

Pine Hill Fire District #1  
Regular Meeting Minutes  
November 7, 2019

Meeting was called to order by Chairman Waddington at 7:31 P.M. Chairman Waddington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Commissioner Davis – *present*, Commissioner Hassett – *present*, Commissioner Waddington – *present*, Commissioner Wakeley – *present*, Commissioner Warrington – *present*

**Other Officials Present:** Chief Dukes, Captain Hunter, FD President J. Pfeiffer

**Minutes:** Chairman Waddington asked if there were any questions regarding the regular meeting and closed session minutes for October 2019. There were none. A motion to approve the minutes was made by Commissioner Davis and seconded by Commissioner Wakeley. Four commissioners were in favor and Commissioner Hassett abstained. Motion passed.

**Communications List:** Chairman Waddington explained the communications listed on the agenda was the minutes from the NJ State Association for Fire Districts Quarterly Meeting.

**Old Business:**

**Committee Chair Reports:**

- **Fire Equipment and Apparatus Liaison:** No report
- **Community Relations Liaison:** Commissioner Warrington announced that the annual Christmas Parade will be held on December 8<sup>th</sup> at 6 p.m.
- **Information Technology and Equipment Commissioner:** No Report
- **Insurance Fund Commissioner:** No report
- **Fire Prevention Commissioner:** No report
- **EMS Liaison:** Commissioner Warrington explained that a meeting was held with a representative from AMR to discuss operational and financial issues.

**NEW BUSINESS:** Chairman Waddington asked if there were any questions regarding the payment of bills. There were none.

- **Resolution 19-34:** Approval and payment of bills

- A motion to approve resolution 19-34, as the bills were in order, was made by Commissioner Hassett and seconded by Commissioner Davis. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

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Chairman Waddington explained that each year in November and December fire districts are permitted to transfer funds between appropriations and asked if there were any questions. There were none.

- **Resolution 19-35:** Transfer of Budget Appropriations
- A motion to approve resolution 19-35, was made by Commissioner Hassett and seconded by Commissioner Davis. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

Chairman Waddington explained the need to introduce the budget for 2020 and explained the amount to be raised by taxation, total revenues and total appropriations. Chairman Waddington asked if there were any questions regarding the proposed 2020 budget. There were none.

- **Resolution 19-36:** Introduction of the Budget for 2020
- A motion to approve resolution 19-36, was made by Commissioner Hassett and seconded by Commissioner Davis. Roll Call Vote: Commissioner Davis – yes, Commissioner Hassett – yes, Commissioner Waddington – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Motion passed with five yes votes.

**FIRE CHIEF'S REPORT:** See attached report.

**FIRE OFFICIAL'S REPORT:** See attached report.

**FIRE DISTRICT ADMINISTRATOR' REPORT:** See attached report

A motion to approve all reports presented was made by Commissioner Davis and seconded by Commissioner Warrington. All Commissioners were in favor. Motion passed.

**OPEN THE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Warrington and seconded by Commissioner Wakeley. All Commissioners were in favor. Motion passed.

Fire Department President Joseph Pfeiffer asked to discuss the prizes for the Christmas Parade after the meeting. Commissioner Warrington said that he will be available after the meeting to discuss the prizes.

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**CLOSE FLOOR TO THE PUBLIC:** Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Warrington and seconded by Commissioner Wakeley. All Commissioners were in favor. Motion passed.

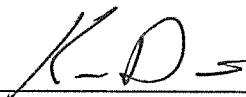
**CLOSED SESSION:** Chairman Waddington explained that a closed session was needed to discuss a personnel issue.

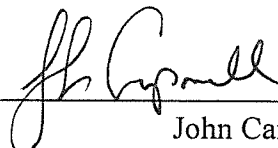
**Resolution 19-37:** A motion to approve Resolution 19-37 and enter into a closed session was made by Commissioner Warrington and seconded by Commissioner Davis. All Commissioners were in favor. Motion passed. Closed session began at 7:42 p.m.

**Outcome of Closed Session:** Chairman Waddington called the regular meeting back to order at 8:48 p.m. and explained that there were no official actions taken in the closed session.

**ADJOURNMENT:** Chairman Waddington asked if there were any other issues that needed to be addressed. There were none. A motion to adjourn was made by Commissioner Warrington and seconded by Commissioner Davis. All Commissioner were in favor. Motion passed.

The meeting was adjourned at 8:49 p.m.

  
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Kenneth Davis  
Commission Secretary

  
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John Campanella  
Fire District Business Administrator