting Minutes
November 3, 2016

Meeting was called to order by Chairman Kevin Waddington at 7:30P.M. Mr. Waddington led the salute to the flag and read the Open Public Meetings Act.

Roll Call: Commissioner Davis – present, Commissioner Hassett – present, Commissioner Wakeley – present, Commissioner Warrington – present, Commissioner Waddington – present.

Other Officials Present: Chief Greer and President Rabchuk

Approval of Minutes: Chairman Waddington asked for a motion to approve the October 2016 regular session meeting minutes, October 2016 Special Meeting Minutes and October 2016 Closed Session Meeting Minutes
Motion to approve: Commissioner Davis, 2nd Commissioner Hassett, All in favor: 3 Yes Votes, Commissioner Wakeley and Commissioner Warrington Both Abstained

Approval of Treasurer's Report: Chairman Waddington asked for a motion to approve the Treasurers Report Month ending 10/31/16

Motion to approve: Commissioner Warrington, 2nd Commissioner Wakeley, Roll Call: 5 Yes Votes

Old Business:

Committee Chair Reports:

1. Fire Equipment and Apparatus Liaison
 - There was a discussion on Squad 62 and the issues discovered during preventative maintenance performed by Cherry Hill Fire District. It was deemed that most of the areas are from the accident.
2. Community Relations Liaison – Commissioner Warrington stated that the Holiday Parade is 12/4 starting at 6 pm.
3. Information Technology and Equipment Commissioner – Commissioner Waddington stated that the district is still waiting on quotes for the servers and desktops from SJTP.
4. Insurance Fund Commissioner – Chairman Waddington commented on Vanguard's claim decision against reimbursement of the travel expenses for the Squad accident. He stated he would like to still look into having the discussion with the company due to the necessity of the inspection. During the discussion it was stated that there will need to be an inspection of the Ladder in Wisconsin.
 - **Motion** made by Commissioner Warrington and 2nd by Commissioner Davis to send 2 representatives to Wisconsin to inspect the Ladder truck prior to shipping it back to NJ. Roll Call: 5 Yes Votes
5. Fire Prevention Commissioner – Commissioner Hassett stated that fire prevention night was very nice.

NEW BUSINESS:

- **Resolution 16-57:** Approval and Payment of Bills
Motion to approve: Commissioner Hassett, 2nd by Commissioner Davis, Roll Call: 5 Yes Votes
- **Resolution 16-58:** Authorization to enter into 2016 AFG Grant
Motion to approve: Commissioner Hassett, 2nd by Commissioner Wakeley, Roll Call: 5 Yes Votes
- **Resolution 16-59:** Authorization to Permit the Usage of Procurement Cards
Motion to approve: Commissioner Hassett, 2nd by Commissioner Warrington, Roll Call: 5 Yes Votes
- **Resolution 16-60:** Transfer of Funds
Motion to approve: Commissioner Warrington, 2nd by Commissioner Wakeley, Roll Call: 5 Yes Votes

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FIRE CHIEF'S REPORT: Chief Greer submitted an official report (please see attached)

FIRE OFFICIAL'S REPORT: Fire Official Cornforth submitted an official report (please see attached)

FIRE DISTRICT ADMINISTRATOR'S REPORT: Fire District Administrator Jennifer Dawson submitted an official report (please see attached)

Motion to accept the reports: Commissioner Wakeley, 2nd Commissioner Warrington, All in Favor: 5 yes votes

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public.

Motion: Commissioner Warrington, 2nd Commissioner Davis, All in Favor: 5 yes votes

1. Mr. Davis asked why the commission accepted the reports? Chairman Waddington stated that they were accepted so they can be part of the minutes.
2. Mr. Davis asked why the fire truck needed more repairs? Chairman Waddington explained it was for the Squad as the Ladder is still in Wisconsin. Mr. Davis stated that does not make any sense.
3. Mr. Davis asked technology and upgrading and who does it? Chairman Waddington stated that the district is in a shared service with SJTP and they recommend and assist us in the needed upgrades.
4. Mr. Davis asked where are we with the volunteers? The Chief stated we have about 10-12 new people and they are all in their probationary process.
5. Mr. Davis asked when there were other meetings with other fire companies? Chairman Waddington stated they happen about once a month.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public.

Motion: Commissioner Warrington, 2nd Commissioner Wakeley, All in Favor: 5 yes votes

The meeting was adjourned at 7:55 pm.



Kenneth Davis
Commission Secretary



Jennifer Dawson
Fire District Business Administrator