

Pine Hill Fire District #1  
Regular Meeting Minutes  
August 2, 2018

Meeting was called to order at 7:30 P.M. by Vice Chairman Warrington. Vice Chairman Warrington led the salute to the flag and read the Open Public Meetings Act.

**ROLL CALL:** Commissioner Kenneth Davis – *present*, Commissioner Thomas Hassett – *present*, Commissioner James Wakeley – *present*, Commissioner Charles Warrington – *present*, Commissioner Kevin Waddington – *not present*

**OTHER OFFICIALS PRESENT:** Deputy Chief John Greer, Solicitor Dave Carlamere, PHFD President Steven Rabchuk, PHFD Vice President Joseph Pfeiffer, Former Pine Hill Mayor and Fire Commissioner Les Gallagher Sr.

**APPROVAL OF MINUTES:** Vice Chairman Warrington asked if there were any questions on the minutes. There were none. A motion was made by Commissioner Hassett and seconded by Commissioner Davis to accept the regular meeting minutes for July 5, 2018. ***Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Warrington abstained***

**TREASURER'S REPORT:** Vice Chairman Warrington advised those in attendance that the Treasurer's report for July will be presented next month because the bank statements were not available in time for the meeting.

**COMMUNICATIONS LIST:** Vice Chairman Warrington reported that the Fire District has received the NJ State Association of Fire Districts Quarterly Report and a letter from the Pine Hill Water Dept. advising the results of the lead water sample test, as required by law. The results of the water test were in acceptable limits.

**OLD BUSINESS:**

**Committee Chair Reports:**

- **Fire Equipment and Apparatus Liaison:** Commissioner Wakeley said that a group of firefighters are going to muster in order to learn from each other.
- **Community Relations Liaison:** Commissioner Warrington reported that the Pine Hill Fire Department performed a community service on Wednesday August 1<sup>st</sup> for the Pine Hill Scout Reservation by wetting the kids down on a hot day. Everyone enjoyed it.
- **Information Technology and Equipment Commissioner:** Nothing to report
- **Insurance Fund Commissioner:** Progress
- **Fire Prevention Commissioner:** Progress

**NEW BUSINESS:**

- **Resolution 18-40:** Approval and payment of bills
- Vice Chairman Warrington asked if there were any questions regarding resolution 18-40. There were none. A motion was made by Commissioner Hassett and seconded by Commissioner Wakeley to approve resolution 18-40 since the payment of bills were in order. ***Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Resolution adopted.***

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- **Resolution 18-41:** Appointment of Fund Commissioner to First Responder JIF
- Vice Chairman Warrington asked if there were any questions regarding Resolutions 18-41. There were none. A motion was made by Commissioner Davis and seconded by Commissioner Wakeley to approve resolution 18-41, appointing a fund commissioner and alternate. **Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Resolutions adopted.**
- **Resolution 18-42:** Certifying Annual Audit
- Vice Chairman Warrington said that the Commissioners had the opportunity to review the annual audit and asked for adoption of the report. A motion to approve resolution 18-42 was made by Commissioner Hassett and seconded by Commissioner Davis. **Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Resolution adopted.**

**FIRE CHIEF’S REPORT:** See attached report. Vice Chairman Warrington reported that Chief Dukes was unable to attend tonight’s meeting due to illness. Deputy Chief Greer said that he was on-hand to answer any questions regarding the fire chief’s report.

**FIRE OFFICIAL’S REPORT:** See attached report.

**FIRE DISTRICT ACCOUNTANT’S REPORT:** See attached report

**FIRE DISTRICT ADMINISTRATOR’S REPORT:** See attached report

Vice Chairman Warrington asked for a motion to accept the Chief’s, Fire Official’s, Accountant’s and Administrator’s reports. A motion to accept all reports was made by Commissioner Wakeley and seconded by Commissioner Davis. **All were in favor with four yes votes. Motion passed.**

**OPEN THE FLOOR TO THE PUBLIC:** Vice Chairman Warrington asked for a motion to open the floor to the public.

A motion to open the floor to the public was made by Commissioner Davis and seconded by Commissioner Hassett. **All in favor with 4 yes votes. Motion passed.**

Walt Davis residing at 1 Franklin Ave. asked to speak to the commission.

1. Mr. Davis said that he emailed Chief Dukes regarding his last report. Mr. Davis said that the Chief responded to his email with great detail.
2. Mr. Davis asked who performed the audit. Vice Chairman Warrington said that the audit was performed by Bowman and Company. Mr. Davis said that he never heard of them. Vice Chairman Warrington said that Bowman and Company is very well known for auditing the finances of local governments.
3. Mr. Davis said that he read in the Chief’s report of a cardiac incident that occurred on 3<sup>rd</sup> Ave. It seemed that there was a lot of disorganization. Mr. Davis said that some good is coming from this because everyone involved is working together on improving the protocol.
4. Mr. Davis said that he heard that out of eleven applicants for membership only three were successful. Vice Chairman Warrington said that three of the applicants completed schooling and the others attended orientation.
5. Mr. Davis asked how many firefighters are receiving stipends. Vice Chairman Warrington said that all volunteer firefighters who respond to calls are paid a stipend at the end of the year for the number of calls that they each answered. Mr. Davis then asked who is getting \$1,000 per week in stipends. Deputy Chief Greer said that Mr.

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Davis is referring to weekend coverage. Deputy Chief Greer then explained that 12 firefighters are paid stipends for 48 hours of coverage on the weekends.

6. Mr. Davis stated that he heard that the stipend was going to be reduced to \$300.
7. Mr. Davis asked why two firefighters were denied health insurance. Vice Chairman Warrington said that he has no knowledge that any firefighters were denied health insurance.

**CLOSE FLOOR TO THE PUBLIC:** Vice Chairman Warrington asked if any others in attendance had any questions. There were none. Vice Chairman Warrington asked for a motion to close the floor to the public.

A motion to close the floor to the public was made by Commissioner Hassett and seconded by Commissioner Wakeley. *All were in favor with 4 yes votes. Motion passed.*

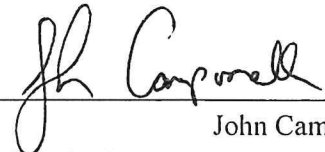
**ADJOURNMENT:** Vice Chairman Warrington asked for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Wakeley and seconded by Commissioner Davis. *Motion passed with 4 yes votes.*

The meeting was adjourned at 7:46 p.m.



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Kenneth Davis  
Commission Secretary



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John Campanella  
Fire District Business Administrator