

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#16-43

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: July 7, 2016




 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held July 7, 2016.





 Jennifer Dawson
 Fire District Business Administrator

Range of Checking Accts: GENERAL to Last Range of Check Dates: 07/01/16 to 12/31/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GENERAL					
9590	07/07/16	AMER1 AMERIHEALTH INS CO OF N.J.	6,303.88		1016
9591	07/07/16	CASH1 Petty Cash	207.90		1016
9592	07/07/16	CCC01 CAMDEN COUNTY COLLEGE	45.00		1016
9593	07/07/16	CCH01 CAMDEN COUNTY HERO SCHOLARSHIP	100.00		1016
9594	07/07/16	COMCA005 Comcast	300.26		1016
9595	07/07/16	DANZL005 Danz Lettering	3,200.00		1016
9596	07/07/16	DC001 DAVID F. CARLAMERE	375.00		1016
9597	07/07/16	DE000001 David Eltonhead	40.00		1016
9598	07/07/16	DLF01 DELAGE LANDEN FINANCIAL	135.00		1016
9599	07/07/16	EMS CS EMS CONSULTING SERVICES,LLC	175.00		1016
9600	07/07/16	EONE0005 E-One	161,660.94		1016
9601	07/07/16	FCFA001 FIRST CHOICE FIRE APPARATUS	9,406.74		1016
9602	07/07/16	FIRELINE FIRELINE EQUIPMENT	9,000.00		1016
9603	07/07/16	HBC03 HORIZON BCBS OF NEW JERSEY	285.16		1016
9604	07/07/16	IMC01 INTERSTATE MOBILE CARE	290.00		1016
9605	07/07/16	INTELLI INTELLICORP RECORDS INC.	18.14		1016
9606	07/07/16	JFS01 JERSEY FIRE & SAFETY PRODUCTS	3,913.44		1016
9607	07/07/16	KM000001 Kieran McCarthy	40.00		1016
9608	07/07/16	MES01 MUNICIPAL EMERGENCY SERVICES	1,393.00		1016
9609	07/07/16	MJG01 MICHAEL J. GREEN	40.00		1016
9619	07/07/16	Alignment Check		VOID	
9620	07/07/16	NAT01 Nat Alexander Company	1,075.00		1016
9621	07/07/16	PHFD1 PINE HILL FIRE DEPT.	7,895.62		1016
9622	07/07/16	PHG01 PINE HILL AUTO REPAIR	1,027.10		1016
9623	07/07/16	PHH01 PINE HILL HARDWARE, INC.	170.17		1016
9624	07/07/16	PLASTIX PLASTIX PLUS	826.33		1016
9625	07/07/16	SJW01 S.J.welding Supply, Inc.	67.58		1016
9626	07/07/16	SW001 SHANNON WADDINGTON	40.00		1016
9627	07/07/16	TG001 TOWNSHIP OF GLOUCESTER	315.41		1016
9628	07/07/16	TRACT005 Tractor Supply Company	4.79		1016
9629	07/07/16	VERIZ005 Verizon wireless	791.82		1016
9630	07/07/16	WES01 THOMAS REUTERS-WEST	269.64		1016

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	31	1	209,412.92	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>31</u>	<u>1</u>	<u>209,412.92</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	31	1	209,412.92	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>31</u>	<u>1</u>	<u>209,412.92</u>	<u>0.00</u>

**THE BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1, BOROUGH OF PINE HILL, CAMDEN
 COUNTY, NEW JERSEY
 RESOLUTION TO REMOVE DISPOSE FROM INVENTORY
 #16-44**

WHEREAS. The Board has determined that certain items of inventory are outdated and of no use or benefit to the fire district, and

WHEREAS. The Board has determined to remove the following listed items from inventory

- Coats 17
- Pants 11
- Helmets 7
- Hoods 12
- Gloves 6
- Jump Suits 4
- Boots 3 sets

NOW THEREFORE, it is herein resolved and approved that the attached be removed from inventory and disposed of

DATED: July 7, 2016

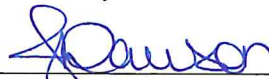


Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis <i>2nd</i>	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington <i>1st</i>	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held July 7, 2016.



Jennifer Dawson
 Fire District Business Administrator



**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1, BOROUGH OF PINE HILL, CAMDEN
COUNTY, NEW JERSEY TO SELL EXCESS PROPERTY THROUGH
INTERNET AUCTION
#16-45**

WHEREAS, The Commission has determined that certain items of inventory have reached the end of their useful life the fire district, and

WHEREAS, The Commission has determined that the District has certain assets that are not needed and/or are obsolete or unfit for the use for which it was acquired; and

WHEREAS, disposal of these assets through auction maximized the District's return on investment in such assets; and

NOW THEREFORE, it is herein resolved and approved that the following items be auctioned off for sale.

- 20 foot handmade Boat Trailer
 - 16 Foot Flat Bottom Metal Boat
 - 6 HP boat motor
 - 1990 Ford Pickup Truck ~ \$500 min
 - 4 - 2014 F-350 Tires ~
- Chief will give us NFPA value*

Section 1

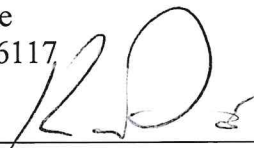
The Fire District Business Administrator is hereby authorized to dispose of listed property that has been declared as a surplus through the use of internet auction.

Section 2

This auction will be conducted using a third-party contractor, namely:

GovDeals
Robert DeBardelaben, President
5913 Carmichael Place
Montgomery, Alabama 36117

DATED: 7/7/16



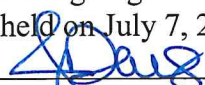
Kenneth Davis
Commission Secretary

Record of Vote:

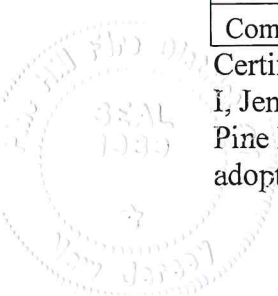
Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington	X			

Certification

I, Jennifer Z. Dawson, Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on July 7, 2016.



Jennifer Dawson, Business Administrator



Out Dated Gear for Disposal

Coats - 14
Pants - 8
Helmets - 4

hoods - 12
Gloves - ~~5~~ + 6
Jump Suits - 4

Out dated Gear for Donation to School

Coats - 3
Pants - 3
Helmets - 3
Boots - 3 pair

It was requested by Kindergarten Teachers at the Dr. Albert Bean School, That if able to we donated old sets of gear for the children to play with and become familiar with so they would not be scared of firefighters. We have 3 sets in fair condition that are out of date that they can use. With permission I will take these sets and donate them to the classrooms.

Lt. Gordon Jr.

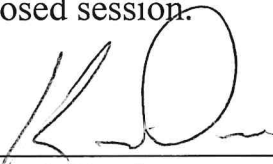
FIRE DISTRICT #1
BOROUGH OF PINE HILL
#16-46
RESOLUTION
FOR CLOSED SESSION

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

DATED: 7/7/16



Kenneth Davis
Commission Secretary

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held July 7, 2016.



Jennifer Dawson
Fire District Business Administrator



RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#16-47

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: August 4, 2016

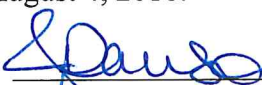


Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				X
Commissioner Hassett 2 nd	X			
Commissioner Waddington	X			
Commissioner Wakeley				X
Commissioner Warrington 1 st	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held August 4, 2016.



Jennifer Dawson
Fire District Business Administrator



P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00040	02/29/16	DLF01	DeLAGE LANDEN FINANCIAL	Copier Lease	Open	135.00	0.00
16-00080	03/29/16	DC001	DAVID F. CARLAMERE	Professional Services	Open	375.00	0.00
16-00160	07/06/16	Sw001	SHANNON WADDINGTON	Fireworks Stipend	Open	10.00	0.00
16-00162	07/06/16	DE000001	David Eltonhead	Fireworks Stipend	Open	10.00	0.00
16-00165	07/19/16	SJTP1	SJTP	Managed Wireless	Open	250.00	0.00
16-00166	07/19/16	DP000001	Drive Proof, Inc.	mounting bracket	Open	32.98	0.00
16-00167	07/25/16	FIREP005	Fire Protection Publications	IFSTA Manuals	Open	1,315.25	0.00
16-00168	07/26/16	SJTP1	SJTP	2016 Technology Contract	Open	5,500.00	0.00
16-00169	08/01/16	TCC01	TEKK COMM COMMUNICATIONS	Batteries	Open	67.29	0.00
16-00170	08/01/16	SNJ01	STATE OF NEW JERSEY	Combined Assessment Bill	Open	50.35	0.00
16-00171	08/01/16	HALE01	HALE TRAILER BRAKE & WHEEL	Misc Supplies	Open	440.90	0.00
16-00172	08/01/16	SJW01	S.J.Welding Supply, Inc.	July Invoices	Open	98.33	0.00
16-00173	08/01/16	INTELLI	INTELLICORP RECORDS INC.	Background Check	Open	18.14	0.00
16-00174	08/01/16	AMER1	AMERIHEALTH INS CO OF N.J.	August Health Benefits	Open	6,303.88	0.00
16-00175	08/01/16	HBC03	HORIZON BCBS OF NEW JERSEY	August Dental Insurance	Open	285.16	0.00
16-00176	08/01/16	NAT01	Nat Alexander Company	misc supplies	Open	62.00	0.00
16-00177	08/01/16	TG001	TOWNSHIP OF GLOUCESTER	July Gas Bill	Open	351.98	0.00
16-00178	08/01/16	FIR001	First Responder JIF	Final Assessment Bill	Open	24,644.00	0.00
16-00179	08/01/16	VERIZ005	Verizon Wireless	August Wireless Bill	Open	396.00	0.00
16-00180	08/01/16	PHP01	Pine Hill Printing, Inc.	Business Cards Deputy Chief	Open	70.00	0.00
16-00181	08/01/16	MES01	MUNICIPAL EMERGENCY SERVICES	Hurst Tools Inspection	Open	1,393.00	0.00
16-00182	08/01/16	NJEZPASS	New Jersey E-Z Pass	Tolls	Open	53.88	0.00
16-00183	08/01/16	TTU01	THIS & THAT UNIFORMS	Screenprinting Order	Open	1,555.40	0.00
16-00184	08/01/16	PHFD1	PINE HILL FIRE DEPT.	August Lease	Open	8,166.11	0.00
16-00185	08/01/16	COMCA005	Comcast	August Comcast	Open	300.45	0.00
16-00186	08/01/16	MJG01	MICHAEL J. GREEN	Fireworks Stipend	Open	50.00	0.00
16-00187	08/01/16	KM000001	Kieran McCarthy	Fireworks Stipend	Open	50.00	0.00
16-00188	08/02/16	BRIND005	Brindlee Mountain Fire Appar.	July-August Rental Payment	Open	7,774.42	0.00
16-00189	08/02/16	OB001	OFFICE BASICS, INC.	Misc Supplies	Open	670.50	0.00
16-00190	08/03/16	CASH1	Petty Cash	Petty Cash Replenishment	Open	160.13	0.00
16-00191	08/03/16	JGR01	JOHN GREER	Training Refreshments Reimburs	Open	71.75	0.00

Total Purchase Orders: 31 Total P.O. Line Items: 0 Total List Amount: 60,661.90 Total Void Amount: 0.00

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
PINE HILL FIRE DISTRICT #1 WAIVING FEES ASSESSED
TO THE PINE HILL BOROUGH
16-48**

WHEREAS, at various times there are actions or activities to be undertaken by the Pine Hill Borough which require the filing of an application and payment of various permit fees to the Pine Hill Pine Hill Fire District #1 and the Pine Hill Fire Department; and


WHEREAS, by separate Resolution on each occasion, the Commissioners of the Pine Hill Fire District authorizes a waiver of those fees permitted to be waived by the Fire District, other than fees statutorily required to be assessed; and

WHEREAS, rather than continue to adopt a Resolution waiving permit fees on, the Commissioners of the Pine Hill Fire District #1 have determined to adopt a blanket Resolution waiving fees permitted by law to be waived on applications filed by the Borough of Pine Hill.

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Pine Hill Fire District #1, of the Borough of Pine Hill, in the County of Camden, State of New Jersey that for the reasons set forth hereinabove, it hereby authorizes on a blanket waiver of all fees permitted to be waived by the Fire District on applications filed by the Borough for permits, other than those fees that are required to be assessed by law.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

DATED: 8/4/16



Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett 1st	X			
Commissioner Waddington 2nd	X			
Commissioner Wakeley				X
Commissioner Warrington			X	

Certification

I, Jennifer Z. Dawson, Business Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on August 4, 2016.



Jennifer Dawson, Business Administrator



RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#16-49

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: September 1, 2016

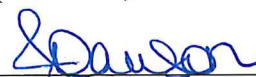


Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis <i>2nd</i>	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	—			X
Commissioner Warrington <i>M</i>	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held September 1, 2016.

Jennifer Dawson
Fire District Business Administrator

P.O. Type: All
 Range: First to Last
 Format: Condensed

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00040	02/29/16	DLF01 DeLAGE LANDEN FINANCIAL	Copier Lease	Open	135.00	0.00	
16-00080	03/29/16	DC001 DAVID F. CARLAMERE	Professional Services	Open	375.00	0.00	
16-00192	08/11/16	WILDW005 Wildwood Fire Department	Training Classes	Open	270.00	0.00	
16-00193	08/18/16	OB001 OFFICE BASICS,INC.	Misc Supplies	Open	282.35	0.00	
16-00194	08/22/16	HBC03 HORIZON BCBS OF NEW JERSEY	September Dental Insurance	Open	319.36	0.00	
16-00195	08/22/16	NAT01 Nat Alexander Company	Nat Alexander	Open	891.30	0.00	
16-00196	08/22/16	INTELLI INTELLICORP RECORDS INC.	Background Check	Open	18.14	0.00	
16-00197	08/22/16	FIRELINE FIRELINE EQUIPMENT	Ladder Rental Training	Open	200.00	0.00	
16-00198	08/22/16	TACTI010 Tactical Public Safety	Modem and Wireless Headset	Open	485.00	0.00	
16-00199	08/22/16	TACTI010 Tactical Public Safety	Electric Siren and Installatio	Open	450.00	0.00	
16-00200	08/22/16	HALE01 HALE TRAILER BRAKE & WHEEL	Misc Supplies	Open	102.16	0.00	
16-00202	08/22/16	AMER1 AMERIHEALTH INS CO OF N.J.	September Health Insurance	Open	6,303.88	0.00	
16-00203	08/22/16	TG001 TOWNSHIP OF GLOUCESTER	July Gas Bill	Open	498.78	0.00	
16-00204	08/22/16	CHFD0001 Cherry Hill Fire District #13	Winch Parts and Repairs	Open	594.66	0.00	
16-00205	08/22/16	SJW01 S.J.welding Supply, Inc.	Cylinder Rental	Open	125.65	0.00	
16-00206	08/22/16	COMCA005 Comcast	September Comcast Bill	Open	300.53	0.00	
16-00207	08/22/16	PHH01 PINE HILL HARDWARE, INC.	Misc Supplies	Open	136.25	0.00	
16-00208	08/22/16	PHFD1 PINE HILL FIRE DEPT.	September	Open	7,977.07	0.00	
16-00209	08/22/16	PHP01 Pine Hill Printing, Inc.	Recruitment Brochures	Open	148.00	0.00	
16-00210	08/23/16	EDSON005 Ed & Sons Glass Shop Inc.	Ladder Windshield Replacement	Open	970.00	0.00	
16-00211	08/26/16	GTEMS001 Gloucester Township EMS	Fireworks Reimbursement	Open	84.00	0.00	
16-00212	08/26/16	PHM01 Pine Hill Machine	Machined Parts	Open	265.00	0.00	
16-00213	08/29/16	VCI01 VCI, Inc.	Relettering DC Vehicle	Open	960.60	0.00	
16-00214	08/30/16	BRIND005 Brindlee Mountain Fire Appar.	Ladder Truck Rental September	Open	7,000.00	0.00	
16-00215	08/30/16	VERIZ005 Verizon Wireless	September Wireless Bill	Open	396.00	0.00	

Total Purchase Orders: 25 Total P.O. Line Items: 0 Total List Amount: 29,288.73 Total Void Amount: 0.00

FIRE DISTRICT NO. 1
BOROUGH OF PINE HILL
RESOLUTION CERTIFYING ANNUAL REPORT OF AUDIT
16-50

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report of audit for the year ended December 31, 2015 has been completed and filed with the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the Board of Commissioners have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2015 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary of the Fire District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

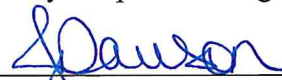
DATED: 9/1/16



Kenneth Davis
Commission Secretary

Certification

I, Jennifer Z. Dawson, Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on September 1, 2016.



Jennifer Dawson
Business Administrator



LOCAL AUTHORITIES GROUP AFFIDAVIT FORM

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden, being of full age and being duly sworn according to law, upon our oath, depose and say:

1. We are duly elected members of the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the year ended December 31, 2015, and specifically the section of the report of audit entitled "Schedule of Findings and Recommendations."

Name

Signature

Kenneth Davis

KD

Charles WARRINGTON

ChdWarrington

Thomas HASSETT

TH Hassett

Kevin Waddington

KW

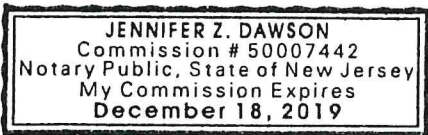
Jamett Wakdey

JW

Sworn to and subscribed before me
this 1st day of September, 2016

J Dawson

Notary Public of New Jersey



RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
 BOROUGH OF PINE HILL
 AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
 #16-51

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

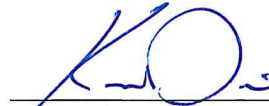
WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: October 6, 2016

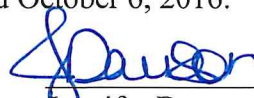


 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley			\	X
Commissioner Warrington				X

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held October 6, 2016.



 Jennifer Dawson
 Fire District Business Administrator

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00040	02/29/16	DLF01	DeLAGE LANDEN FINANCIAL	Copier Lease	Open	135.00	0.00
16-00080	03/29/16	DC001	DAVID F. CARLAMERE	Professional Services	Open	375.00	0.00
16-00201	08/22/16	PRP01	WITMER PUBLIC SAFETY GROUP,INC	Supplies	Open	203.37	0.00
16-00216	09/01/16	AAC01	ALERT-ALL CORPORATION	Fire Prevention Supplies	Open	895.50	0.00
16-00219	09/22/16	STAP001	Staples Advantage	Misc Office	Open	679.98	0.00
16-00220	09/23/16	STAP001	Staples Advantage	Training Supplies	Open	197.98	0.00
16-00222	09/29/16	IMC01	INTERSTATE MOBILE CARE	Physicals	Open	409.00	0.00
16-00223	09/29/16	JFS01	JERSEY FIRE & SAFETY PRODUCTS	Turnout Gear	Open	4,355.38	0.00
16-00224	09/29/16	EDR01	ED'S RENTAL	Gasket	Open	26.50	0.00
16-00225	09/29/16	SVR01	STEVEN V. RABCHUCK	Frontace	Open	104.02	0.00
16-00226	09/29/16	OB001	OFFICE BASICS,INC.	Misc Supplies	Open	593.34	0.00
16-00227	09/29/16	COMCA005	Comcast	September Bill	Open	300.54	0.00
16-00228	09/29/16	BOW01	BOWMAN & COMPANY LLP	2015 Audit Final Bill	Open	4,000.00	0.00
16-00229	09/29/16	AM001	ALLIED MATERIALS, INC.	Truck wash	Open	45.37	0.00
16-00230	09/29/16	CCC01	CAMDEN COUNTY COLLEGE	Vehicle Fire Simulator	Open	350.00	0.00
16-00231	09/29/16	NJEZPASS	New Jersey E-Z Pass	Tolls	Open	16.54	0.00
16-00232	09/29/16	MES01	MUNICIPAL EMERGENCY SERVICES	Gloves	Open	8.00	0.00
16-00233	09/30/16	FOT00001	Fireground Operations Training	Training	Open	100.00	0.00
16-00234	10/03/16	SJW01	S.J.Welding Supply, Inc.	September Cylindar Rental	Open	48.30	0.00
16-00235	10/03/16	VERIZ005	Verizon wireless	September wireless Bill	Open	396.00	0.00
16-00236	10/03/16	ULINE005	Uline Attn:Accounts Receivable	Training Storage Bins	Open	74.72	0.00
16-00238	10/04/16	WIR01	WIRELESS ELECTRONICS, INC	Pager Chargers	Open	90.00	0.00
16-00239	10/04/16	MARIO005	Mario's Original Cold Cuts	Fire Prevention Food	Open	249.20	0.00
16-00240	10/04/16	PHM0001	Pine Hill Market Inc	Fire Prevention Food	Open	56.43	0.00
16-00241	10/04/16	PHFD1	PINE HILL FIRE DEPT.	October	Open	8,623.39	0.00
16-00242	10/04/16	COU01	Courier Post	Advertisements	Open	150.60	0.00
16-00243	10/04/16	HALE01	HALE TRAILER BRAKE & WHEEL	Supplies	Open	61.65	0.00
16-00244	10/04/16	NAT01	Nat Alexander Company	supplies	Open	3,268.30	0.00
16-00245	10/04/16	AMER1	AMERIHEALTH INS CO OF N.J.	October Health Insurance	Open	6,303.88	0.00
16-00246	10/04/16	HBC03	HORIZON BCBS OF NEW JERSEY	October Dental Bill	Open	296.56	0.00
16-00247	10/04/16	CASH1	Petty Cash	October Petty Cash Reimburse	Open	389.97	0.00
16-00248	10/05/16	PHH01	PINE HILL HARDWARE, INC.	Misc Truck Supplies	Open	272.36	0.00

Total Purchase Orders: 32 Total P.O. Line Items: 0 Total List Amount: 33,076.88 Total Void Amount: 0.00

**FIRE DISTRICT #1
BOROUGH OF PINE HILL
RESOLUTION DESIGNATING
LONG RANGE STRATEGIC PLAN COMMITTEE
#16-52**

WHEREAS, There exist a need for a Long Range Strategic Plan Committee, and

WHEREAS, Funds are available for this service if needed, and

WHEREAS, The Board has determined that **William Dukes, John Greer, Kenneth Davis, Charles Warrington, Joseph Hunter, Steven Rabchuk Sr., Les Gallagher Sr., Christopher Morrisson and Jennifer Dawson (facilitator)** meet the requirements established by the Board of Fire Commissioners.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners as follows:

1. The above list be and is hereby appointed Long Range Strategic Plan Committee Members for the Board of Fire Commissioners for the period October 6, 2016 through December 31, 2017, to perform the services required by the Board, and to receive such compensation as may be reasonable for such services.

DATED: October 6, 2016

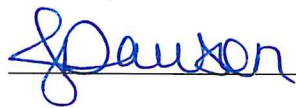


Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley				X
Commissioner Warrington				X

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held October 6, 2016.



Jennifer Dawson
Fire District Business Administrator

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1, BOROUGH OF PINE HILL, CAMDEN
COUNTY, NEW JERSEY TO SELL EXCESS PROPERTY
#16-53**

WHEREAS, The Commission has determined that certain items of inventory have reached the end of their useful life the fire district, and

WHEREAS, The Commission has determined that the District has certain assets that are not needed and/or are obsolete or unfit for the use for which it was acquired; and

WHEREAS, disposal of these assets through auction was attempted 3 times to maximize the District's return on investment in such assets; and

WHEREAS, the assets did not sell after multiple attempts; and

NOW THEREFORE, it is herein resolved and approved that the following items be sold to the offers made in person.

- 20 foot handmade Boat Trailer
- 16 Foot Flat Bottom Metal Boat
- 6 HP boat motor

Section 1

The Fire District Business Administrator is hereby authorized to sell of listed property that has been declared as a surplus through the use of private offers.

DATED: 10/6/16



Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley				X
Commissioner Warrington				X

Certification

I, Jennifer Z. Dawson, Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on October 6, 2016.



Jennifer Dawson, Business Administrator

**THE BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1, BOROUGH OF PINE HILL, CAMDEN
 COUNTY, NEW JERSEY
 RESOLUTION TO REMOVE DISPOSE FROM INVENTORY
 #16-54**

WHEREAS. The Board has determined that certain items of inventory are outdated and of no use or benefit to the fire district, and

WHEREAS. The Board has determined to remove the following listed items from inventory

- Expired Turnout Gear Coat (76080003)
- Expired Turnout Gear Pants (7608006)

NOW THEREFORE, it is herein resolved and approved that the above be removed from inventory and disposed of

DATED: October 6, 2016

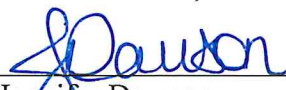


 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley				X
Commissioner Warrington				X

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held October 6, 2016.



 Jennifer Dawson
 Fire District Business Administrator

FIRE DISTRICT #1
BOROUGH OF PINE HILL
#16-55
RESOLUTION
FOR CLOSED SESSION

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

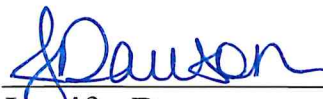
NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

DATED: 10/6/16



Kenneth Davis
Commission Secretary

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held October 6, 2016.



Jennifer Dawson
Fire District Business Administrator

FIRE DISTRICT #1
BOROUGH OF PINE HILL
#16-56
RESOLUTION
FOR CLOSED SESSION

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

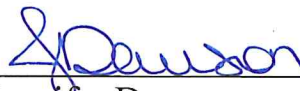
NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

DATED: 10/6/16



Kenneth Davis
Commission Secretary

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held October 6, 2016.



Jennifer Dawson
Fire District Business Administrator



RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#16-57

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: November 3, 2016




Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held November 3, 2016.



Jennifer Dawson
Fire District Business Administrator

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
16-00040	02/29/16	DLF01 DeLAGE LANDEN FINANCIAL	Copier Lease	Open	135.00	0.00		
16-00080	03/29/16	DC001 DAVID F. CARLAMERE	Professional Services	Open	375.00	0.00		
16-00250	10/13/16	GENE0005 Gene Olson Electrical Contract	EMS Electrical Work	Open	2,850.00	0.00		
16-00251	10/14/16	FF1PR005 FF1 Professional Safety Serv	Throw Rope Supplies	Open	122.00	0.00		
16-00253	10/28/16	WDS00001 William Dukes, Sr.	Reimbursement	Open	63.45	0.00		
16-00254	10/28/16	BUD01 BUD'S AUTO & TRUCK REPAIR	Pump Testing	Open	325.00	0.00		
16-00255	11/01/16	SJW01 S.J.Welding Supply, Inc.	Cylindar Rental	Open	49.91	0.00		
16-00256	11/01/16	PRP01 WITMER PUBLIC SAFETY GROUP,INC	Badges and Radio STRaps	Open	629.16	0.00		
16-00257	11/01/16	TG001 TOWNSHIP OF GLOUCESTER	Gas	Open	1,049.91	0.00		
16-00258	11/01/16	COMCA005 Comcast	October Comcast	Open	300.39	0.00		
16-00259	11/01/16	HALE01 HALE TRAILER BRAKE & WHEEL	Batteries Squad	Open	604.66	0.00		
16-00260	11/01/16	PHFD1 PINE HILL FIRE DEPT.	November Lease	Open	8,275.53	0.00		
16-00261	11/01/16	EF001 ECHELON FORD	Deputy Chief Wire Assembly	Open	36.58	0.00		
16-00262	11/01/16	PHG01 PINE HILL AUTO REPAIR	Ambulance Batteries	Open	474.41	0.00		
16-00263	11/01/16	VCI01 VCI, Inc.	Ambulance Towing and Repair	Open	420.63	0.00		
16-00264	11/01/16	FDTES005 FD Testing Services LLC	Hose Testing	Open	2,166.85	0.00		
16-00265	11/01/16	CAP1 CAPITAL ONE PUBLIC FUNDING,LLC	Squad Lease Payment	Open	67,572.94	0.00		
16-00266	11/01/16	NJEZPASS New Jersey E-Z Pass	Tolls	Open	23.59	0.00		
16-00267	11/01/16	AAC01 ALERT-ALL CORPORATION	Fire Prevention Supplies	Open	136.80	0.00		
16-00268	11/01/16	OB001 OFFICE BASICS,INC.	Office Supplies	Open	747.53	0.00		
16-00269	11/01/16	PFRS1 POLICE & FIREMEN'S RETIREMENT	Employer Share Retro Pay 2014	Open	346.03	0.00		
16-00270	11/01/16	PERS2 Public Emp Retirement Sys.	Employers Share Retro Pay 2014	Open	161.98	0.00		
16-00271	11/01/16	NAT01 Nat Alexander Company	Misc Supplies	Open	2,647.20	0.00		
16-00272	11/01/16	TACTI010 Tactical Public Safety	Misc Installation	Open	2,487.30	0.00		
16-00273	11/01/16	HBC03 HORIZON BCBS OF NEW JERSEY	November Dental Insurance	Open	296.56	0.00		
16-00274	11/01/16	AMER1 AMERIHEALTH INS CO OF N.J.	November Health Insurance	Open	6,303.88	0.00		
16-00275	11/01/16	VERIZ005 Verizon wireless	November Mobile	Open	395.82	0.00		
Total Purchase Orders:		27	Total P.O. Line Items:	0	Total List Amount:	98,998.11	Total Void Amount:	0.00

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
(MOU) WITH GLOUCESTER TOWNSHIP FIRE DISTRICTS #2, #4, #5, #6, THE
BOROUGH OF LINDENWOLD FIRE DISTRICT, AND THE TOWNSHIP OF DEPTFORD
FIRE DISTRICT TO APPLY FOR A 2016 REGIONAL ASSISTANCE TO FIREFIGHTERS
GRANT (AFG).

16-58

WHEREAS. The Board of Fire Commissioners, Fire District # 1 (“The Board”) of the Borough of Pine Hill, has determined the need to seek federal funding through a 2016 FEMA AFG Grant for the purchase of SCBA and;

WHEREAS. The Board has agreed to enter into an MOU (attached) to participate in a Regional AFG Grant application with Gloucester Township Fire Districts #2, #4, #5, #6, the Borough of Lindenwold Fire District, and the Township of Deptford Fire District (“The Regional Partners”) for said grant and;

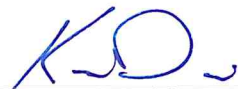
WHEREAS. The Board has agreed that Gloucester Township Fire District #2 will serve as the Lead Agency for the grant application, and will handle all administrative tasks related to the grant and;

WHEREAS. The Board agrees that Pine Hill Fire District #1 is seeking funds for the purchase of 28 SCBA and 28 extra and;

WHEREAS. The Board agrees to provide the required 10% cost match of \$29,453.76 for the above listed equipment if the grant is awarded.

NOW THEREFORE it is herein Resolved by the Board of Fire Commissioners, Pine Hill Fire District #1 that the proper officers be and are hereby authorized to enter into an MOU with the above listed Regional Partners for the application of a 2016 FEMA AFG Grant, with Gloucester Township Fire District #2 serving as the lead agency, and that Pine Hill Fire District #1 agrees to provide the 10% cost match of \$29,453.76.

DATED: November 3, 2016

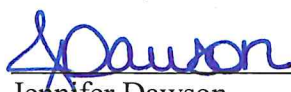


Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	x			
Commissioner Hassett	y			
Commissioner Waddington	x			
Commissioner Wakeley	x			
Commissioner Warrington	x			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held November 3, 2016.



Jennifer Dawson
Fire District Business Administrator

MEMORANDUM OF UNDERSTANDING

**Between Gloucester Township Fire District #2 (Chews Landing Fire Department),
Gloucester Township Fire District #4 (Blackwood Fire Company), Gloucester
Township Fire District #5 (Lambs Terrace Fire Company), Gloucester Township
Fire District #6 (Erial Fire Company), Borough of Pine Hill Fire District (Pine Hill
Fire Department), Lindenwold Fire District (Lindenwold Fire Department), and
Deptford Township Fire District (Deptford Fire Department) for a 2016 Regional
AFG Grant (“Grant”)**

This Memorandum of Understanding (MOU) is entered into this _____ day of _____, 2017 by and between the Township of Gloucester, Fire Districts 2, 4, 5 and 6, the Borough of Pine Hill Fire District, the Borough of Lindenwold Fire District, and the Deptford Township Fire District (collectively “the parties”) for the purpose of designating a lead agency to submit an application to FEMA for the 2016 Regional Assistance to Firefighters Grant and to oversee all administrative requirements and accordingly, agree to the following:

1. The Parties have entered into this MOU to support the application to FEMA for a grant in the amount of \$2,194,891.20, with a required regional cost share of \$219,489.12 (10% Match). The Parties each understand that a total of two hundred and four (204) units (consisting of a harness, spare cylinder and face piece with a total cost of \$9,115.20 each, and an applicant cost share of \$911.52), two hundred and four (204) spare cylinders (at a cost of \$1,404.20 per cylinder, and an applicant cost share of \$140.42), and one hundred and fifty seven (152) extra face pieces (at a cost of \$322.20 each, and an applicant cost share of \$32.20) are being requested. The Parties agree that each agency is required to provide the cost share for equipment they receive, as per the below listed allocation:

a. Chews Landing -	35 units	
	35 extra cylinders	
	17 extra face pieces	
	Total Cost Share Responsibility	\$37,364.94
b. Blackwood -	37 units	
	37 extra cylinders	
	9 extra face pieces	
	Total Cost Share Responsibility	\$39,211.02

c. Lambs Terrace -	9 units 9 extra cylinders 15 extra face pieces Total Cost Share Responsibility	\$9,950.38
d. Erial -	22 units 22 extra cylinders Total cost Share Responsibility	\$23,142.24
e. Pine Hill -	28 units 28 extra cylinders Total cost share Responsibility	\$29,453.76
f. Lindenwold -	35 units 35 extra cylinders 9 extra face pieces Total cost share Responsibility	\$37,107.18
g. Deptford -	38 units 38 extra cylinders 102 extra face pieces Total cost share Responsibility	\$43,259.40

2. The Parties agree that Chews Landing Fire Department (GTFD #2) shall serve as the lead agency for the grant, shall be responsible for the distribution of all equipment received, and shall be responsible for all administrative tasks related to the grant.


By their signature, the below acknowledge they are authorized representatives of their respective agencies and agree to the terms as set forth in this Memorandum of Understanding.

Chief Michael Millisky
Chews Landing Fire Department

Chief John Vannoni
Blackwood Fire Company

Chief Kevin Goins
Lambs Terrance Fire Company

Chief Michael Brezee
Gloucester Twsp. Fire District #6



Chief John Greer
Pine Hill fire Department

Chief Mike Nolan
Lindenwold Fire Department

Fire Marshal Robert Burkhart
Deptford Fire Department

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
(MOU) WITH GLOUCESTER TOWNSHIP FIRE DISTRICTS #2, #4, #5, #6, THE
BOROUGH OF LINDENWOLD FIRE DISTRICT, AND THE TOWNSHIP OF DEPTFORD
FIRE DISTRICT TO APPLY FOR A 2016 REGIONAL ASSISTANCE TO FIREFIGHTERS
GRANT (AFG).

16-58

WHEREAS. The Board of Fire Commissioners, Fire District # 1 (“The Board”) of the Borough of Pine Hill, has determined the need to seek federal funding through a 2016 FEMA AFG Grant for the purchase of SCBA and;

WHEREAS. The Board has agreed to enter into an MOU (attached) to participate in a Regional AFG Grant application with Gloucester Township Fire Districts #2, #4, #5, #6, the Borough of Lindenwold Fire District, and the Township of Deptford Fire District (“The Regional Partners”) for said grant and;


WHEREAS. The Board has agreed that Gloucester Township Fire District #2 will serve as the Lead Agency for the grant application, and will handle all administrative tasks related to the grant and;

WHEREAS. The Board agrees that Pine Hill Fire District #1 is seeking funds for the purchase of 28 SCBA and 28 extra and;

WHEREAS. The Board agrees to provide the required 10% cost match of \$29,453.76 for the above listed equipment if the grant is awarded.

NOW THEREFORE it is herein Resolved by the Board of Fire Commissioners, Pine Hill Fire District #1 that the proper officers be and are hereby authorized to enter into an MOU with the above listed Regional Partners for the application of a 2016 FEMA AFG Grant, with Gloucester Township Fire District #2 serving as the lead agency, and that Pine Hill Fire District #1 agrees to provide the 10% cost match of \$29,453.76.

DATED: November 3, 2016

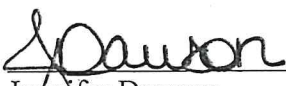


Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	x			
Commissioner Hassett	x			
Commissioner Waddington	x			
Commissioner Wakeley	x			
Commissioner Warrington	x			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held November 3, 2016.



Jennifer Dawson
Fire District Business Administrator

MEMORANDUM OF UNDERSTANDING

Between Gloucester Township Fire District #2 (Chews Landing Fire Department), Gloucester Township Fire District #4 (Blackwood Fire Company), Gloucester Township Fire District #5 (Lambs Terrace Fire Company), Gloucester Township Fire District #6 (Erial Fire Company), Borough of Pine Hill Fire District (Pine Hill Fire Department), Lindenwold Fire District (Lindenwold Fire Department), and Deptford Township Fire District (Deptford Fire Department) for a 2016 Regional AFG Grant ("Grant")

This Memorandum of Understanding (MOU) is entered into this _____ day of _____, 2017 by and between the Township of Gloucester, Fire Districts 2, 4, 5 and 6, the Borough of Pine Hill Fire District, the Borough of Lindenwold Fire District, and the Deptford Township Fire District (collectively "the parties") for the purpose of designating a lead agency to submit an application to FEMA for the 2016 Regional Assistance to Firefighters Grant and to oversee all administrative requirements and accordingly, agree to the following:

1. The Parties have entered into this MOU to support the application to FEMA for a grant in the amount of \$2,194,891.20, with a required regional cost share of \$219,489.12 (10% Match). The Parties each understand that a total of two hundred and four (204) units (consisting of a harness, spare cylinder and face piece with a total cost of \$9,115.20 each, and an applicant cost share of \$911.52), two hundred and four (204) spare cylinders (at a cost of \$1,404.20 per cylinder, and an applicant cost share of \$140.42), and one hundred and fifty seven (152) extra face pieces (at a cost of \$322.20 each, and an applicant cost share of \$32.20) are being requested. The Parties agree that each agency is required to provide the cost share for equipment they receive, as per the below listed allocation:

a. Chews Landing -	35 units	
	35 extra cylinders	
	17 extra face pieces	
	Total Cost Share Responsibility	\$37,364.94
b. Blackwood -	37 units	
	37 extra cylinders	
	9 extra face pieces	
	Total Cost Share Responsibility	\$39,211.02

c. Lambs Terrace -	9 units 9 extra cylinders 15 extra face pieces	Total Cost Share Responsibility	\$9,950.38
d. Erial -	22 units 22 extra cylinders	Total cost Share Responsibility	\$23,142.24
e. Pine Hill -	28 units 28 extra cylinders	Total cost share Responsibility	\$29,453.76
f. Lindenwold -	35 units 35 extra cylinders 9 extra face pieces	Total cost share Responsibility	\$37,107.18
g. Deptford -	38 units 38 extra cylinders 102 extra face pieces	Total cost share Responsibility	\$43,259.40

- The Parties agree that Chews Landing Fire Department (GTFD #2) shall serve as the lead agency for the grant, shall be responsible for the distribution of all equipment received, and shall be responsible for all administrative tasks related to the grant.


By their signature, the below acknowledge they are authorized representatives of their respective agencies and agree to the terms as set forth in this Memorandum of Understanding.

Chief Michael Millisky
Chews Landing Fire Department

Chief John Vannoni
Blackwood Fire Company

Chief Kevin Goins
Lambs Terrance Fire Company

Chief Michael Brezee
Gloucester Twsp. Fire District #6



Chief John Green
Pine Hill fire Department

Chief Mike Nolan
Lindenwold Fire Department

Fire Marshal Robert Burkhart
Deptford Fire Department

**THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1, BOROUGH OF PINE HILL, CAMDEN
COUNTY, NEW JERSEY**

**Authorization to Permit Use of a Procurement Card
#16-59**

WHEREAS, N.J.S.A 40A:5-16 permits the use of Procurement Cards (P-cards) by local units for specific circumstances to be used for certain payments, and

WHEREAS, the statute permits a municipality to adopt policies, as stated in Schedule A attached, that permit specifically named employees to use P-cards for the acquisition of goods and services under certain circumstances set forth in the statute, and

WHEREAS, FIA Card Services, N.A., a Bank of America company, has been awarded the State of NJ contract to provide State agencies and Cooperative Purchasing participants with the ability to purchase goods and services through the use of a Procurement Card (P-card) Index# T-1654, Contract #84675; and

WHEREAS, the Pine Hill Fire District, as a cooperative purchasing participant, is eligible to enter into contract with FIA Card Services, N.A. and

WHEREAS, transactions must comply with provisions of the Local Public Contracts Law and the use of a P-card will not change or eliminate any provisions of that law, and

WHEREAS, internal controls that ensure compliance with the statutory authorization and the Local Finance Board's rules will be in place, and

NOW, THEREFORE BE IT RESOLVED, that the Pine Hill Fire District #1 does hereby authorize the use of a Procurement Card in accordance with NJSA 40A:5:5-16 and NJAC 5:30-9A; and

BE IT FURTHER RESOLVED, that the Fire District Business Administrator shall hereby be enabled to sign the Linking Authorization Contract with FIA Card Services, N.A. for Procurement Card Services.

DATED: 11/3/16



Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington	X			

Certification: I, Jennifer Z. Dawson, Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on November 3, 2016.



Jennifer Dawson, Business Administrator

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING TRANSFER OF BUDGET APPROPRIATIONS
16-60**


WHEREAS, the Board of Fire Commissioners has determined that certain budget Appropriations in the 2014 district budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted pursuant to N.J.S.A.40A:14-78.9; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners District No. 1, Borough of Pine Hill, County of Camden and State of New Jersey that Appropriation Transfers be made as follows:

Account Description	To	From
Operations & Maintenance Other Expense		
Insurance Other		\$ 508.67
PFRS	\$ 346.03	
Administration Other Expenses		
PERS	161.98	
Utilities Phone	300.00	
Capital Leases		
Principal	.34	
Interest	.32	
	\$ 508.67	\$ 508.67
 Fire Prevention Other Expenses		
Publications	322.99	
Software		301.00
Fire Prevention		21.99
	\$ 322.99	\$ 322.99

DATED: 11/3/16



Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett	X			
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington	X			

Certification:

I, Jennifer Z. Dawson, Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on November 3, 2016.



Jennifer Dawson, Business Administrator

Batch Id: JD Batch Date: 11/03/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
6-GN- -713-715 CAPITAL LEASES	Transfer In	Resolution 16-60	0.34	1
6-GN- -715-715 CAPITAL LEASES	Transfer In	Resolution 16-60	0.32	2
6-GN- -002-212 INSURANCE-OTHER	Transfer Out	Resolution 16-60	508.67	3
6-GN- -001-302 PERS	Transfer In	Resolution 16-60	161.98	4
6-GN- -002-302 PFRS-FIREMEN	Transfer In	Resolution 16-60	346.03	5

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	4	508.67
Transfer Out:	1	508.67
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	5	1,017.34

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	4	508.67			
Transfer Out:	1	508.67			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: JD	Updated Entries:	5	Updated Amount:	1,017.34	Ref Num: 259

Batch Id: JD Batch Date: 11/03/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
6-GN- -003-206 Publications	Transfer Out	Resolution 16-60	21.99	1
6-GN- -003-207 Software	Transfer Out	Resolution 16-60	301.00	2
6-GN- -003-204 Fire Prevention	Transfer In	Resolution 16-60	322.99	3

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	322.99
Transfer Out:	2	322.99
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	3	645.98

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	1	322.99			
Transfer Out:	2	322.99			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: JD	Updated Entries:	3	Updated Amount:	645.98	Ref Num: 260

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#16-61

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: December 1, 2016

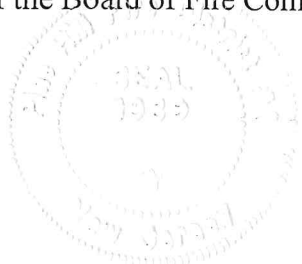


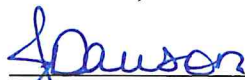
Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett 2nd	X			
Commissioner Waddington	X			
Commissioner Wakeley				X
Commissioner Warrington 1st	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held December 1, 2016.





Jennifer Dawson
Fire District Business Administrator

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00040	02/29/16	DLF01	DeLAGE LANDEN FINANCIAL	Copier Lease	Open	135.00	0.00
16-00080	03/29/16	DC001	DAVID F. CARLAMERE	Professional Services	Open	375.00	0.00
16-00268	11/01/16	OB001	OFFICE BASICS, INC.	Office Supplies	Open	424.54	0.00
16-00276	11/07/16	HILLM005	Hillman's Bus Service, Inc	Training transportation	Open	300.00	0.00
16-00277	11/07/16	CCC01	CAMDEN COUNTY COLLEGE	Fire Officer 1 Classes	Open	1,000.00	0.00
16-00278	11/23/16	DJB0001	David Matthew Baiori, Jr	2016 Stipend	Open	663.00	0.00
16-00279	11/23/16	KYLEB005	Kyle Rodney Christopher Bowman	2016 Stipend	Open	711.00	0.00
16-00280	11/23/16	DC003	DANIEL CAROSIELLO	2016 Stipends	Open	93.00	0.00
16-00281	11/23/16	PC000001	Patrick J Clerkin	2016 Stipends	Open	456.00	0.00
16-00282	11/23/16	WDS00001	William Dukes, Sr.	2016 Stipends	Open	160.95	0.00
16-00283	11/23/16	DE000001	David Eltonhead	2016 Stipends	Open	456.00	0.00
16-00284	11/23/16	WFE01	WILLIAM FEDIUK	2016 Stipends	Open	45.00	0.00
16-00285	11/23/16	MJG01	MICHAEL J. GREEN	2016 Stipends	Open	549.00	0.00
16-00286	11/23/16	MH0001	Michael Houston	2016 Stipends	Open	252.00	0.00
16-00287	11/23/16	LH000001	Lauren Hunter	2016 Stipends	Open	99.00	0.00
16-00288	11/23/16	SRR01	STEVEN RABCHUK	2016 Stipend	Open	303.00	0.00
16-00289	11/23/16	JZ001	John Zuggi	2016 Stipends	Open	18.00	0.00
16-00290	11/23/16	HAR01	HARDENBERGH INS GROUP	3rd Install Accident & Sicknes	Open	10,955.00	0.00
16-00291	11/23/16	HBC03	HORIZON BCBS OF NEW JERSEY	December Dental Insurance	Open	296.56	0.00
16-00292	11/28/16	GREGO005	Gregory Hunter	2016 Stipend	Open	120.00	0.00
16-00293	11/28/16	SB002	SARAH BUCHHOFER	2016 Stipends	Open	72.00	0.00
16-00294	11/28/16	JC002	JACK COMBS	2016 Stipends	Open	459.00	0.00
16-00295	11/28/16	CCFC2	CC FIRE CHIEFS & OFFICERS ASSO	Fire Officer I & II Books	Open	240.00	0.00
16-00296	11/28/16	ARTHU005	Arthur Door Company, Inc.	Overhead Door Cables	Open	371.00	0.00
16-00297	11/28/16	PHFD1	PINE HILL FIRE DEPT.	December Lease Payment etc	Open	9,106.14	0.00
16-00298	11/28/16	JFS01	JERSEY FIRE & SAFETY PRODUCTS	Suction Unit Batteries	Open	243.61	0.00
16-00299	11/28/16	OB001	OFFICE BASICS, INC.	misc office supplies	Open	86.41	0.00
16-00300	11/28/16	PHH01	PINE HILL HARDWARE, INC.	Misc Supplies	Open	210.34	0.00
16-00301	11/28/16	BRIND005	Brindlee Mountain Fire Appar.	October Ladder Lease Rental	Open	7,750.00	0.00
16-00302	11/28/16	CASH1	Petty Cash	Petty Cash Reimbursement	Open	197.73	0.00
16-00303	11/28/16	CHFD0001	Cherry Hill Fire District #13	PM - Squad #62	Open	2,019.30	0.00
16-00304	11/28/16	TG001	TOWNSHIP OF GLOUCESTER	October Gas	Open	867.47	0.00
16-00305	11/28/16	PHG01	PINE HILL AUTO REPAIR	Repairs	Open	426.23	0.00
16-00306	11/28/16	STAP001	Staples Advantage	ID Card Printer and Supplies	Open	1,323.96	0.00
16-00307	11/28/16	NAT01	Nat Alexander Company	Misc Supplies	Open	494.15	0.00
16-00309	11/28/16	AMER1	AMERIHEALTH INS CO OF N.J.	December Health Insurance	Open	6,303.88	0.00
16-00311	11/30/16	BEEGE005	Bee Gee Candy Co. Inc	Christmas Parade Candy Canes	Open	270.00	0.00
16-00312	11/30/16	MARIO005	Mario's Original Cold Cuts	Training Salem County	Open	89.82	0.00
16-00313	12/01/16	VERIZ005	Verizon wireless	November Mobile Bill	Open	395.84	0.00

Total Purchase Orders: 39 Total P.O. Line Items: 0 Total List Amount: 48,338.93 Total Void Amount: 0.00

16-00314 Pine Hill Employee 246.00
48,584.93

**FIRE DISTRICT #1
BOROUGH OF PINE HILL
RESOLUTION DESIGNATING
FIRE INSPECTORS
#16-62**

WHEREAS, There exist a need for FIRE INSPECTOR services, and

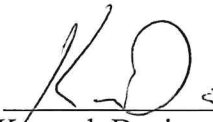
WHEREAS, Funds are available for this service, and

WHEREAS, The Board has determined that Dennis Rosenbaum meets the requirements established by the Board of Fire Commissioners.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners as follows:

1. That Dennis Rosenbaum be and is hereby appointed FIRE INSPECTOR for the Board of Fire Commissioners for the period January 1, 2017 through March 2, 2017, to perform the services required by the Board, and to receive such compensation as may be reasonable for such services.

DATED: December 1, 2016




Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett 1 st	X			
Commissioner Waddington	X			
Commissioner Wakeley				X
Commissioner Warrington 2 nd	X			

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held December 1, 2016.



Jennifer Dawson
Fire District Business Administrator



2017 FIRE DISTRICT BUDGET RESOLUTION

Borough of Pine Hill Fire District #1

16-63

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Pine Hill Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,111,108.00, which includes an amount to be raised by taxation of \$1,054,163.00, and Total Appropriations of \$1,111,108.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 5, 2017.



(Secretary's Signature)

12/1/16
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Kenneth Davis	X			
Thomas Hassett	X			
Kevin Waddington	X			
James Wakeley				X
Charles Warrington	X			



2017 FIRE DISTRICT BUDGET RESOLUTION

Borough of Pine Hill Fire District #1

16-63

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Pine Hill Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) includes a proposed public referendum in the amount of \$35,000.00 as an appropriation from restricted fund balance to be used as budget revenue; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,110,534.00, which includes an amount to be raised by taxation of \$1,053,589.00, and Total Appropriations of \$1,110,534.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 5, 2017.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Kenneth Davis <i>1st</i>	X			
Thomas Hassett	X			
Kevin Waddington	X			
James Wakeley				X
Charles Warrington <i>2nd</i>	X			


FIRE DISTRICT #1
BOROUGH OF PINE HILL
#16-64
RESOLUTION
FOR CLOSED SESSION

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.


NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

DATED: 12/1/16



Kenneth Davis
Commission Secretary

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held December 1, 2016.



Jennifer Dawson
Fire District Business Administrator

