

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#17-37

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved that the checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett			X			
Wakeley		X	X			
Warrington			X			
Waddington						X

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on July 6, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 9923 to 9955
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
9923	07/06/17	AIRGA005 Airgas USA, LLC	40.00		1028
9924	07/06/17	AMER1 AMERIHEALTH INS CO OF N.J.	6,745.14		1028
9925	07/06/17	BOW01 BOWMAN & COMPANY LLP	15,500.00		1028
9926	07/06/17	CASH1 Petty Cash	175.07		1028
9927	07/06/17	CCC01 CAMDEN COUNTY COLLEGE	545.00		1028
9928	07/06/17	CCH01 CAMDEN COUNTY HERO SCHOLARSHIP	100.00		1028
9929	07/06/17	CHFD0001 Cherry Hill Fire District #13	3,519.67		1028
9930	07/06/17	DC001 DAVID F. CARLAMERE	750.00		1028
9931	07/06/17	DJB0001 David Matthew Baiori, Jr	50.00		1028
9932	07/06/17	DLF01 DeLAGE LANDEN FINANCIAL	135.00		1028
9933	07/06/17	EDR01 ED'S RENTAL	174.90		1028
9934	07/06/17	FSS01 FIRE & SAFETY SERVICE, LTD	52.07		1028
9935	07/06/17	GEORG005 George K. Baker Electrical	375.00		1028
9936	07/06/17	GTEMS001 Gloucester Township EMS	84.00		1028
9937	07/06/17	HALE01 HALE TRAILER BRAKE & WHEEL	141.05		1028
9938	07/06/17	HBC03 HORIZON BCBS OF NEW JERSEY	296.56		1028
9939	07/06/17	JB000001 Joseph Brogan	50.00		1028
9940	07/06/17	JFS01 JERSEY FIRE & SAFETY PRODUCTS	363.00		1028
9941	07/06/17	KYOCE005 Kyocera Document Sol. America	134.84		1028
9942	07/06/17	MH0001 Michael Houston	50.00		1028
9943	07/06/17	NAT01 Nat Alexander Company	377.00		1028
9944	07/06/17	OB001 OFFICE BASICS, INC.	140.48		1028
9945	07/06/17	PHFD1 PINE HILL FIRE DEPT.	7,763.08		1028
9946	07/06/17	PHG01 PINE HILL AUTO REPAIR	59.95		1028
9947	07/06/17	PHH01 PINE HILL HARDWARE, INC.	189.61		1028
9948	07/06/17	SB002 SARAH BUCHHOFER	50.00		1028
9949	07/06/17	SILSB005 Silsbee Ford	31,418.22		1028
9950	07/06/17	SJW01 S.J.welding Supply, Inc.	4.14		1028
9951	07/06/17	TIR01 TIRE CORRAL OF AMERICA, INC.	7,651.44		1028
9952	07/06/17	TRACT005 Tractor Supply Company	99.98		1028
9953	07/06/17	TTU01 THIS & THAT UNIFORMS	352.00		1028
9954	07/06/17	WB MASON W.B.MASON	701.29		1028
9955	07/06/17	WES01 THOMAS REUTERS-WEST	144.00		1028

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	33	0	78,232.49	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	33	0	78,232.49	0.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AWARDING OF STATE CONTRACT
#17-38

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for replacement of the tires for the ladder truck, and

WHEREAS. The Board of Fire Commissioners chose to use State Contract Purchasing for the assets, and

WHEREAS. The Board of Fire Commissioners agrees that the Tire Coral State Contract #M-8000 tires for Ladder 62 meets the Fire District's requirements and qualifications.

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to award a contract for tires to the Pierce Tower Ladder.

BE IT FURTHER RESOLVED, that Chairman or Secretary, or their designee, is hereby authorized to sign a contract prepared in accordance with the proposal submitted by Tire Corral dated June 2017.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley			X			
Warrington			X			
Waddington						X

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on July 6, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AWARDING OF SERVICE
#17-39

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for repair service to the 2006 Expedition, and

WHEREAS. The Board of Fire Commissioners did authorize and receive quotes for the service, and

WHEREAS. The Board of Fire Commissioners received 4 quotes and has determined that Echelon Ford meets the Fire District's requirements and qualifications.

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to award a contract for repair service to the 2006 Expedition.

BE IT FURTHER RESOLVED, that Chairman or Secretary, or their designee, is hereby authorized to sign a contract prepared in accordance with the proposal submitted by Echelon Ford dated July 2017.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett			X			
Wakeley		X	X			
Warrington			X			
Waddington						X

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on July 6, 2017.

Respectfully Submitted,

Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CERTIFYING REPORT OF AUDIT
#17-40

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report of audit for the year ended December 31, 2016 has been completed and filed with the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the Board of Commissioners have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2015 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary of the Fire District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley	X		X			
Warrington			X			
Waddington						X

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on July 6, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



LOCAL AUTHORITIES GROUP AFFIDAVIT FORM
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE

We, the members of the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden, being of full age and being duly sworn according to law, upon our oath, depose and say:

1. We are duly elected members of the Board of Commissioners of Fire District No. 1 of the Borough of Pine Hill, County of Camden.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the year ended December 31, 2016, and specifically the section of the report of audit entitled "Schedule of Findings and Recommendations."

<i>Name</i>	<i>Signature</i>
<u>Kenneth Davis</u>	<u>[Signature]</u>
<u>Charles WARRINGTON</u>	<u>[Signature]</u>
<u>James T. Wakeley</u>	<u>[Signature]</u>
<u>Thomas E. Hassett</u>	<u>[Signature]</u>
<u>Kevin Waddington</u>	<u>[Signature]</u>

Sworn to and subscribed before me
this 24th day of JULY, 2017

[Signature]
Notary Public of New Jersey

JENNIFER Z. DAWSON
Commission # 50007442
Notary Public, State of New Jersey
My Commission Expires
December 18, 2019



SYNOPSIS OF 2016 REPORT OF AUDIT

FIRE DISTRICT NO. 1, BOROUGH OF PINE HILL

Combined Comparative Balance Sheets

Governmental Funds

	<u>2016</u>	<u>2015</u>
<u>ASSETS</u>		
Cash and Cash Equivalents	\$ 908,823.33	\$ 764,892.02
Accounts Receivable	84,654.00	-
	<hr/>	<hr/>
Total Assets	993,477.33	764,892.02
	<hr/>	<hr/>
<u>LIABILITIES AND FUND BALANCES</u>		
Liabilities:		
Accounts Payable	125,579.99	19,462.36
Payroll Deductions Payable	-	1,761.06
	<hr/>	<hr/>
Total Liabilities	125,579.99	21,223.42
	<hr/>	<hr/>
Fund Balances:		
Restricted	200,000.00	75,000.00
Assigned	44,624.51	220,924.74
Unassigned	623,272.83	447,743.86
	<hr/>	<hr/>
Total Fund Balances	867,897.34	743,668.60
	<hr/>	<hr/>
Total Liabilities and Fund Balances	\$ 993,477.33	\$ 764,892.02
	<hr/>	<hr/>

FIRE DISTRICT NO. 1, BOROUGH OF PINE HILL
 Combined Comparative Statements of Revenues, Expenditures and Changes in Fund Balance
 Governmental Funds

	<u>2016</u>	<u>2015</u>
<u>REVENUES</u>		
Operating Grant Revenue	\$ 3,945.00	\$ 3,945.00
Miscellaneous Revenues Offset with Appropriations	21,591.48	19,416.95
Amount to be Raised by Taxation to Support the District Budget	952,575.00	893,960.00
Non-Budgetary Revenues	<u>20,615.81</u>	<u>24,607.29</u>
Total Revenues	<u>998,727.29</u>	<u>941,929.24</u>
<u>EXPENDITURES</u>		
Operating Appropriations	1,083,637.30	641,610.62
Capital Appropriations	-	474,979.00
Debt Service	<u>123,062.66</u>	<u>122,965.81</u>
Total Expenditures	<u>1,206,699.96</u>	<u>1,239,555.43</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(207,972.67)</u>	<u>(297,626.19)</u>
Other Financing Sources and (Uses)	<u>332,201.41</u>	<u>474,979.00</u>
Net Change in Fund Balances	124,228.74	177,352.81
Fund Balance, Beginning	<u>743,668.60</u>	<u>566,315.79</u>
Fund Balance, Ending	<u>\$ 867,897.34</u>	<u>\$ 743,668.60</u>

RECOMMENDATIONS

None

GENERAL INFORMATION

The above synopsis was prepared from the Report of Audit of Fire District No. 1, Borough of Pine Hill, County of Camden, for the calendar year 2016, submitted by Michael J. Welding of Bowman & Company LLP, Certified Public Accountants & Consultants. The information included herein is not intended to represent complete financial information as presented in the Report of Audit. A copy of the Report of Audit is on file and available for public inspection in the office of the Fire District Secretary.

Secretary

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#17-41

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley			X			
Warrington			X			
Waddington						X

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on July 6, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#17-42

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved that the checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett						X
Wakeley	X		X			
Warrington			X			
Waddington						X

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on August 3, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



Range of Checking Accts: GENERAL to GENERAL Range of Check Dates: 07/15/17 to 12/31/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GENERAL					
9956	07/27/17	BOA00001 Bank of America	3,290.37		1029
9957	08/03/17	AIRGA005 Airgas USA, LLC	23.10		1030
9958	08/03/17	ALBIO005 Albion Auto Parts	225.00		1030
9959	08/03/17	AMER1 AMERIHEALTH INS CO OF N.J.	6,745.14		1030
9960	08/03/17	BCF01 BURLINGTON COUNTY ESTC-BCIT	700.00		1030
9961	08/03/17	CASH1 Petty Cash	120.03		1030
9962	08/03/17	CHFD0001 Cherry Hill Fire District #13	2,878.48		1030
9963	08/03/17	COU01 Courier Post	139.56		1030
9964	08/03/17	DC001 DAVID F. CARLAMERE	375.00		1030
9965	08/03/17	DLF01 DeLAGE LANDEN FINANCIAL	135.00		1030
9966	08/03/17	EDR01 ED'S RENTAL	55.15		1030
9967	08/03/17	EF001 ECHELON FORD	3,411.16		1030
9968	08/03/17	FIR001 First Responder JIF	25,067.00		1030
9969	08/03/17	FSS01 FIRE & SAFETY SERVICE, LTD	82.37		1030
9970	08/03/17	HBC03 HORIZON BCBS OF NEW JERSEY	296.56		1030
9971	08/03/17	IMC01 INTERSTATE MOBILE CARE	174.00		1030
9972	08/03/17	INTELLI INTELLICORP RECORDS INC.	104.31		1030
9973	08/03/17	JAMBE005 JamBers Corporate Imagine	1,771.00		1030
9974	08/03/17	JOHNS005 Johnson & Towers, Inc	264.91		1030
9975	08/03/17	KYOCE005 Kyocera Document Sol. America	134.84		1030
9976	08/03/17	MES01 MUNICIPAL EMERGENCY SERVICES	1,385.00		1030
9977	08/03/17	NAT01 Nat Alexander Company	573.38		1030
9978	08/03/17	OB001 OFFICE BASICS, INC.	277.71		1030
9979	08/03/17	PAUL1 Pauls Custom Awards, Inc.	98.00		1030
9980	08/03/17	PHFD1 PINE HILL FIRE DEPT.	10,486.88		1030
9981	08/03/17	PSU PUBLIC SAFETY UNLIMITED, LLC	90.00		1030
9982	08/03/17	SNJ01 STATE OF NEW JERSEY	62.28		1030
9983	08/03/17	TACTI010 Tactical Public Safety	1,730.00		1030
9984	08/03/17	TG001 TOWNSHIP OF GLOUCESTER	1,107.14		1030
9985	08/03/17	TRS01 TREASURER, STATE OF NEW JERSEY	90.00		1030
9986	08/03/17	VCI01 VCI, Inc.	1,364.58		1030

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	31	0	63,257.95	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	31	0	63,257.95	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	31	0	63,257.95	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	31	0	63,257.95	0.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#17-43

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved that the checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett	X		X			
Wakeley						X
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on September 7, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-00209	08/31/17	BOA00001 Bank of America	August Purchasing Card Orders	Open	1,795.09	0.00		
Total Purchase Orders:		1	Total P.O. Line Items:	0	Total List Amount:	1,795.09	Total Void Amount:	0.00

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00051	02/22/17	DLF01 DeLAGE LANDEN FINANCIAL	Lanier Copier Lease	Open	135.00	0.00	
17-00058	02/24/17	DC001 DAVID F. CARLAMERE	Professional Service	Open	375.00	0.00	
17-00197	08/02/17	NAT01 Nat Alexander Company	Boots	Open	323.38	0.00	
17-00198	08/02/17	NAT01 Nat Alexander Company	Adaptor	Open	147.65	0.00	
17-00201	08/22/17	NAT01 Nat Alexander Company	5" coupling install pony line	Open	155.00	0.00	
17-00203	08/22/17	EF001 ECHELON FORD	Expedition Repairs	Open	66.16	0.00	
17-00204	08/22/17	PHH01 PINE HILL HARDWARE, INC.	Misc Supplies	Open	81.72	0.00	
17-00206	08/29/17	HELM01 Hainesport Enterprises Inc	Towing of Engine	Open	525.00	0.00	
17-00207	08/29/17	NAT01 Nat Alexander Company	Boots - Greer	Open	142.03	0.00	
17-00208	08/30/17	AAC01 ALERT-ALL CORPORATION	Fire Prevention Supplies	Open	804.60	0.00	
17-00210	09/05/17	KYOCE005 Kyocera Document Sol. America	New Copier	Open	134.84	0.00	
17-00211	09/05/17	TG001 TOWNSHIP OF GLOUCESTER	July Fuel Bill	Open	662.62	0.00	
17-00212	09/05/17	IMC01 INTERSTATE MOBILE CARE	Physical M. Costa Jr	Open	174.00	0.00	
17-00213	09/05/17	EDR01 ED'S RENTAL	Hexagon Nut	Open	1.98	0.00	
17-00214	09/05/17	CHFD0001 Cherry Hill Fire District #13	Engine 62 Repairs	Open	165.00	0.00	
17-00215	09/05/17	PRP01 WITMER PUBLIC SAFETY GROUP, INC	Steck Super Easy Wedge	Open	32.00	0.00	
17-00216	09/05/17	HALE01 HALE TRAILER BRAKE & WHEEL	Misc Supplies	Open	125.62	0.00	
17-00217	09/05/17	AIRGA005 Airgas USA, LLC	Cylindar Rentals	Open	23.10	0.00	
17-00218	09/05/17	TACTI010 Tactical Public Safety	Additional Lights for Pickup	Open	623.00	0.00	
17-00219	09/05/17	PHG01 PINE HILL AUTO REPAIR	2006 Expedition Repairs	Open	550.20	0.00	
17-00220	09/05/17	NAT01 Nat Alexander Company	Fire Extinguisher Pickup	Open	93.00	0.00	
17-00221	09/07/17	AMER1 AMERIHEALTH INS CO OF N.J.	September Health Insurance	Open	6,745.14	0.00	
17-00222	09/07/17	HBC03 HORIZON BCBS OF NEW JERSEY	September Dental Insurance	Open	296.56	0.00	
17-00223	09/07/17	PHFD1 PINE HILL FIRE DEPT.	September Lease Pay and Exp	Open	8,398.28	0.00	

Total Purchase Orders: 24 Total P.O. Line Items: 0 Total List Amount: 20,780.88 Total Void Amount: 0.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING THE DISPOSAL OF ASSET
#17-44

WHEREAS. The Board has determined that certain item of inventory are outdated and of no use or benefit to the fire district, and

WHEREAS. The Board has determined to remove the following listed item from inventory

HP Desktop Printer

NOW THEREFORE, it is herein resolved and approved that the above be removed from inventory and disposed of

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley						X
Warrington	X		X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on September 7, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

APPROVAL OF PROCEDURES AND GUIDELINES
#17-45

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for upgrades and changes to the Administrative Procedures, Standard Operating Procedures and Standard Operating Guidelines, and

WHEREAS. The Board of Fire Commissioners chose to approve the list below of Administrative Procedures, Standard Operating Procedures and Standard Operating Guidelines provided by the Fire Administrator and approved by the Chief of the Department and President of the Fire

1. Administrative Procedure 2017-300: Volunteer Membership Application Process
2. Administrative Procedure 2017-301: Probationary Firefighter Responsibilities/Requirements
3. Administrative Procedure 2017-500: Drug & Alcohol Policy
4. Standard Operating Procedure 2017-701: Drivers Training Qualifications
5. Standard Operating Procedure 2017-201: Fire Apparatus Crash
6. Standard Operating Guideline 2017-004: Residential Battery & Smoke Alarm Program

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby approving the above stated Procedures and Guidelines.

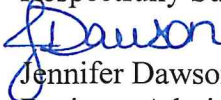
BE IT FURTHER RESOLVED, that Chairman, or their designee, is hereby authorized to sign the forms and authorize them to be put into action.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley						X
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on September 7, 2017.

Respectfully Submitted,


Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1
 BOROUGH OF PINE HILL

**MEMORANDUM OF UNDERSTANDING FOR SHARE OF COSTS FOR A REGIONAL
 FY 2016 REGIONAL ASSISTANCE TO FIREFIGHTERS GRANT
 #17-46**

WHEREAS. The Board of Fire Commissioners, Fire District # 1 (“The Board”) of the Borough of Pine Hill, has determined the need to seek federal funding through a Assistance to Firefighters Grant Program for purchase of 28 units and 28 extra cylinders;

WHEREAS. The Board agrees that Pine Hill Fire District #1 is seeking funds for the purchase of 28 SCBA Units and;

WHEREAS. The Board agrees to provide the required 10% cost match of \$29,453.76 for the above listed equipment if the grant is awarded.

NOW THEREFORE it is herein Resolved by the Board of Fire Commissioners, Pine Hill Fire District #1 that the proper officers be and are hereby authorized to submit the application of a FY 2016 Regional Assistance to Firefighters Grant..

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley						
Warrington			X			X
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on September 7, 2017.

Respectfully Submitted,

Jennifer Dawson
 Business Administrator



MEMORANDUM OF UNDERSTANDING

Between Gloucester Township Fire District #2 (Chews Landing Fire Department), Gloucester Township Fire District #4 (Blackwood Fire Company), Gloucester Township Fire District #5 (Lambs Terrace Fire Company), Gloucester Township Fire District #6 (Erial Fire Company), Borough of Pine Hill Fire District (Pine Hill Fire Department), Lindenwold Fire District (Lindenwold Fire Department), and Deptford Township Fire District (Deptford Fire Department) for a 2016 Regional AFG Grant ("Grant")

This Memorandum of Understanding (MOU) is entered into this 9th day of April, 2017 by and between the Township of Gloucester, Fire Districts 2, 4, 5 and 6, the Borough of Pine Hill Fire District, the Borough of Lindenwold Fire District, and the Deptford Township Fire District (collectively "the parties") for the purpose of designating a lead agency to submit an application to FEMA for the 2016 Regional Assistance to Firefighters Grant and to oversee all administrative requirements and accordingly, agree to the following:

1. The Parties have entered into this MOU to support the application to FEMA for a grant in the amount of \$2,194,891.20, with a required regional cost share of \$219,489.12 (10% Match). The Parties each understand that a total of two hundred and four (204) units (consisting of a harness, spare cylinder and face piece with a total cost of \$9,115.20 each, and an applicant cost share of \$911.52), two hundred and four (204) spare cylinders (at a cost of \$1,404.20 per cylinder, and an applicant cost share of \$140.42), and one hundred and fifty seven (152) extra face pieces (at a cost of \$322.20 each, and an applicant cost share of \$32.20) are being requested. The Parties agree that each agency is required to provide the cost share for equipment they receive, as per the below listed allocation:

a. Chews Landing -	35 units	
	35 extra cylinders	
	17 extra face pieces	
	Total Cost Share Responsibility	\$37,364.94
b. Blackwood -	37 units	
	37 extra cylinders	
	9 extra face pieces	
	Total Cost Share Responsibility	\$39,211.02

c. Lambs Terrace -	9 units 9 extra cylinders 15 extra face pieces Total Cost Share Responsibility	\$9,950.38
d. Erial -	22 units 22 extra cylinders Total cost Share Responsibility	\$23,142.24
e. Pine Hill -	28 units 28 extra cylinders Total cost share Responsibility	\$29,453.76
f. Lindenwold -	35 units 35 extra cylinders 9 extra face pieces Total cost share Responsibility	\$37,107.18
g. Deptford -	38 units 38 extra cylinders 102 extra face pieces Total cost share Responsibility	\$43,259.40

2. The Parties agree that Chews Landing Fire Department (GTFD #2) shall serve as the lead agency for the grant, shall be responsible for the distribution of all equipment received, and shall be responsible for all administrative tasks related to the grant.

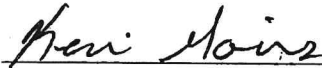
By their signature, the below acknowledge they are authorized representatives of their respective agencies and agree to the terms as set forth in this Memorandum of Understanding.



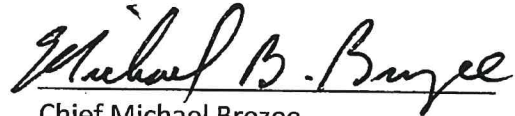
Chief Michael Millisky
Chews Landing Fire Department



Chief Joe Cipriano
Blackwood Fire Company



Chief Kevin Goins
Lambs Terrance Fire Company



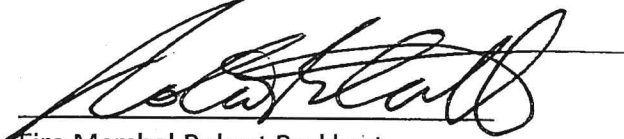
Chief Michael Brezee
Gloucester Twsp. Fire District #6



Chief William Dukes
Pine Hill fire Department



Chief Mike Nolan
Lindenwold Fire Department



Fire Marshal Robert Burkhart
Deptford Fire Department

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AWARDING OF STATE CONTRACT
#17-47

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for replacement of the gas detectors for the fire trucks, and

WHEREAS. The Board of Fire Commissioners chose to use State Contract Purchasing for the assets, and

WHEREAS. The Board of Fire Commissioners agrees that the Gen-El Safety State Contract #A85088 meets the Fire District's requirements and qualifications.

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to award a contract for 4 Gas Meters to Gen-El Safety under State Contract #A85088.

BE IT FURTHER RESOLVED, that Chairman or Secretary, or their designee, is hereby authorized to sign a contract prepared in accordance with the proposal submitted by Gen-El Safety dated August 2017.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley						X
Warrington	X		X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on September 7, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**FUND COMMISSIONERS FOR 1ST RESPONDER JOINT INSURANCE FUND
#17-48**

WHEREAS, There exists a need for a Fund Commissioner and an Alternate Fund Commissioner to the First Responder Joint Insurance Fund,

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that, Jennifer Dawson be appointed as the Fund Commissioner and, Thomas Hassett be appointed as the Alternate Commissioner to the First Responder Joint Insurance Fund, and

BE IT FURTHER RESOLVED that copies of this resolution will be forwarded to each Fund Commissioner and to the First Responder Joint Insurance Fund.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley						X
Warrington	X		X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on September 7, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS

#17-49

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved that the checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley			X			
Warrington						X
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on October 5, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator

P.O. Type: All
 Range: First to Last
 Format: Condensed

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00051	02/22/17	DLF01 DeLAGE LANDEN FINANCIAL	Lanier Copier Lease	Open	135.00	0.00	
17-00058	02/24/17	DC001 DAVID F. CARLAMERE	Professional Service	Open	375.00	0.00	
17-00200	08/22/17	GEN-EL01 GEN-EL SAFETY/INDUSTRIAL PROD	Gas Meters	Open	3,229.00	0.00	
17-00224	09/25/17	BOA00001 Bank of America	September P Card Purchases	Open	1,767.10	0.00	
17-00225	09/26/17	OB001 OFFICE BASICS, INC.	September Office Supplies	Open	261.02	0.00	
17-00226	09/26/17	MES01 MUNICIPAL EMERGENCY SERVICES	Safety Vests	Open	1,250.00	0.00	
17-00227	09/26/17	EF001 ECHELON FORD	Side Rails Pickup Truck	Open	349.13	0.00	
17-00228	09/26/17	KYOCE005 Kyocera Document Sol. America	New Copier	Open	134.84	0.00	
17-00229	09/27/17	ARTHU005 Arthur Door Company, Inc.	Door Maintenance	Open	624.00	0.00	
17-00230	09/27/17	BREAK001 The Breaker Group, Inc.	Annual Firewall Renewal	Open	1,025.00	0.00	
17-00231	09/27/17	SUNRI005 Sunrise Systems, Inc	Annual RecordsMine Maintenance	Open	2,100.00	0.00	
17-00232	09/27/17	HALE01 HALE TRAILER BRAKE & WHEEL	Red Remote Battery Terminal	Open	26.25	0.00	
17-00233	09/27/17	NAT01 Nat Alexander Company	Misc Supplies	Open	316.00	0.00	
17-00234	09/27/17	PHFD1 PINE HILL FIRE DEPT.	October Lease Payment	Open	8,276.02	0.00	
17-00235	09/27/17	CCFC2 CC FIRE CHIEFS & OFFICERS ASSO	2017 Membership Dues	Open	25.00	0.00	
17-00236	09/29/17	NJLM0005 NJLM Attn:Finance Dept	2017 NJLOM Conference	Open	110.00	0.00	
17-00237	10/02/17	TG001 TOWNSHIP OF GLOUCESTER	August Fuel Bill	Open	687.33	0.00	
17-00238	10/02/17	CASH1 Petty Cash	October Petty Cash Jen	Open	74.00	0.00	
17-00239	10/02/17	JAMBE005 JamBers Corporate Imagine	Embroidery and Digitilization	Open	62.00	0.00	
17-00240	10/02/17	AMER1 AMERIHEALTH INS CO OF N.J.	October Health Insurance	Open	6,745.14	0.00	
17-00241	10/02/17	AIRGA005 Airgas USA, LLC	Cylindar Rentals	Open	16.50	0.00	
17-00242	10/04/17	PHG01 PINE HILL AUTO REPAIR	Repairs to Chief's Vehicle	Open	529.91	0.00	

Total Purchase Orders: 22 Total P.O. Line Items: 0 Total List Amount: 28,118.24 Total Void Amount: 0.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#17-50

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley			X			
Warrington						X
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on October 5, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS

#17-51

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved that the checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley			X			
Warrington	X		X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 2, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00051	02/22/17	DLF01	DeLAGE LANDEN FINANCIAL	Lanier Copier Lease	Open	135.00	0.00
17-00058	02/24/17	DC001	DAVID F. CARLAMERE	Professional Service	Open	375.00	0.00
17-00233	09/27/17	NAT01	Nat Alexander Company	Misc Supplies	Open	339.38	0.00
17-00245	10/18/17	PRP01	WITMER PUBLIC SAFETY GROUP,INC	Lanyards for Gas Meters	Open	230.00	0.00
17-00246	10/18/17	TG001	TOWNSHIP OF GLOUCESTER	September Fuel Bill	Open	687.76	0.00
17-00247	10/18/17	BPH02	BOROUGH OF PINE HILL	Battery DC Vehicle	Open	157.99	0.00
17-00248	10/19/17	PSU	PUBLIC SAFETY UNLIMITED, LLC	Misc Uniform Repairs	Open	10.00	0.00
17-00249	10/19/17	EF001	ECHELON FORD	Light Socket Assembly	Open	18.03	0.00
17-00250	10/19/17	MARIO005	Mario's Original Cold Cuts	Fire Prevention Food	Open	300.00	0.00
17-00251	10/19/17	IMC01	INTERSTATE MOBILE CARE	Physical wyatt	Open	172.00	0.00
17-00252	10/19/17	AIRGA005	Airgas USA, LLC	Cylinder Rentals	Open	16.50	0.00
17-00253	10/19/17	AP001	AIRPOWER INTERNATIONAL, INC.	Misc Supplies	Open	42.00	0.00
17-00254	10/19/17	CCC01	CAMDEN COUNTY COLLEGE	EMT Refresher - Part B	Open	400.00	0.00
17-00255	10/19/17	HBC03	HORIZON BCBS OF NEW JERSEY	October Dental Insurance	Open	296.56	0.00
17-00256	10/19/17	AMER1	AMERIHEALTH INS CO OF N.J.	November Health Insurance	Open	6,745.14	0.00
17-00257	10/19/17	FSS01	FIRE & SAFETY SERVICE, LTD	Ladder Truck Washers and Bolts	Open	13.81	0.00
17-00258	10/19/17	OB001	OFFICE BASICS, INC.	October Office Supplies	Open	19.46	0.00
17-00259	10/19/17	PAUL1	Pauls Custom Awards, Inc.	Chiefs Office Nameplate	Open	18.00	0.00
17-00260	10/19/17	FDTES005	FD Testing Services LLC	2017 Hose, Ladder, Pump Test	Open	4,195.15	0.00
17-00261	10/23/17	FIRELINE	FIRELINE EQUIPMENT	Misc Supplies	Open	129.79	0.00
17-00262	10/23/17	FIRELINE	FIRELINE EQUIPMENT	Battery Box	Open	602.31	0.00
17-00263	10/23/17	GTFD2001	Gloucester Twp Fire District 2	SCBA Grant Matching Portion	Open	29,501.79	0.00
17-00264	10/31/17	PAUL1	Pauls Custom Awards, Inc.	Gas Meter Info Cards	Open	137.00	0.00
17-00265	10/31/17	INTELLI	INTELLICORP RECORDS INC.	Background Checks	Open	72.56	0.00
17-00266	10/31/17	CHFD0001	Cherry Hill Fire District #13	Ladder 62 Deck Gun Repairs	Open	1,980.92	0.00
17-00267	10/31/17	CAP1	CAPITAL ONE PUBLIC FUNDING,LLC	Squad Annual Payment	Open	67,572.94	0.00
17-00268	10/31/17	HBC03	HORIZON BCBS OF NEW JERSEY	November Dental Insurance	Open	296.56	0.00
17-00269	10/31/17	CASH1	Petty Cash	Jen October Petty Cash	Open	74.56	0.00
17-00271	10/31/17	JFS01	JERSEY FIRE & SAFETY PRODUCTS	Gloves	Open	163.15	0.00
17-00272	10/31/17	KYOCE005	Kyocera Document Sol. America	New Copier	Open	134.84	0.00
17-00273	10/31/17	BOA00001	Bank of America	October P-Card Transactions	Open	2,249.39	0.00
17-00274	10/31/17	PHFD1	PINE HILL FIRE DEPT.	November Station Lease	Open	8,166.70	0.00

Total Purchase Orders: 32 Total P.O. Line Items: 0 Total List Amount: 125,254.29 Total Void Amount: 0.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO
N.J.S.A. 40A:11-12 - STATE CONTRACT**

#17-52

WHEREAS. Board of Fire Commissioners, Fire District #1, Borough of Pine Hill did previously determine to participate with several area Fire Districts for the application and award of a FEMA Regional Assistance to Fire Fighters Grant #EMW-2016-FR-00268, and

WHEREAS. Fire District # 1 Borough of Pine Hill, together with other area Fire Districts, was successful in securing the Grant Award, and

WHEREAS. The items to be purchased are available from Nat Alexander Company pursuant to a New Jersey State Contract # A-8961, and

WHEREAS. N.J.S.A. 40A:11-12, of the laws of the State of New Jersey permits a contract for purchase to be awarded without prior advertising when said purchase is pursuant to an existing State Contract for supplies, materials or equipment provided that a State Contract number is provided and available for the material, supplies or equipment to be purchased, and

WHEREAS: The Board of Fire Commissioners has determined that it is in the best interest of the Fire District to award the purchase pursuant to the State Contract.

NOW THEREFORE it is herein Resolved that a contract for the purchase be and is hereby awarded to Nat Alexander Company pursuant to State Contract # A-8961. A copy of the Memorandum of Understanding is attached hereto.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley	X		X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 2, 2017.

Respectfully Submitted,

Jennifer Dawson
Business Administrator



MEMORANDUM OF UNDERSTANDING

Between Gloucester Township Fire District #2 (Chews Landing Fire Department), Gloucester Township Fire District #4 (Blackwood Fire Company), Gloucester Township Fire District #5 (Lambs Terrace Fire Company), Gloucester Township Fire District #6 (Erial Fire Company), Borough of Pine Hill Fire District (Pine Hill Fire Department), Lindenwold Fire District (Lindenwold Fire Department), and Deptford Township Fire District (Deptford Fire Department) to accept FEMA Regional Assistance to Firefighters Grant ("Grant") #EMW-2016-FR-00268.

This Memorandum of Understanding (MOU) is entered into this _____ day of _____, 2017 by and between the Township of Gloucester, Fire Districts 2, 4, 5 and 6, the Borough of Pine Hill Fire District, the Borough of Lindenwold Fire District, and the Deptford Township Fire District (collectively "the parties") for the purpose of accepting FEMA 2016 Regional Assistance to Firefighters Grant #EMW-2016-FR-00268 in the amount of \$1,194,313.00. The Parties agree that Gloucester Township Fire District #2 will serve as the lead agency for the grant, to include receipt of the FEMA grant funding, receipt of the applicant cost share funds, and ordering and paying for all equipment funded by the grant. Each Party agrees to reimburse Gloucester Township Fire District #2 for the cost share of the items they are to receive, as described below.

1. FEMA has approved the purchase of two hundred and four (204) SCBA units (consisting of a harness, two cylinders and face piece), and has agreed to provide federal funding in the amount of \$5146.36492 per unit. FEMA has also authorized the purchase of an additional one hundred and fifty two (152) extra face pieces, and has agreed to provide funding in the amount of \$292.72734 per face piece.
2. The parties have agreed to purchase Scott X3 4.5 Air Paks with 30 minute cylinders, Dual EBSS, Regulator with Quick Connect Hose options, and Scott AV3HT face pieces with 4 point Kevlar webbing.
3. A New Jersey State Contract # A-8961 quote has been obtained from the Nat Alexander Company, with a cost of \$6,690.00 per unit (SCBA harness, two cylinders and a face piece), and \$322.00 for each extra face piece, totaling \$1,413,704.00. The applicant cost share is \$1,053.63508 per unit and \$29.27266 per extra face piece, totaling \$219,391.06.
4. The Parties agree that each agency will pay the applicant cost share for the equipment they receive, as per the below listed allocation:

a. Chews Landing -	35 units @ \$1,053.63508 each = \$36,877.23
	17 extra face pieces @ \$29.27266 = \$497.64
	Total Cost Share Responsibility \$37,374.87
b. Blackwood -	37 units @ \$1,053.63508 = \$38,984.50
	9 extra face pieces @ \$29.27266 = \$263.46
	Total Cost Share Responsibility \$39,247.96

- c. **Lambs Terrace -** 9 units \$1,053.63508 = \$9,482.72
 15 extra face pieces @ \$29.27266 = \$439.09
Total Cost Share Responsibility \$9,921.81
- d. **Erial -** 22 units @ \$1,053.63508 = \$23,179.98
Total cost Share Responsibility \$23,179.98
- e. **Pine Hill -** 28 units @ \$1,053.63508 = \$29,501.79
Total cost share Responsibility \$29,501.79
- f. **Lindenwold -** 35 units @ \$1,053.63508 = \$36,877.23
 9 extra face pieces @ \$29.27266 = \$263.46
Total cost share Responsibility \$37,140.69
- g. **Deptford -** 38 units @ \$1,053.63508 = \$40,038.14
 102 extra face pieces @ \$29.27266 = \$2,985.82
Total cost share Responsibility \$43,023.96

By their signature, the below acknowledge they are authorized representatives of their respective agencies and agree to the terms as set forth in this Memorandum of Understanding.


 Chief Michael Millisky
 Chews Landing Fire Department


 Chief Joe Cipriano
 Blackwood Fire Company

 Chief Kevin Goins
 Lambs Terrance Fire Company

 Chief Michael Brezee
 Gloucester Twsp. Fire District #6


 Chief William Dukes
 Pine Hill fire Department

 Chief Mike Nolan
 Lindenwold Fire Department

 Commissioner Michael White
 Deptford Fire Department

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING TRNFER OF BUDGET APPROPRIATIONS
#17-53

WHEREAS, the Board of Fire Commissioners has determined that certain Budget Appropriations in the 2017 district budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted pursuant to N.J.S.A.40A:14-78.9; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners District No. 1, Borough of Pine Hill, County of Camden and State of New Jersey that Appropriation Transfers be made as follows:

Account Description	To	From
Administration Other Expenses		
Office Expenses	\$ 1,000.00	
Computer Maintenance	1,000.00	
Professional Services		\$ 1,000.00
Training and Education		1,000.00
Fire Prevention Salaries and Wages		
Fire Official		2,803.30
Fire Prevention Other Expenses		
Vehicle Maintenance	2,803.30	
	\$ 4,803.30	\$ 4,803.30

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley			X			
Warrington	X		X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 2, 2017.

Respectfully Submitted,

Jennifer Dawson
Business Administrator



Batch Id: JD Batch Date: 11/06/17 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
7-GN- -001-202 Office Expenses	Transfer In	Resolution 17-53	1,000.00	1
7-GN- -001-208 Computer Maintenance and Support	Transfer In	Resolution 17-53	1,000.00	2
7-GN- -001-203 Professional Services	Transfer Out	Resolution 17-53	1,000.00	3
7-GN- -001-207 Training & Education	Transfer Out	Resolution 17-53	1,000.00	4

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL	7-GN	0.00	0.00	2,000.00	2,000.00	0.00	0.00
Total of All Funds:		0.00	0.00	2,000.00	2,000.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	2	2,000.00
Transfer Out:	2	2,000.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	4	4,000.00

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	2	2,000.00			
Transfer Out:	2	2,000.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: JD	Updated Entries:	4	Updated Amount:	4,000.00	Ref Num: 311

Batch Id: JD Batch Date: 11/06/17 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
7-GN- -003-101 Fire Official	Transfer Out	Resolution 17-53	2,803.30	1
7-GN- -003-208 Vehicle Transportation and	Transfer In Maintenance	Resolution 17-53	2,803.30	2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL	7-GN	0.00	0.00	2,803.30	2,803.30	0.00	0.00
Total of All Funds:		0.00	0.00	2,803.30	2,803.30	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	2,803.30
Transfer Out:	1	2,803.30
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	5,606.60

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	1	2,803.30			
Transfer Out:	1	2,803.30			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: JD	Updated Entries:	2	Updated Amount:	5,606.60	Ref Num: 312

BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1
 BOROUGH OF PINE HILL

CLOSED SESSION
 #17-54

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley	X		X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 2, 2017.

Respectfully Submitted,

Jennifer Dawson
 Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING THE PURCHASE OF A VEHICLE THROUGH HGAC COOPERATIVE

#17-55

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for replacement of the Fire Prevention Vehicle, and

WHEREAS. The Board of Fire Commissioners chose to use The HGAC Cooperative to acquire the asset, and

WHEREAS. The Board of Fire Commissioners agrees that the 2018 Ford F-150 Extended Cab 4x2 wheel drive meets the Fire District's requirements and qualifications.

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to award a contract for a 2018 Ford F-150 Extended Cab 4x2 to Silsbee Ford.

BE IT FURTHER RESOLVED, that Chairman or Secretary, or their designee, is hereby authorized to sign a contract and/or application prepared in accordance with the proposal submitted by Silsbee Ford.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis			X			
Hassett	X		X			
Wakeley		X	X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 2, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING THE FINANCING OF A VEHICLE THROUGH FORD MOTOR CREDIT

#17-56

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for replacement of the Fire Prevention Vehicle, and

WHEREAS. The Board of Fire Commissioners chose to use the lease/purchase financing proposal from Ford Motor Credit to acquire the asset, and

WHEREAS. The Board of Fire Commissioners agrees that the 2018 Ford F-150 Extended Cab 4x2 wheel drive meets the Fire District's requirements and qualifications.

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to financing of a 2018 Ford F-150 Extended Cab 4x2 with Ford Motor Credit.

BE IT FURTHER RESOLVED, that Chairman or Secretary, or their designee, is hereby authorized to sign a contract and/or application prepared in accordance with the proposal submitted by Ford Motor Credit.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis			X			
Hassett	X		X			
Wakeley		X	X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 2, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator





Lease/Purchase Financing Proposal
PINE HILL FIRE DISTRICT, Schedule: 9432100

November 03, 2017

Table with 3 columns: ID, Description, Price. Row 1: 1, 2018 Ford F-150 XL, \$22,451.42

Table with 6 columns: Total Amount Financed*, Number of, Payment Timing, APR, Payment Factor, Payment Amount. Rows for 1 and 4 payments.

*\$545.00 underwriting fee included

EXPIRATION DATE: 12/31/2017

This proposal, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code.

MUNICIPALITY REQUIREMENTS

In order for us to proceed with the approval process, please fax to (313) 390-3783 or email rdellin1@ford.com the following items:

- Most recent audited financial statements.
Copy of Board Resolution or Meeting Minutes showing proof of appropriation.
Completed Municipal Finance Application (attached).
Note: Please forward the signed original Municipal Finance Application by mail to Ford Credit Municipal Finance, 1 American Road-MD 7500, Dearborn, MI 48126.

DEALERSHIP REQUIREMENTS

In order for Ford Credit Municipal Finance to prepare the Lease/Purchase Financing documentation for the municipality, the following items are required from Silsbee Motors:

- Vehicle vin number(s) and/or equipment serial number(s).
Itemized list of equipment, if applicable.
On dealership letterhead, provide the following wire instructions, if not already on file in the following format:
dealership's bank name,
dealership's bank 9-digit ABA routing number,
dealership's bank account number,
signature and title of person providing the information.

Note: You should not deliver any of the vehicle(s) and/or equipment to the municipality until credit has been approved and we receive our fully executed contract and first payment, if applicable.

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#17-57

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett		X	X			
Wakeley			X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on November 13, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#17-58

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved that the checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis	X		X			
Hassett			X			
Wakeley		X	X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on December 7, 2017.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00051	02/22/17	DLF01	DeLAGE LANDEN FINANCIAL	Lanier Copier Lease	Open	135.00	0.00
17-00058	02/24/17	DC001	DAVID F. CARLAMERE	Professional Service	Open	375.00	0.00
17-00270	10/31/17	NAT01	Nat Alexander Company	Boots - Duvall	Open	323.38	0.00
17-00279	11/14/17	PSU	PUBLIC SAFETY UNLIMITED, LLC	Pants - Rowand	Open	70.00	0.00
17-00280	11/14/17	COS00001	County of Salem	Live Burns	Open	800.00	0.00
17-00281	11/14/17	PHFD1	PINE HILL FIRE DEPT.	December Station Lease	Open	8,700.42	0.00
17-00282	11/14/17	NAT01	Nat Alexander Company	Building Flag	Open	61.00	0.00
17-00283	11/14/17	PHH01	PINE HILL HARDWARE, INC.	Misc Supplies	Open	62.37	0.00
17-00284	11/14/17	BEEGE005	Bee Gee Candy Co. Inc	Candy Canes	Open	518.40	0.00
17-00285	11/14/17	COU01	Courier Post	Meeting Advertisement	Open	7.48	0.00
17-00286	11/14/17	AMER1	AMERIHEALTH INS CO OF N.J.	December Health Insurance	Open	6,745.14	0.00
17-00287	11/14/17	CCC01	CAMDEN COUNTY COLLEGE	EMT Refresher A	Open	100.00	0.00
17-00288	11/14/17	TG001	TOWNSHIP OF GLOUCESTER	October Fuel Bill	Open	879.56	0.00
17-00289	11/14/17	SJP01	SOUTHERN NEW JERSEY NIGP	Membership - Wakeley	Open	60.00	0.00
17-00290	11/14/17	AIRGA005	Airgas USA, LLC	Cylinder Rental	Open	26.50	0.00
17-00291	11/14/17	NAT01	Nat Alexander Company	Scott Facemasks	Open	1,325.00	0.00
17-00292	11/14/17	HAR01	HARDENBERGH INS GROUP	Accident and Sickness Policy	Open	11,045.00	0.00
17-00293	11/16/17	BOA00001	Bank of America	November P Card Purchases	Open	1,377.13	0.00
17-00294	11/16/17	TABGR005	Tab Group Inc.	Shredding	Open	64.80	0.00
17-00295	11/16/17	WB MASON	W.B.MASON	Office Chair	Open	50.00	0.00
17-00296	11/17/17	FSS01	FIRE & SAFETY SERVICE, LTD	Discharge Gauge and Cab Motor	Open	1,386.64	0.00
17-00297	11/17/17	PHG01	PINE HILL AUTO REPAIR	2006 Expedition Repairs	Open	1,171.87	0.00
17-00298	11/17/17	PHM01	Pine Hill Machine	Aluminum Spacer for Strainer	Open	100.00	0.00
17-00299	11/20/17	EDR01	ED'S RENTAL	Brush Truck Chainsaw Repair	Open	59.95	0.00
17-00301	11/20/17	KYOCE005	Kyocera Document Sol. America	New Copier	Open	134.84	0.00
17-00302	11/28/17	HALE01	HALE TRAILER BRAKE & WHEEL	Supplies	Open	70.00	0.00
17-00303	11/28/17	WLWL0001	Wade, Long, Wood & Long, LLC	October Professional Services	Open	412.50	0.00
17-00305	11/28/17	HBC03	HORIZON BCBS OF NEW JERSEY	December Dental Insurance	Open	296.56	0.00
17-00306	11/28/17	DJB0001	David Matthew Baiori, Jr	2017 Stipend	Open	292.00	0.00
17-00307	11/28/17	KYLEB005	Kyle Rodney Christopher Bowman	2017 Stipends	Open	88.00	0.00
17-00308	11/28/17	JB000001	Joseph Brogan	2017 Stipends	Open	520.00	0.00
17-00309	11/28/17	SB002	SARAH BUCHHOFER	2017 Stipends	Open	74.00	0.00
17-00310	11/28/17	DE000001	David Eltonhead	2017 Stipends	Open	260.00	0.00
17-00311	11/28/17	WFE01	WILLIAM FEDIUK	2017 Stipends	Open	76.00	0.00
17-00312	11/28/17	JASON005	Jason M. L. Fleming	2017 Stipends	Open	34.00	0.00
17-00313	11/28/17	MJG01	MICHAEL J. GREEN	2017 Stipends	Open	508.00	0.00
17-00314	11/28/17	JGR01	John F. Greer	2017 Stipends	Open	228.00	0.00
17-00315	11/28/17	MH0001	Michael Houston	2017 Stipends	Open	176.00	0.00
17-00316	11/28/17	RMR01	RAYMOND MULLER	2017 Stipends	Open	10.00	0.00
17-00317	11/28/17	JOSEP010	Joseph Pfeiffer	2017 Stipends	Open	90.00	0.00
17-00318	11/28/17	SALVA005	Salvator Pizzo	2017 Stipends	Open	212.00	0.00
17-00319	11/28/17	SRR01	STEVEN RABCHUK	2017 Stipends	Open	328.00	0.00
17-00320	11/28/17	PHP01	Pine Hill Printing, Inc.	Door Tags and OOS Tags	Open	695.00	0.00
17-00321	11/30/17	DELA005	Delaware Valley Truck Service	Repairs Engine Springs	Open	2,284.66	0.00
17-00322	12/01/17	FDTES005	FD Testing Services LLC	Pump Test over 1500gpm	Open	350.00	0.00

Total Purchase Orders: 45 Total P.O. Line Items: 0 Total List Amount: 42,584.20 Total Void Amount: 0.00

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-00323	12/07/17	CAMPB005	Campbell Lock and Safe, Inc Additional Doors for Key Fobs	Open	650.00	0.00		
17-00324	12/07/17	SCHIN005	Schindler Elevator Corporation Training Elevator Repair	Open	1,611.91	0.00		
Total Purchase Orders:		2	Total P.O. Line Items:	0	Total List Amount:	2,261.91	Total Void Amount:	0.00

2018 FIRE DISTRICT BUDGET RESOLUTION

Pine Hill Fire District #1

17-59

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Pine Hill Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 7; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,188,130.80, which includes an amount to be raised by taxation of \$1,055,185.80, and Total Appropriations of \$1,188,130.80; and

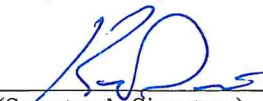
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 7, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 4, 2018.



 (Secretary's Signature)

12-19-17

 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Davis	X			
Hassett	X			
Wakeley	X			
Warrington	X			
Waddington	X			



2018 FIRE DISTRICT BUDGET RESOLUTION

Pine Hill Fire District #1

17-59

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Pine Hill Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 7; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,188,130.80, which includes an amount to be raised by taxation of \$1,055,185.80, and Total Appropriations of \$1,188,130.80; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 7, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 4, 2018.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Davis				
Hassett				
Wakeley				
Warrington				
Waddington				



**Pine Hill Fire District No 1
Budget Information Sheet
Budget Year - 2017**

REVENUES:

Fund Balance		
Unrestricted	102,000.00	
Restricted		
Supplemental Fire Services Act	3,945.00	
Fire Safety Act Fees	27,000.00	
	<hr/>	
Subtotal Miscellaneous Revenues	132,945.00	
Tax Levy	1,055,185.80	
	<hr/>	
Total Revenue	1,188,130.80	
	<hr/> <hr/>	

EXPENSES:

Administration - Salary & Wages:

Commissioners	13,000.00	
Fire Administrator	51,000.00	
District Administrator	45,029.94	
Overtime, Longevity & Sicktime Buyback	-	109,029.94

Operations & Management - Salary & Wages:

Firemen	71,704.98	
Captain	74,573.22	
Part Time Firefighters	32,000.00	
Overtime & Sicktime Buyback	30,000.00	208,278.20

Fire Prevention - Salary & Wages:

Fire Official	6,700.00	
Fire Inspectors	3,200.00	
Administrator	1,200.00	11,100.00

Fringe Benefits

Social Security - administration	8,350.00	
Social Security - operations	16,000.00	
Unemployment - administration	2,200.00	
Unemployment - operations	1,700.00	
PERS	15,599.00	
PFRS - operations	19,597.00	
Health Benefits - administration	-	
Health Benefits - operations	124,000.00	187,446.00

**Pine Hill Fire District No 1
Budget Information Sheet
Budget Year - 2017**

Administration - Other Expenses:

Election	2,200.00	
Office Expenses	3,500.00	
Professional Services - Audit	15,500.00	
Professional Services - Labor Attorney	7,500.00	
Professional Services - Solicitor	5,000.00	
Professional Services - Physical Drug Testing	4,500.00	
Training & Education	1,000.00	
Banquet	3,500.00	
Computer Maintenance Support	24,000.00	
Utilities/Phone	4,400.00	
Payroll Administrative Costs	4,500.00	
Miscellaneous	1,000.00	
Non Bondable Assets	27,000.00	103,600.00

Operations & Management - Other Expenses:

Advertising	1,700.00	
Insurance	110,000.00	
Maintenance & Repair - Fire	44,574.00	
Maintenance & Repair - Ambulance	5,000.00	
Professional Services	3,000.00	
Rental Charges	98,000.00	
Supplies Expenses - Fire	18,500.00	
Supplies Expenses - Ambulance	2,500.00	
Training & Education - Practical	7,000.00	
Training & Education - Classes	7,000.00	
Uniforms - Fire	15,000.00	
Uniforms - Ambulance	250.00	
Licenses & Permits	200.00	
Promotions - Smoke Detector Program	3,000.00	
Meetings	1,000.00	
Volunteer Stipends - Duty Crew Meals	7,000.00	
Volunteer Stipends - Duty Crew	21,000.00	
Volunteer Stipends - Run Calls	11,000.00	
Volunteer Stipends - Fill in Fire	8,000.00	
Copier Lease	3,250.00	
Utilities/Phone	4,400.00	
Miscellaneous	1,000.00	
Supplemental Fire Services	4,340.00	
Apparatus & Equipment	10,000.00	
PPE	8,000.00	
Matching Funds Grants - FEMA		394,714.00

**Pine Hill Fire District No 1
Budget Information Sheet
Budget Year - 2017**

Fire Prevention - Other Expenses:

Office Expenses and Supplies	300.00	
Uniforms and Personal Equipment	150.00	
Utilities and Communications	1,200.00	
Training and Education	-	
Publications	-	
Equipment	5,500.00	
Vehicle Transportation and Maintenance	6,750.00	
Fire Prevention	2,000.00	15,900.00

Capital	35,000.00	35,000.00
---------	-----------	-----------

Debt Service:

Principal Payments - Bonds	-	
Principal Payments - Leases	103,355.93	
Interest Payments - Bonds	-	
Interest Payments - Leases	19,706.73	123,062.66

Total Expenditures	<u>1,188,130.80</u>	<u>1,188,130.80</u>
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Projected Ratables (2018)	<u>422,100,800.00</u>	estimate per Mike Raio
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Projected 2018 Tax Rate	<u>0.250</u>
-------------------------	--------------

2017 Tax Rate	<u>0.250</u>
---------------	--------------

Difference	<u>0.000</u>
------------	--------------

2017 Levy	1,054,163.11
2% CAP increase	21,083.26
CAP Bank - 2016	
CAP Bank - 2015	
CAP Bank - 2014	
Change in Debt Service	-
Change in Capital	35,000.00
Allowable Pension Increase	3,889.00
Allowable Health Benefit Increase	-
New Ratable Adjustment	<u>2,620.25</u>
Projected CAP Levy	1,116,755.62
2018 Levy	<u>1,055,185.80</u>
Difference	<u>61,569.82</u>