

Pine Hill Fire District #1
Regular Meeting Minutes
May 2, 2019

Meeting was called to order by Chairman Waddington at 7:38 P.M. Chairman Waddington led the salute to the flag and read the Open Public Meetings Act.

Roll Call: Commissioner Davis – *not-present*, Commissioner Hassett – *not-present*, Commissioner Waddington – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*

Other Officials Present: Chief Dukes, Deputy Chief Greer, Captain Hunter, Solicitor Carlamere

Minutes: Chairman Waddington asked if there were any questions regarding the regular and closed session minutes for April 2019. There were no questions. A motion to accept the minutes for April was made by Commissioner Wakeley and seconded by Commissioner Warrington. Motion passed with two yes votes. Commissioner Warrington abstained.

Communications List: Chairman Waddington explained the communications listed on the agenda and asked for a motion to approve. A motion to approve the communications list presented was made by Commissioner Warrington and seconded by Commissioner Wakeley. Motion passed with three yes votes.

Old Business:

Committee Chair Reports:

- **Fire Equipment and Apparatus Liaison:** Commissioner Wakeley explained that the Ladder Truck has been sent to Bud's for repairs and preventative maintenance. It should take about two weeks to complete the repairs.
- **Community Relations Liaison:** Nothing to report
- **Information Technology and Equipment Commissioner:** Chairman Waddington said that he instructed the administrator to have Office 365 installed on the new firefighters' computer.
- **Insurance Fund Commissioner:** No report
- **Fire Prevention Commissioner:** No report

Commissioner Warrington informed everyone about the change in EMS coverage. Management at AMR decided to relocate the night crew to another facility. Commissioner Warrington said that he is concerned about the response time and that the situation is being monitored.

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NEW BUSINESS: Chairman Waddington asked if there were any questions regarding the payment of bills for April. There were none. Chairman Waddington asked for a motion to approved resolution 19-16.

- **Resolution 19-16:** Approval and payment of bills
- A motion to approve resolution 19-16, as the bills were in order, was made by Commissioner Warrington and seconded by Commissioner Wakeley. Roll Call Vote: Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with three yes votes.

Chairman Waddington asked if there were any questions about changing the certifying officer. There were none.

- **Resolution 19-17:** Certifying Officer
- A motion to approve resolution 19-17 was made by Commissioner Wakeley and seconded by Commissioner Warrington. Roll Call Vote: Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with three yes votes.

Chairman Waddington asked if there were any questions about changing the Supervisor Certifying Officer. There were none.

- **Resolution 19-18:** Supervisor Certifying Officer
- A motion to approve resolution 19-18 was made by Commissioner Wakeley and seconded by Commissioner Warrington. Roll Call Vote: Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with three yes votes.

FIRE CHIEF'S REPORT: See attached report. Chief Dukes mentioned that he would like to have a discussion on the change made by AMR. Commissioner Warrington offered to discuss the issue after the meeting.

FIRE OFFICIAL'S REPORT: See attached report.

FIRE DISTRICT ADMINISTRATOR' REPORT: See attached report

A motion to approve all reports presented was made by Commissioner Warrington and seconded by Commissioner Wakeley. Motion passed with three yes votes.

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OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Wakeley and seconded by Commissioner Warrington. Motion passed with three yes votes.

Walt Davis – 1 Franklin Ave. asked to address the commission.

1. Mr. Davis offered his condolences for Commissioner Davis and his family.
2. Mr. Davis said that he does not think the Chairman has to limit him to five minutes. Chairman Waddington told Mr. Davis that he has never limited him to five minutes unless he became abusive.
3. Mr. Davis said that the addition of two new firefighters should add about \$120,000 to the budget including wages and benefits.
4. Mr. Davis said that he sees the fire department advertising on Facebook for recruits. Mr. Davis asked if the recruits must be qualified. Chairman Waddington said yes.
5. Mr. Davis said that the fire department should post a sign in town advertising for recruits. Chairman Waddington said that the fire department's posts on its website and Facebook have been very effective. Also, the MUA is currently using the sign.
6. Mr. Davis asked about the GTEMS. Chairman Waddington explained that GTEMS is now defunct and AMR has taken over the EMS operations.
7. Mr. Davis asked why the Commissioners did not change the healthcare plan for the firefighters sooner. Commissioner Warrington explained that they had to wait for the union contract to expire.
8. Mr. Davis asked if the fire district ever spent the \$35,000 in the budget for a new vehicle. Chairman Waddington said yes, a new pickup truck was purchased. Chairman Waddington said that the fire district is in the process of replacing the Chief's vehicle. Mr. Davis asked if the purchase was approved. Chairman Waddington said yes. Mr. Davis asked how old the Chief's vehicle is. Chief Dukes said 13 years old.
9. Mr. Davis asked why ladders are on the fire trucks. He asked if the firefighters use them to board the truck. Chief Dukes said that the ladders are used to access rooftops and second floors when fighting fires.
10. Mr. Davis asked about CPR training. Chief Dukes said that a CPR training course was just held because there are deadlines that need to be met.
11. Mr. Davis asked how many members attend the monthly meetings at the fire house. Chief Dukes said about 20 to 30 members attend the meeting.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked if anyone else in attendance had any questions. There were none. A motion to close the floor to the public was made by Commissioner Warrington and seconded by Commissioner Wakeley. Motion passed with three yes votes.

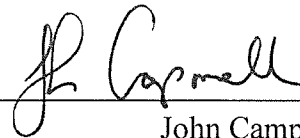
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ADJOURNMENT: Chairman Waddington asked for a motion to adjourn. A motion to adjourn was made by Commissioner Wakeley and seconded by Commissioner Warrington. Motion passed with three yes votes.

The meeting was adjourned at 8:00 p.m.



Kenneth Davis
Commission Secretary



John Campanella
Fire District Business Administrator

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#19-16

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: May 2, 2019

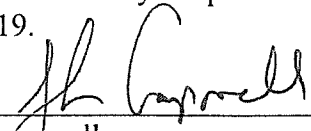


 Kenneth Davis
 Commission Secretary

Record of Vote:

Commissioners:	Motion	2nd	Yes	No	Abstain	Absent
Davis						✓
Hassett						✓
Wakeley		✓	✓			
Warrington	✓		✓			
Waddington			✓			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held May 2, 2019.



 John Campanella
 Business Administrator

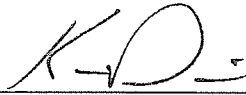
**FIRE DISTRICT #1
BOROUGH OF PINE HILL
RESOLUTION DESIGNATING
PENSION CERTIFYING OFFICER
#19-17**

WHEREAS, it is necessary for the Board of Fire Commissioners of the Pine Hill Fire District #1 to appoint a new Certifying Officer for the Public Employees Retirement System and the Police and Firefighters Retirement System; and

WHEREAS, John Campanella serves as the Fire District Administrator and has the qualifications to serve in such position;

NOW, THEREFORE, Be it resolved by the Board of Fire Commissioners that it hereby appoints John Campanella as the Pension Certifying Officer for the Fire District.

DATED: May 2, 2019

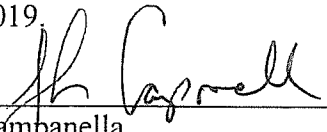


Kenneth Davis
Commission Secretary

Record of Vote:

Commissioners:	Motion	2nd	Yes	No	Abstain	Absent
Davis						✓
Hassett						✓
Wakeley	✓		✓			
Warrington		✓	✓			
Waddington			✓			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held May 2, 2019.



John Campanella
Fire District Administrator

**FIRE DISTRICT #1
BOROUGH OF PINE HILL
RESOLUTION DESIGNATING
PENSION CERTIFYING OFFICER
#19-18**

WHEREAS, it is necessary for the Board of Fire Commissioners of the Pine Hill Fire District #1 to appoint a new Supervisor Certifying Officer for the Public Employees Retirement System and the Police and Firefighters Retirement System; and

WHEREAS, Jennifer Dawson serves as the Fire District Accountant and has the qualifications to serve in such position;

NOW, THEREFORE, Be it resolved by the Board of Fire Commissioners that it hereby appoints Jennifer Dawson as the Pension Supervisor Certifying Officer for the Fire District.

DATED: May 2, 2019

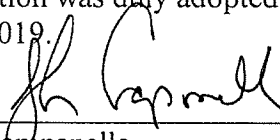


Kenneth Davis
Commission Secretary

Record of Vote:

Commissioners:	Motion	2nd	Yes	No	Abstain	Absent
Davis						✓
Hassett						✓
Wakeley	✓		✓			
Warrington		✓	✓			
Waddington			✓			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held May 2, 2019.



John Campanella
Fire District Administrator