

PINE HILL FIRE DISTRICT NO. 1
2018 TEMPORARY BUDGET
#18-01

WHEREAS, N.J.S. 40A:14-78.17 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first fifteen days of January 2018, and


WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$953,043.00 and

WHEREAS, fourteen percent of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvements in the said 2017 budget is the sum of \$133,426.02 and

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget appropriations be made

Administration		
Salaries and Wages	\$	16,940.52
Fringe Benefits		1,400.00
Other Expenses		33,098.52
Operations and Maintenance		
Salaries and Wages		26,004.32
Fringe Benefits		16,083.40
Other Expenses		55,705.18
Fire Prevention		
Salaries and Wages		1,834.60
Other Expenses		700.00
Total Temporary Operating Budget		\$ 133,426.02

DATED: 1/4/2018



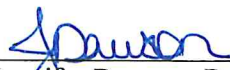
 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis <i>2nd</i>	X			
Commissioner Hassett				X
Commissioner Waddington	X			
Commissioner Wakeley <i>1st</i>	X			
Commissioner Warrington				X

Certification:

I, Jennifer Dawson, Business Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on January 4, 2018.



 Jennifer Dawson, Business Administrator

Batch Id: JEN Posting Date: 01/04/18 Budget Year: 8 Fund: GN Reason: Temporary Budget
* Account Not on File in Budget Year: 8

Budget Account Revenue Account	Account Description Account Description	Change Description	Temp Budget	Chg to Budget	Seq
8-GN- -001-101	Firematics Administrator	2018 Temp Budget	7,846.16	7,846.16	1
8-GN- -001-102	District Business Administrator	2018 Temp Budget	6,927.68	6,927.68	2
8-GN- -001-105	Fire Commissioners	2018 Temp Budget	2,166.68	2,166.68	3
8-GN- -001-303	Unemployment Compensation	2018 Temp Budget	600.00	600.00	4
8-GN- -001-301	FICA - Social Security	2018 Temp Budget	600.00	600.00	5
8-GN- -001-305	Defined Contribution Retirement Plan	2018 Temp Budget	200.00	200.00	6
8-GN- -001-204	Banquet Expenses	2018 Temp Budget	3,500.00	3,500.00	7
8-GN- -001-201	Election	2018 Temp Budget	2,200.00	2,200.00	8
8-GN- -001-202	Office Expenses	2018 Temp Budget	1,000.00	1,000.00	9
8-GN- -001-230	Mobile Phones/Utilities	2018 Temp Budget	1,200.00	1,200.00	10
8-GN- -001-210	Payroll Administrative Costs	2018 Temp Budget	800.00	800.00	12
8-GN- -001-203	Professional Services	2018 Temp Budget	750.00	750.00	13
8-GN- -001-208	Computer Maintenance and Support	2018 Temp Budget	5,308.00	5,308.00	14
8-GN- -002-110	Firefighters	2018 Temp Budget	11,031.52	11,031.52	15
8-GN- -002-112	Captain	2018 Temp Budget	11,472.80	11,472.80	16
8-GN- -002-111	Overtime & Sicktime Buyback	2018 Temp Budget	3,500.00	3,500.00	17
8-GN- -002-301	FICA - Firefighters	2018 Temp Budget	1,200.00	1,200.00	18
8-GN- -002-303	Unemployment Compensation - UC	2018 Temp Budget	800.00	800.00	19
8-GN- -002-304	Health Insurance - Firefighters	2018 Temp Budget	14,083.40	14,083.40	21
8-GN- -002-211	Advertising	2018 Temp Budget	500.00	500.00	22
8-GN- -002-212	Insurance - Other	2018 Temp Budget	25,190.00	25,190.00	23
8-GN- -002-216	Rental Services - Station Lease	2018 Temp Budget	16,333.34	16,333.34	24
8-GN- -002-213	Maintenance & Repairs - Fire	2018 Temp Budget	6,565.04	6,565.04	25
8-GN- -002-217	Materials & Supplies - Fire	2018 Temp Budget	1,500.00	1,500.00	26
8-GN- -002-219	Training & Education - Fire	2018 Temp Budget	2,000.00	2,000.00	27
8-GN- -002-222	Uniforms & Personal Equipment - Fire	2018 Temp Budget	500.00	500.00	28
8-GN- -002-228	Stipends - Fill In Firefighters	2018 Temp Budget	576.80	576.80	29
8-GN- -002-230	Mobile Phones/Utilities	2018 Temp Budget	2,000.00	2,000.00	30
8-GN- -002-229	Copier Lease	2018 Temp Budget	540.00	540.00	31
8-GN- -003-101	Fire Official	2018 Temp Budget	1,116.66	1,116.66	32
8-GN- -003-102	Fire Inspectors	2018 Temp Budget	533.34	533.34	33
8-GN- -003-103	Fire Official Assistant	2018 Temp Budget	184.60	184.60	34
8-GN- -003-205	Utilities and Communications	2018 Temp Budget	200.00	200.00	35
8-GN- -003-201	Office Expenses and Supplies	2018 Temp Budget	500.00	500.00	36
8-GN- -300-011	CURRENT YEAR TAXES	2018 Temp Budget	133,426.02	0.00	37

Total Temp Budget: 133,426.02 Total Change To Budget: 133,426.02

Revenue Posting Summary			Temp Antic	Chg to Antic
8-GN- -300-011	CURRENT YEAR TAXES	2018 Temp Budget	133,426.02	133,426.02
Total Temp Anticipated:			133,426.02	Total Change To Anticipated: 133,426.02

Budget Account Revenue Account	Account Description Account Description	Change Description	Temp Budget	Chg to Budget	Seq
<hr/>					
G/L Debit:					
8-GN- - -400-111	CURRENT BUDGET REVENUES		133,426.02		
G/L Credit:					
8-GN- - -500-111	CURRENT YEAR APPROPRIATIONS		133,426.02		
Total Debits:	133,426.02	Total Credits:	133,426.02		

Entries: 35	Total Temp Budget:	133,426.02	Total Change To Budget:	133,426.02
	Total Temp Anticipated:	133,426.02	Total Change To Anticipated:	133,426.02

There are NO errors in this listing.

Batch: JEN	Updated Entries:	35	Ref Num:	326	Reason:	Temporary Budget
	Total Temp Budget:	133,426.02		Total Change To Budget:	133,426.02	
	Total Temp Anticipated:	133,426.02		Total Change To Anticipated:	133,426.02	
	Total Debits:	133,426.02		Total Credits:	133,426.02	

2018 TEMPORARY BUDGET

2017 TOTAL BUDGET ADMINISTRATION	\$	212,148.00
2017 TOTAL BUDGET OPERATING/MAINTENANCE		722,895.00
2017 TOTAL BUDGET FIRE OFFICIAL		18,000.00
		953,043.00
	TOTAL	\$ 953,043.00
	x	14%
		133,426.02
	TOTAL AVAILABLE	\$ 133,426.02

ADMINISTRATION

SALARIES	\$	16,940.52
FRINGE BENEFITS		1,400.00

OTHER EXPENSES

BANQUET		3,500.00
ELECTION		2,200.00
OFFICE SUPPLIES		1,000.00
UTILITIES/PHONE		2,000.00
PROFESSIONAL SERVICES - SOLICITOR		750.00
COMPUTER MAINTENANCE SUPPORT		5,308.00

TOTAL OTHER EXPENSES ADMINISTRATION

\$ 33,098.52

OPERATIONS & MAINTENANCE

FIREMEN SALARIES	\$	22,504.32
FIREMEN O.T.		3,500.00
FRINGE BENEFITS		2,000.00
MEDICAL/DENTAL INSURANCE PREMIUMS		14,083.40

OTHER EXPENSES

ADVERTISING		500.00
INSURANCE		25,190.00
STATION LEASING		16,333.34
MAINTENANCE AND REPAIRS FIRE		6,565.04
MATERIALS AND SUPPLIES FIRE		1,500.00
TRAINING		2,000.00
UNIFORMS		500.00
FILL IN FIREFIGHTER STIPENDS		576.80
UTILITIES/PHONE		2,000.00
COPIER LEASE		540.00

TOTAL EXPENSES OPERATIONS AND MAINTENANCE

\$ 97,792.90

FIRE PREVENTION

SALARIES	\$	1,834.60
OFFICE SUPPLIES		700.00

TOTAL EXPENSES FIRE PREVENTION

\$ 2,534.60

TOTAL TEMPORARY BUDGET

\$ 133,426.02

2018 Salaries

	<u>Captain at 2017 Rate</u>	<u>Firefighter at 2018 Rate</u>	<u>Business Administrator</u>	<u>Fire Administrator</u>
Yearly Rate	74,573.22	71,704.98	45,029.94	51,000.00
Monthly Rate	6,214.44	5,975.42	3,752.50	4,250.00
Weekly Rate	1,434.10	1,378.94	865.96	980.77
26 Pay Year Rate	2,868.20	2,757.88	1,731.92	1,961.54
Hourly Rate	35.85	34.47	34.64	40.87
OT Rate	53.78	51.71	51.96	61.30
Double Time Rate	71.71	68.95	69.28	81.73
Hours Worked Per Week	40	40	25	24

	<u>Fire Official</u>	<u>Fire Inspector</u>	<u>Fire Official Assistant</u>	<u>Commissioner</u>
Yearly Rate	6,700.00	3,200.00	1,200.00	2,600.00
Monthly Rate	558.33	266.67	100.00	216.67
Weekly Rate	128.85	61.54	23.08	50.00
26 Pay Year Rate	257.69	123.08	46.15	100.00

	<u>Election</u>	<u>Entry Level FF</u>
Yearly Rate	500.00	32,000.00
Monthly Rate		2,666.67
Weekly Rate		615.38
26 Pay Year Rate		1,230.77
Hourly Rate		15.38
OT Rate		23.08
Double Time Rate		30.77
Hourly Rate for Vol		3.08

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL REGARDING PROCEDURES FOR THE ADOPTION OF THE
FIRE DISTRICT BUDGET
#18-02

WHEREAS, N.J.S.A. 40:14-78.2, establishes certain procedures that must be followed by Fire Districts in the adoption of a budget, and

WHEREAS, said New Jersey Statute requires the passing of a resolution declaring that the conditions set forth in the statute have been met.

NOW THEREFORE, It is herein resolved and approved as follows:

1st. The Board of Fire Commissioners have introduced in writing a proposed budget for the year 2018 said introduction and first reading and approval was given not later than 60 days prior to the annual election to be held pursuant to N.J.S.A. 40A:14-72.

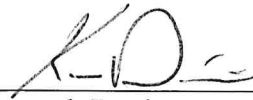
2nd. The Board of Fire Commissioners then set a time and place for the holding of a public hearing on the budget, which time and place, and notice of the availability of copies of the budget, was published at least 10 days to the hearing, and notice posted in a public place one week prior to the said hearing.

3rd. The public hearing and second reading of the budget was held not less than 28 days after the first reading and approval, and the budget was adopted at the second reading, all of which was not later than 25 days prior to the annual election.

4th. The adopted budget is authorized to be advertised by publishing at least once in a newspaper at least 7 days prior to the annual election.

5th. This resolution is adopted in compliance with N.J.S.A. 40A: 14-78.2 et al.

DATED: 1/4/18



Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis 2 nd	X			
Commissioner Hassett				
Commissioner Waddington	X			
Commissioner Wakeley 1 st	X			
Commissioner Warrington				

Certification

I, Jennifer Dawson, Business Administrator of the Pine Hill Fire District #1 in the Borough of Pine Hill, County of Camden, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Commissioners held on January 4, 2018.



Jennifer Dawson, Business Administrator

2018 FIRE DISTRICT BUDGET RESOLUTION

Pine Hill Fire District #1

18-03

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Pine Hill Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 4, 2018; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services;

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A 40A:4-45.44 et seq.)

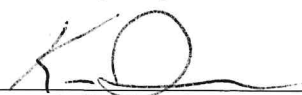
WHEREAS, the Annual Budget as presented for adoptions reflects Total Revenues of \$1,188,130.80, which includes an amount to be raised by taxation of \$1,055,185.80, and Total Appropriations of \$1,188,130.80; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on January 4, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and shall constituted appropriations for the purposes stated and authorization of Total Revenues of \$1,188,130.80, which includes an amount to be raised by taxation of \$1,055,185.80, and Total Appropriations of \$1,188,130.80; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Governmental Services; and

BE IT FURTHER RESOLVED, that an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.



 (Secretary's Signature)

1/4/18

 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Davis 1 st	X			
Hassett				X
Wakeley 2 nd	X			
Warrington				X
Waddington	X			

2017 ADOPTION CERTIFICATION

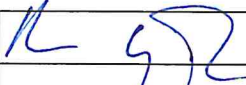
Pine Hill Borough FD No. 1 2018 Budget

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on

Officer's Signature:			
Name:	Kevin Waddington		
Address:	1109 Erial Road Pine Hill, NJ 08021		
Phone Number:	(856)783-8666	Fax Number:	(856)258-4161
E-mail address:	kwaddington@pinehillfiredistrict.com		

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#18-04

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: January 4, 2018

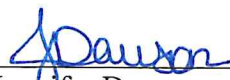


Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis 1 st	X			
Commissioner Hassett				X
Commissioner Waddington	X			
Commissioner Wakeley 2 nd	X			
Commissioner Warrington				X

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held January 4, 2018



Jennifer Dawson
Business Administrator

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00304	11/28/17	NAT01 Nat Alexander Company	supplies	Open	103.00	0.00	
17-00326	12/21/17	BOA00001 Bank of America	December P Card Purchases	Open	1,800.13	0.00	
17-00327	12/21/17	FIRELINE FIRELINE EQUIPMENT	Radiator Cap	Open	56.72	0.00	
17-00329	12/21/17	OB001 OFFICE BASICS, INC.	misc office supplies	Open	114.93	0.00	
17-00331	12/21/17	AIRGA005 Airgas USA, LLC	December Cylinder Rental	Open	16.50	0.00	
17-00332	12/21/17	TG001 TOWNSHIP OF GLOUCESTER	November Fuel	Open	892.59	0.00	
17-00333	12/21/17	CHFD0001 Cherry Hill Fire District #13	PM Squad 62	Open	1,402.33	0.00	
17-00334	12/21/17	CHFD0001 Cherry Hill Fire District #13	PM Engine	Open	1,305.23	0.00	
17-00342	12/26/17	PHG01 PINE HILL AUTO REPAIR	Command Vehicle Repairs	Open	621.81	0.00	
17-00343	12/26/17	COU01 Courier Post	Budget/Nomination Adv	Open	121.60	0.00	
17-00345	12/26/17	EDR01 ED'S RENTAL	Sharpen Chainsaw Blade	Open	64.48	0.00	
17-00347	12/31/17	HALE01 HALE TRAILER BRAKE & WHEEL	Oil Dry and Rags	Open	60.40	0.00	
17-00348	12/31/17	CASH1 Petty Cash	December 2018 Petty Cash	Open	200.00	0.00	
17-00349	12/31/17	INTELLI INTELLICORP RECORDS INC.	Background Check Finn	Open	18.14	0.00	

Total Purchase Orders: 14 Total P.O. Line Items: 0 Total List Amount: 6,777.86 Total Void Amount: 0.00

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 10135 to 10155
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
10135	01/05/18	AIRGA005 Airgas USA, LLC	16.50		1038
10136	01/05/18	AMER1 AMERIHEALTH INS CO OF N.J.	6,745.14		1038
10137	01/05/18	BOA00001 Bank of America	1,800.13		1038
10138	01/05/18	CASH1 Petty Cash	200.00		1038
10139	01/05/18	CCC01 CAMDEN COUNTY COLLEGE	250.00		1038
10140	01/05/18	CHFD0001 Cherry Hill Fire District #13	2,707.56		1038
10141	01/05/18	COU01 Courier Post	121.60		1038
10142	01/05/18	EDM01 EDMUNDS & ASSOCIATES, INC.	3,308.00		1038
10143	01/05/18	EDR01 ED'S RENTAL	64.48		1038
10144	01/05/18	FIR001 First Responder JIF	25,190.00		1038
10145	01/05/18	FIRELINE FIRELINE EQUIPMENT	56.72		1038
10146	01/05/18	HALE01 HALE TRAILER BRAKE & WHEEL	60.40		1038
10147	01/05/18	HBC03 HORIZON BCBS OF NEW JERSEY	296.56		1038
10148	01/05/18	IMC01 INTERSTATE MOBILE CARE	528.00		1038
10149	01/05/18	INTELLI INTELLICORP RECORDS INC.	18.14		1038
10150	01/05/18	JHART005 J. Harte Associates LLC	3,963.00		1038
10151	01/05/18	KYOCE005 Kyocera Document Sol. America	134.84		1038
10152	01/05/18	NAT01 Nat Alexander Company	103.00		1038
10153	01/05/18	OB001 OFFICE BASICS, INC.	114.93		1038
10154	01/05/18	PHG01 PINE HILL AUTO REPAIR	621.81		1038
10155	01/05/18	TG001 TOWNSHIP OF GLOUCESTER	892.59		1038

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	21	0	47,193.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>21</u>	<u>0</u>	<u>47,193.40</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL	7-GN	11,268.86	0.00	0.00	11,268.86
GENERAL	8-GN	35,924.54	0.00	0.00	35,924.54
Total Of All Funds:		<u>47,193.40</u>	<u>0.00</u>	<u>0.00</u>	<u>47,193.40</u>

**RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND PINE HILL FIRE DISTRICT #1
18-05**

WHEREAS, the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey and Pine Hill Fire District #1, Pine Hill, County of Camden, State of New Jersey have previously negotiated and approved a Shared Services Agreement that provides for the repair of the Fire District's fire apparatus and achieves economies and efficiencies; and

WHEREAS, the Board of Fire Commissioners for Fire District #13 is prepared to accept the responsibility for the repair of Pine Hill Fire District #1's fire apparatus as agreed upon pursuant to the terms and conditions hereafter set forth in the agreement; and

WHEREAS, the Board of Fire Commissioners for Fire District #13, and Board of Fire Commissioners for Pine Hill Fire District #1 desire to renew said agreement pursuant to the same terms and conditions as previously negotiated effective from January 1, 2018 to December 31, 2018; and

WHEREAS, the State of New Jersey has defined the procedures for the execution of any agreement, and the Agreement between Cherry Hill Fire District #13 and Pine Hill Fire District #1 shall be governed by the Shared Services Act, *N.J.S.A 40A:651 et seq* and the Local Public Contracts Law, *N.J.S.A 40A11-1 et seq*.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby approves and is authorized to execute a Shared Services Agreement with Pine Hill Fire District #1, Pine Hill, County of Camden, State of New Jersey, a copy of which is on file and made a part hereof.

DATED: January 4, 2018 
Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis	X			
Commissioner Hassett				X
Commissioner Waddington	X			
Commissioner Wakeley	X			
Commissioner Warrington				X

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held January 4, 2018.


Jennifer Dawson
Business Administrator



**BOARD OF FIRE COMMISSIONERS
DISTRICT 13
TOWNSHIP OF CHERRY HILL**

RESOLUTION #18-01-04-07

Meeting Date: January 4, 2018
First Reading: January 4, 2018

Adopted: **JAN 4 2018**

**RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES CONTRACT
BETWEEN CHERRY HILL FIRE DISTRICT #13 AND PINE HILL FIRE DISTRICT #1**

WHEREAS, the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey and Pine Hill Fire District #1, Pine Hill, County of Camden, State of New Jersey have previously negotiated and approved a Shared Services Agreement that provides for the repair of the Fire District's fire apparatus and achieves economies and efficiencies; and

WHEREAS, the Board of Fire Commissioners for Fire District #13 is prepared to accept the responsibility for the repair of Pine Hill Fire District #1's fire apparatus as agreed upon pursuant to the terms and conditions hereafter set forth in the agreement; and

WHEREAS, the Board of Fire Commissioners for Fire District #13, and Pine Hill Fire District #1 desire to renew said agreement, **INCLUDING THE REVISED SHARED SERVICES FEE SCHEDULE FOR 2017**, pursuant to the same terms and conditions as previously negotiated effective from January 1, 2018 to December 31, 2018; and

WHEREAS, the State of New Jersey has defined the procedures for the execution of any agreement, and the Agreement between Cherry Hill Fire District #13 and Pine Hill Fire District #1 shall be governed by the Shared Services Act, *N.J.S.A 40A:651 et seq* and the Local Public Contracts Law, *N.J.S.A 40A11-1 et seq*.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby approves and is authorized to execute a Shared Services Agreement with Pine Hill Fire District #1, Pine Hill, County of Camden, State of New Jersey, a copy of which is on file and made a part hereof.

The following Resolution #18-01-04-07 was introduced by Commissioner
was seconded by Commissioner

Campagna
Gibson
Kelly
McCargo
Montana

. Motion carried.

Campagna
Gibson
Kelly
McCargo
Montana and it

RESOLUTION #18-01-04-07				
	AYE	NAY	ABSTAIN	ABSENT
CAMPAGNA	X			
GIBSON				X
KELLY	X			
McCARGO	X			
MONTANA	X			

Certification

I, Robert A. Campagna, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #18-01-04-07 was duly adopted by the Commissioners at the meeting held on January 4, 2018.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Robert A. Campagna", written over a horizontal line.

ROBERT A. CAMPAGNA
CLERK, B.O.F.C DIST #13

RAC:emr



CHERRY HILL FIRE DEPARTMENT

Preventative Maintenance Fee Schedule

The Cherry Hill Fire Department has a repair facility equipped to meet all of your apparatus service needs. Our Fire & Emergency Service mechanics have many years of experience working on fire apparatus of all types as well as EVT certifications. The Cherry Hill Fire Department handles major mechanical repairs, preventative maintenance, pump repairs and overhauls, valve repairs, electrical repairs, generator repairs, etc. Our mechanics understand the importance of a quality repair done right the first time.

The fee schedule listed below is a flat labor rate plus parts for the Preventative Maintenance Program described. Oil, Filters and associated parts vary for each vehicle and will be billed for accordingly. Fire Departments can select the options that best suit their needs. A Shared Services Agreement between the agency and Cherry Hill Fire Department would need to be executed. The CHFD Fleet Manager will make contact with the assigned fire department representative if any mechanical or safety issues outside the PM schedule are identified. If they pose a safety issue, the CHFD Fleet Manager will discuss corrective measures with the representative and get authorization prior to repairs being made. CHFD service & fabrication rate is \$115.00 per hour.

FIRE APPARATUS PREVENTATIVE MAINTENANCE PROGRAM- \$760 PLUS OIL AND FILTERS COSTS

Includes the following inspection areas

Exterior Walk Around:

- Check all DOT lights operation
- Check all emergency light operation
- Check exterior grab handles and steps
- Inspect wiper blade condition
- Inspect mirror mountings
- Check compartment lights and door stays
- Check on board battery charger operation

Road Test:

- Check operation of oil pressure, coolant temperature, voltage, tachometer and speedometer gauges
- Steering response
- Secondary braking devices
- Foundation brake operation
- Electric and air horn operation
- Low air warning device
- Cab heater, defrost and A/C operation
- Check wiper/washer operation
- Unusual noise or vibration
- Check operation and fluid level of transmission

Front End Inspection:

- Inspect steering linkage for out of spec movement, lube all linkage
- Jack front end to inspect and lube kingpins, check wheel bearing play
- Unload front end to inspect and lube spring pins
- Inspect front springs for cracked or broken leaves
- Inspect steer axle hub oil level, clean inspect magnets if applicable

Brake Inspection:

- System air leak. With 2 people apply brakes, check for air leaks
- Automatic slack adjusters. With 2 people perform brake adjustment measurements
- Manual slack adjusters, perform brake adjustments
- Inspect all brake linings for thickness/contamination
- Inspect wheel seals for leaks, drums for cracks
- Inspect mounting on brake chambers/slack adjusters
- Inspect power springs in all spring brake chambers where access is possible

Chassis Inspection:

- Inspect engine and transmission mounts
- Jack rear wheel to unload driveline. Inspect and lube
- Check rear differential oil level, make sure vent is clean
- Check all shock absorber mountings and for leakage
- Check condition and tightness of fuel tank straps
- Change motor oil and filter
- Change fuel filters
- Change coolant filter

Engine Compartment Inspection:

- Test Antifreeze concentration/condition level
- Pressure test cooling system
- Inspect condition of coolant hoses
- Inspect fan belt condition
- Inspect air cleaner condition
- Check alternator mounting bolts and wire connections
- Test batteries, check connections
- Inspect intake/exhaust system for leaks
- Check power steering fluid level
- Check washer fluid level

Tire Inspection:

- Visual inspection for damage/cuts/ irregular wear
- Take and log tread depth
- Set tire pressure to mfg spec, all valve stems to have caps
- Complete tire report sheet
- Provide detailed PM Inspection Report for fire department records

There will be an additional charge for the following items:

- Tandem Axle trucks
- Wheel simulators that impede checking/setting of the tire pressures
- Replacing of coalescent filter, if applicable.
- Replacement of DEF fluid filter, if applicable
- Testing of DEF fluid, if applicable.

**FIRE PUMP SERVICE: \$380
PLUS FLUID AND ANY FILTER COSTS**

Includes the following inspection areas

- Pump discharge and intake valves for proper open/close operation
- Lubricate any grease fittings on swivels and mounted deluge devices
- Intake valve strainers, check for condition
- Main Pump shift, overrides, pump engagement lights, transmission lockup check
- Vacuum test per NFPA, primer operation, fluid level check
- Pressure test (hydrostatic) on hydrant, test of gauges, except any pre-connected hose lines, etc.
- Operate and check pump and discharge drains
- Packing or mechanical seal observation, for allowable leakage, if any required
- Throttle/pump governor or pump discharge relief valve operation
- Operate and check engine/pump cooler
- Fire pump booster tank valve, tank fill, and circulator valve operation
- Booster tank level indicator gauge check from full to empty
- Pump transfer valve operation (2 stage pumps)
- *Pump transmission oil or fluid change, clean or replace filter where applicable
- Pump/drive shaft flange bolts check
- Lube pump shaft and check auto-lube where applicable

*Type, cost of oil/fluid and amounts will vary

Foam Systems not included

Provide detailed PM Inspection Report for fire department records

**DIESEL GENERATOR SERVICE: \$190
PLUS FLUID AND FILTER COSTS**

Includes the following inspection areas:

- Check Generator operation, glow plug operation, check, output voltage/cycles under load
- Generator condition, leakage, etc. Belts and hoses, check where applicable
- Flood light operation. Permanently mounted lights only, check stowed warning if applicable
- *Change motor oil and filter

- Change fuel filter
- Check antifreeze level and condition
- Check air cleaner

*Type, cost of oil, filter and amounts will vary. Inaccessible units will be priced higher.

Provide detailed PM Inspection Report for fire department records

**HYDRAULIC GENERATOR SERVICE: \$237.50
PLUS FLUID AND FILTER COSTS**

Includes the following inspection areas:

- Check for proper operation, output voltage/cycles under load
- Flood light operation. Permanently mounted lights only, check stowed warning if applicable
- Generator condition, leakage, cooling fan, etc.
- Check PTO hydraulic pump for leakage
- Check PTO shaft u-joints and flange hardware
- *Change hydraulic fluid and filter per generator manufacturer

*Type, cost of oil, filter and amounts will vary. Inaccessible units will be priced higher.

Note: Amps generators require drive spline to be disassembled and lubed annually. Not included; priced higher.

Provide detailed PM Inspection Report for fire department records

**REAR DRIVE DIFFERENTIAL SERVICE: \$95
PLUS FLUID AND FILTER COSTS**

Includes the following inspection areas:

- Inspect seals for leaks
- *Change oil, examine magnet for excess metal particles
- Change filter where applicable

*Type, cost of oil and filter amounts will vary. Tandem axle priced higher

Provide detailed PM Inspection Report for fire department records

**TRANSMISSION SERVICE: \$380
PLUS FLUID AND FILTER COSTS**

Includes the following inspection areas:

- Road test unit, check pump gear lockup in direct drive
- Check transmission for leaks and condition of hoses to heat exchanger/radiator
- Check for electronic transmission trouble codes where applicable and document
- *Change transmission fluid and filter(s). Final road test to check hot level

*Type, cost of oil and filter amounts will vary

Provide detailed PM Inspection Report for fire department records

OIL Sampling Option: \$50.00 per component

- Engine, transmission, hydraulic fluids, etc.

LADDER/PLATFORM/ELEVATED MASTER STREAM/SQURT SERVICE

- *Estimates given per manufacture maintenance recommendations*

**UTILITY/SUPPORT/BRUSH UNIT VEHICLE PREVENTATIVE
MAINTENANCE PROGRAM
\$380 PLUS OIL AND FILTER COSTS**

Includes the following inspection areas

Exterior Walk Around:

- Check all DOT light operation/back-up alarm
- Check all emergency lighting
- Check exterior grab handles and steps
- Inspect wiper blade condition
- Inspect mirror mounts
- Check compartment door stays and lights
- State inspection sticker where applicable
- Check on board battery charger operation

Inside Cab:

- DOT horn operation
- Air horn operation (if applicable)
- Siren
- Brake/pedal pads
- Instrument gauge back lighting
- Turn signal/ High beam indicators
- Rearview mirror
- Seat belt operation/condition
- Door handles
- High idle operation

Road Test:

- Check operation of gauges
- Steering response
- Foundation brake operation
- Parking brake operation
- HVAC operation
- Check windshield wiper operation
- Unusual noise or vibration
- Transmission fluid level

Front End Inspection:

- Inspect steering linkage for out of spec movement
- Lube all steering linkage
- Jack front end to inspect and lube ball joints/king pins
- Inspect front springs and mounting brackets

Brake Inspection:

- Inspect brake lining thickness
- Inspect brake hoses and lines for condition/leaks
- Inspect wheel seals for leak
- Air brakes, (If applicable) measure brake slack adjuster, inspect power spring and mounting hardware

Engine Compartment:

- Change engine oil/oil filter
- Change fuel filter
- Check air filter
- Test antifreeze concentration/condition
- Where applicable test antifreeze conditioner level
- Check brake fluid
- Check power steering level
- Check washer solvent level/top off
- Pressure test cooling system
- Inspect condition of hoses/clamps
- Inspect condition of belts
- Test batteries/clean connections
- Check for battery securement

Chassis Inspection:

- Check motor mounts
- Check transmission mounts
- Check rear differential oil level/check vent
- Jack rear end to inspect and lube driveline
- Check all shock absorber mountings and for leaks
- Check condition and tightness of fuel tank straps
- Inspect exhaust system
- Inspect rear suspension/cracks and securement

Tire Inspection:

- Visual inspection for damage/cuts/irregular wear
- Take and log tread depths
- Set tire pressures to manufacturer spec, all valves to have caps
- Complete tire report

Provide detailed PM Inspection Report for fire department records

Note: Service to optional components such as, pumps, generators, winches, etc. is additional.

There will be an additional charge for the following items:

- Wheel simulators that impede checking/setting of the tire pressures
- Replacement of DEF fluid filter, if applicable
- Testing of DEF fluid, if applicable

**AMBULANCE PREVENTATIVE MAINTENANCE
PROGRAM- \$570
PLUS OIL AND FILTERS COSTS**

Includes the following inspection areas

Exterior Walk Around:

- Check all DOT lighting operation/ back up alarm
- Check all emergency lighting operation
- Check all grab handles and steps
- Inspect wiper blade condition
- Inspect mirror mounts for tightness
- Check compartment door stays, latches and lighting
- Check all patient entry door stays, latches and handles
- State inspection current sticker
- Check on board battery charger operation

Inside Cab:

- DOT horn operation
- Air horn operation if applicable
- Siren
- Brake pedal pads inspection
- Instrument gauge back lighting
- Turn signal/ high beam indicators
- Rearview mirror
- Seat belt operation/condition
- Door handles
- High idle operation

Patient Compartment:

- Check all grab and door handles
- Tighten all door panel screws
- Check fire extinguisher
- Check seats and seat belts
- Check cot for secure mounting, etc.
- Interior lighting
- HVAC operation

Road Test:

- Check operation of gauges
- Steering response
- Foundation brake operation

- Parking brake operation
- Front HVAC operation
- Check windshield wiper operation
- Note unusual noise or vibrations
- Transmission fluid level

Front End Inspection:

- Inspect steering linkage for out of spec movement
- Lube all steering linkage
- Jack front end to inspect and lube ball joints/king pins
- Inspect front springs and mounting brackets

Brake Inspection:

- Inspect brake lining thickness
- Inspect brake hoses and lines for condition/leaks
- Inspect wheel seals for leakage

Engine Compartment:

- Change engine oil and filter
- Change fuel filter
- Check air filter
- Test antifreeze concentrate/condition
- Where applicable, check antifreeze conditioner level
- Check brake fluid level
- Check power steering fluid level
- Check washer solvent level/top off
- Pressure test cooling system
- Inspect condition of belts
- Inspect condition of hoses and clamps
- Test batteries/clean connections
- Check for battery securement

Chassis Inspection:

- Check motor mounts
- Check transmission mounts
- Check rear differential oil level/check vent
- Jack rear end to inspect and lube driveline
- Check all shock absorber mountings and for leaks
- Inspect exhaust system
- Inspect rear suspension/cracks and securement

Tire Inspection:

- Visual inspection for damage/cuts/irregular wear
- Take and log tread depth
- Set tire pressures to manufacturers spec, all valve stems to have caps
- Complete tire report sheet

There will be an additional charge for the following items:

- Wheel simulators that impede checking/setting of the tire pressures
- Cleaning of patient compartment A/C filter, if applicable

Provide detailed PM Inspection Report for fire department records

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#18-06

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

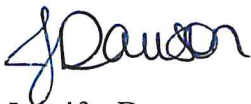
NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on January 4, 2018.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
 BOROUGH OF PINE HILL
 AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
 #18-07

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: February 1, 2018




 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held February 1, 2018



 Jennifer Dawson
 Business Administrator

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00202	08/22/17	NAT01 Nat Alexander Company	Batteries for Sq. Handlight	Open	108.00	0.00	
17-00277	11/09/17	JAMBE005 JamBers Corporate Imagine	Job Shirts	Open	4,165.00	0.00	
17-00278	11/09/17	JAMBE005 JamBers Corporate Imagine	Patches	Open	375.00	0.00	
17-00300	11/20/17	JHART005 J. Harte Associates LLC	Computer Equipment	Open	6,819.15	0.00	
17-00304	11/28/17	NAT01 Nat Alexander Company	supplies	Open	8.00	0.00	
17-00328	12/21/17	GR001 GRAINGER	supplies	Open	426.30	0.00	
17-00335	12/21/17	TACTI010 Tactical Public Safety	Pagers	Open	4,170.00	0.00	
17-00338	12/21/17	NAT01 Nat Alexander Company	Blitzfire	Open	2,899.00	0.00	
18-00003	01/05/18	AM001 ALLIED MATERIALS, INC.	Truck Wash	Open	60.00	0.00	
18-00009	01/26/18	JHART005 J. Harte Associates LLC	WEb Hosting and wordpress web	Open	480.00	0.00	
18-00010	01/30/18	CCC01 CAMDEN COUNTY COLLEGE	Training	Open	375.00	0.00	
18-00011	01/30/18	OB001 OFFICE BASICS, INC.	Misc Office Supplies	Open	283.54	0.00	
18-00012	01/30/18	AMER1 AMERIHEALTH INS CO OF N.J.	February Health Insurance	Open	6,745.14	0.00	
18-00013	01/30/18	PAUL1 Pauls Custom Awards, Inc.	plaques and plates	Open	230.00	0.00	
18-00014	01/30/18	PRP01 WITMER PUBLIC SAFETY GROUP, INC	Big Easy Wedget	Open	42.78	0.00	
18-00015	01/30/18	HBC03 HORIZON BCBS OF NEW JERSEY	February Dental Insurance	Open	296.56	0.00	
18-00016	01/30/18	KYOCE005 Kyocera Document Sol. America	New Copier	Open	134.84	0.00	
18-00017	01/30/18	VCI01 VCI, Inc.	Airpack ID Stickers	Open	206.25	0.00	
18-00018	01/30/18	CCFC2 CC FIRE CHIEFS & OFFICERS ASSO	2018 Installation Dinner Tix	Open	60.00	0.00	
18-00019	01/30/18	TRIFE005 Trifecta Leather Concepts	Leather Front	Open	52.72	0.00	
18-00020	01/30/18	TG001 TOWNSHIP OF GLOUCESTER	December Fuel Bill	Open	1,012.16	0.00	
18-00021	01/30/18	CHFD0001 Cherry Hill Fire District #13	Steering Box Repair	Open	57.50	0.00	
18-00022	01/30/18	BOA00001 Bank of America	January P-Card Purchases	Open	1,605.93	0.00	
18-00023	02/01/18	DC001 DAVID F. CARLAMERE	February Solicitor Bill	Open	750.00	0.00	
18-00024	02/01/18	LC000001 Lori Corry	2018 Election Worker	Open	100.00	0.00	
18-00025	02/01/18	SHAR0005 Sharon Young	2018 Election Worker	Open	100.00	0.00	
18-00026	02/01/18	PHFD1 PINE HILL FIRE DEPT.	January & Feb Rental	Open	16,333.34	0.00	

Total Purchase Orders: 27 Total P.O. Line Items: 0 Total List Amount: 47,896.21 Total Void Amount: 0.00

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT #
1, BOROUGH OF PINE HILL, CAMDEN COUNTY, NEW JERSEY, AUTHORIZING
THE AWARD OF A CONTRACT TO AIR POWER INTERNATIONAL FOR IN
HOUSE CASCADE SYSTEM MAINTENANCE.
#18-08

WHEREAS. The Board of Fire Commissioners for Fire District # 1, of the Borough of Pine Hill has determined the need for preventive maintenance and repair service to the in house cascade system, and


WHEREAS. The Board of Fire Commissioners did authorize and receive quotes for the service, and

WHEREAS. The Board of Fire Commissioners received 2 quotes and has determined that Air Power International meets the Fire District's requirements and qualifications.

NOW THEREFORE, it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to award a contract for preventive maintenance and repair service to the in house cascade system.

BE IT FURTHER RESOLVED, that Chairman or Secretary, or their designee, is hereby authorized to sign a contract prepared in accordance with the proposal submitted by Mid Atlantic Fire and Air dated January 2018.

DATED: February 1, 2018




Ken Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held February 1, 2018.



Jennifer Dawson
Business Administrator



Airpower International, Inc.

SERVICE CONTRACT!

DATE PROPOSED: 1/9/18

CONTRACT PERIOD: 3/2018 – 2/2019

PROPOSED FOR: BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
PINE HILL, N.J. 08021

1. THIS CONTRACT PROVIDES FOR TWO SERVICE CALLS IN A ONE YEAR PERIOD. ON EACH SERVICE DATE ALL FUNCTIONS AND CONTROLS WILL BE CHECKED AND THE PROPER MAINTENANCE PERFORMED.

2. INCLUDED IN THE PRICE OF THE CONTRACT IS ALL TRAVEL, MILEAGE, AND NORMAL SERVICE LABOR. "NORMAL SERVICE LABOR" IS THAT TIME WHICH IS NEEDED TO PERFORM A STANDARD PREVENTATIVE MAINTENANCE SERVICE. ANY ADDITIONAL REPAIR REQUIRED OR REQUESTED SHALL NOT FALL UNDER THE SCOPE OF THIS CONTRACT AND WILL BE BILLED AT PREVAILING RATES. (LABOR \$95.00 PER HOUR AND TRAVEL \$85.00 PER HOUR) ALSO, INCLUDED IN THE PRICE IS THE COST OF ANY MATERIALS USED IN THE COURSE OF STANDARD PREVENTATIVE MAINTENANCE. ON EACH SERVICE DATE, ALL FILTERS, OIL, INLET FILTERS, OIL FILTERS, O-RINGS, AND BACK-UP RINGS WILL BE REPLACED. ANY ADDITIONAL PARTS SHALL BE BILLED ON A PER ITEM BASIS (I.E. GAUGES, VALVES, REGULATOR PARTS, PISTONS, RINGS ETC.)

3. ALSO INCLUDED IS ONE FREE EMERGENCY CALL, IF THE NEED SHOULD ARISE. (INCLUDES TRAVEL TIME ROUND TRIP AND UP TO ONE HOUR ON SITE, PARTS ARE ADDITIONAL).

4. FOUR, LABORATORY CERTIFIED GRADE "E" AIR TESTS WITH CERTIFICATE SHALL BE SUPPLIED WITH TWO SAMPLES BEING TAKEN AT EACH PM SERVICE AND THE OTHER TWO TO BE TAKEN AT REQUIRED (90) DAY INTERVALS.

PRICE FOR ONE YEAR: \$1,540.00

NOTE: THE CONTRACT MUST BE PAID IN FULL 30 DAYS AFTER THE FIRST SERVICE IS PERFORMED.

NOTE: PLEASE SIGN THE ACCEPTANCE PORTION OF THIS CONTRACT SHOWING THAT YOU HAVE READ AND FULLY UNDERSTAND THE TERMS AND CONDITIONS OF THIS CONTRACT. THIS CONTRACT CANNOT BE PUT INTO EFFECT UNTIL API HAS RECEIVED A SIGNED COPY OF THIS CONTRACT. FOR YOUR CONVENIENCE A COPY OF THIS CONTRACT IS ENCLOSED FOR YOUR FILES.

PREVENTATIVE MAINTENANCE DATES:

**SERVICE #1/AT-
1/4 AIRTEST-
SERVICE #2/AT -
1/4 AIRTEST-
EMERGENCY SVC -**

 
SIGNATURE OF REPRESENTATIVE DATED

7303 RIVER ROAD.
PENNSAUKEN, NJ 08110
(856)663-1711 (800)334-4509 FAX (856)663-1784
email info@airpower-intl.com

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
 BOROUGH OF PINE HILL
 AUTHORIZING APPROVAL OF 2018 ELECTION WORKERS
 #18-09


WHEREAS, There exist a need for ELECTION WORKERS, and

WHEREAS, Funds are available for this service, and

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners as follows:

1: That LORI CORREY and SHARON YOUNG, be and are hereby approved as Election Workers, for the Board of Fire Commissioners, to perform the services required by the Board as may be directed by the Board, and to receive \$100.00 each as compensation for such service, effective for February 17, 2018.

DATED: February 1, 2018

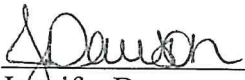


 Ken Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held February 1, 2018.



 Jennifer Dawson
 Business Administrator

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#18-10

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: March 1, 2018



Kenneth Davis
Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018





Jennifer Dawson
Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**APPOINTMENT OF VOLUNTEER FIRE CHIEF
#18-11**

WHEREAS, The Board has determined the need for a Volunteer Fire Chief for the Volunteer Fire Company providing fire fighting and prevention service to the Fire District, and

WHEREAS, The Volunteer Fire Company and the Board of Fire Commissioners have agreed that the Fire Chief shall be appointed by the Fire District for service within the Fire Company and to provide supervision over fire emergency response by volunteer and career fire fighters, and

WHEREAS, The Board has determined that William Dukes meets the requirements established by the Board of Fire Commissioners.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners That William Dukes be and is hereby appointed as Volunteer Fire Chief for the Board of Fire Commissioners for the period March 2, 2018 through March 7, 2019, to perform the services required by the Board.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**APPOINTMENT OF FIRE ADMINISTRATOR
#18-12**

WHEREAS, There exist a need for a FIRE ADMINISTRATOR for the Fire District, and

WHEREAS, Funds are available for this service, and

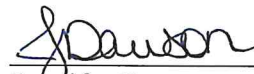
WHEREAS, The Board has determined that William D. Dukes meets the requirements established by the Board of Fire Commissioners.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that William D. Dukes be and is hereby appointed the Fire Administrator for the Board of Fire Commissioners for the period of March 2, 2018 to March 7, 2019, to perform the services required by the Board and to receive such compensation as may be reasonable for such services.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**APPOINTMENT OF FIRE INSPECTOR
#18-13**

WHEREAS, There exist a need for FIRE INSPECTOR services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Board has determined that Dennis Rosenbaum meets the requirements established by the Board of Fire Commissioners.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that Dennis Rosenbaum be and is hereby appointed FIRE INSPECTOR for the Board of Fire Commissioners for the period March 2, 2018 through March 7, 2019, to perform the services required by the Board, and to receive such compensation as may be reasonable for such services.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**CASH MANAGEMENT PLAN
#18-14**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the Pine Hill Fire District #1 as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Pine Hill Fire District #1.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Fire District Administrator will administer the plan.
4. The Plan is subject to annual audit; and

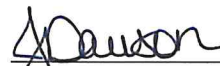
BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Board of Fire Commissioners
- B. The Auditor
- C. All appropriate depositories

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



**CASH MANAGEMENT PLAN
OF
THE PINE HILL FIRE DISTRICT #1
COUNTY OF CAMDEN
NEW JERSEY**

I STATEMENT OF PURPOSE

This Cash Management Plan (the ‘plan’) has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for deposits (‘deposits’) and permitted investments (‘investments’) of certain public funds of the Pine Hill Fire District #1, pending the use of such funds for the intended purposes. The plan is intended to assure that all such public funds are deposited in interest bearing accounts or permitted investments. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be made in a manner intended to insure the safety and preservation of principal value, the liquidity (regarding its availability for the intended purpose) and the maximum investment return within such limits. The plan is intended to insure that any deposit or permitted investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such deposits or permitted investments.

II IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and or investment of the following governmental fund types and accounts of the Pine Hill Fire District #1 as follows:

General Fund
Special Revenue Fund
Debt Service Fund
Capital Projects Fund
General Long-Term Debt Account Group

III DESIGNATION OF OFFICIALS OF THE PINE HILL FIRE DISTRICT #1 AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Fire District Administrator of the Pine Hill Fire District #1 shall be charged with the administering of this plan. The Fire District Administrator shall monitor all deposits and investments for consistency with this plan. No person shall engage in an investment transaction involving Pine Hill Fire District #1 funds except as directed or authorized by the Fire District Administrator. Prior to making such deposits or permitted investments, all authorized depositories or investment facilities shall be supplied with a written copy of this plan, which shall be acknowledged in writing by such parties and a copy of such acknowledgement shall be kept on file with the Fire District.

The Fire District Administrator shall be permitted to perform transfers of funds between accounts utilizing the internet services provided by the local bank.

IV DESIGNATION OF DEPOSITORIES

Any New Jersey Financial Institution eligible under the Governmental Unit Deposit Protection Act

V DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

N/A

VI AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Officials are hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

VI AUTHORIZED INVESTMENTS (CONT'D)

- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the schools district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c281 (C.52:18A-90.4) or;
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236(C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed

For the purposes of the above language, the term “local government investment pool” shall have the following definitions:

Local Government Investment Pool: An investment pool:

- (a) which is managed in accordance with 17 C.F.R., sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;

VI AUTHORIZED INVESTMENTS (CONT'D)

- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-
- (d) 7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (e) which is in compliance with rules adopted pursuant to the "Administrative" Procedure Act", P.L. 1968, c.410 (c52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (f) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (g) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.I. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VII SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Pine Hill Fire District #1, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution, in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Pine Hill Fire District #1 to assure that there is no

VII SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN (CONT'D)

unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any method to insure that such Permitted Investments are either received by the

Pine Hill Fire District #1 or by a third party custodian prior to or upon the release of the Pine Hill Fire District #1's funds.

To assure that all parties with whom the Pine Hill Fire District #1 deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the fire department.

VIII REPORTING REQUIREMENTS

Each month during which this Plan is in effect, the Fire District Administrator shall supply to the governing body of the Pine Hill Fire District #1 a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Pine Hill Fire District #1 as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Pine Hill Fire District #1.

IX TERM OF PLAN

This Plan shall be in effect from the date of this resolution to March 2, 2017. Attached to this Plan is a Resolution of the governing body of the Pine Hill Fire District #1 approving this Plan for such period of time. This Plan may be amended from time to time. To the extent that any amendment is adopted by the Commissioners, the Designated Officials are directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

OFFICIAL DEPOSITORY
#18-15

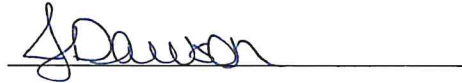
WHEREAS, There exists a need for the services of a bank for the deposit of the funds of the Fire District.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that the Audubon Savings Bank be and is hereby named to provide the Banking Services for the Fire District.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

OFFICIAL PUBLICATION
#18-16

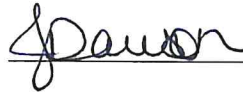
WHEREAS, There exists a need for the services of an Official Newspaper for publishing of legal notices for the Fire District.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that the The Courier Post be and is hereby named to provide the Official Publication for the Fire District.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**FUND COMMISSIONERS FOR 1ST RESPONDER JOINT INSURANCE FUND
#18-17**

WHEREAS, There exists a need for a Fund Commissioner and an Alternate Fund Commissioner to the First Responder Joint Insurance Fund,

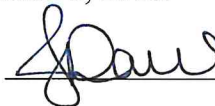
NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that, William Dukes be appointed as the Fund Commissioner and, Jennifer Dawson be appointed as the Alternate Commissioner to the First Responder Joint Insurance Fund, and

BE IT FURTHER RESOLVED that copies of this resolution will be forwarded to each Fund Commissioner and to the First Responder Joint Insurance Fund.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**AWARDING PROFESSIONAL SERVICES CONTRACT SOLICITOR
#18-18**

WHEREAS, There exist a need for Solicitor Services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

WHEREAS, Said contract for professional services is not subject to the provisions of N.J.S.A.19:44a-20.4 et seq. as said contract is valued less than \$17,500.00, and

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that DAVID F. CARLAMERE ESQ., be and is hereby appointed to provide SOLICITOR services for the Board of Fire Commissioners for the period March 2, 2018 through March 7, 2019 to perform the professional services required by the Board, and to receive such compensation as may be reasonable for such services. This contract is awarded without competitive bids as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, That a copy of this resolution shall be published as required by law.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**AWARDING PROFESSIONAL SERVICES CONTRACT LABOR ATTORNEY
#18-19**

WHEREAS, There exist a need for LABOR ATTORNEY Services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

WHEREAS, Said contract for professional services is not subject to the provisions of N.J.S.A.19:44a-20.4 et seq. as said contract is valued less than \$17,500.00, and

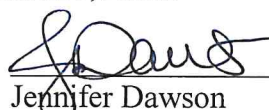
NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that Howard Long, Esq, be and is hereby appointed to provide LABOR ATTORNEY services for the Board of Fire Commissioners for the period March 2, 2018 through March 7, 2019, to perform the professional services required by the Board, and to receive such compensation as may be reasonable for such services. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, That a copy of this resolution shall be published as required by law.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1
 BOROUGH OF PINE HILL

**AWARDING OF PROFESSIONAL SERVICES CONTRACT AUDITO
 #18-20**

WHEREAS, There exist a need for AUDITING services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

WHEREAS, Said contract for professional services is not subject to the provisions of N.J.S.A.19:44a-20.4 et seq. as said contract is valued less than \$17,500.00 and


NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that Michael J. Welding of Bowman & Company be and is hereby appointed AUDITOR for the Board of Fire Commissioners for the period March 2, 2018 through March 7, 2019 to perform the professional services required by the Board, and to receive such compensation as may be reasonable for such services. This contract is awarded without competitive bids as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, That a copy of this resolution shall be published as required by law.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



 Jennifer Dawson
 Business Administrator



BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT #1
 BOROUGH OF PINE HILL

**AWARDING OF PROFESSIONAL SERVICES CONTRACT
 INSURANCE CONSULTANT
 #18-21**

WHEREAS, There exist a need for INSURANCE CONSULTANT services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

WHEREAS, Said professional appointment is not subject to N.J.S.A.19:44a-20.4 et seq. as said contract is valued less than \$17,500.00, and


NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that Hardenbergh Insurance Group, be and is hereby appointed to provide INSURANCE CONSULTANT services for the Board of Fire Commissioners for the period March 2, 2018 through March 7, 2019, to perform the professional services required by the Board, and to receive such compensation as may be reasonable for such services. This contract is awarded without competitive bids as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, That a copy of this resolution shall be published as required by law.

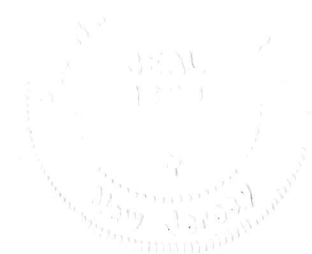
Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



 Jennifer Dawson
 Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**AWARDING PROFESSIONAL SERVICES CONTRACT MEDICAL PROVIDER
#18-22**

WHEREAS, There exist a need for Medical Services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

WHEREAS, Said professional appointment is not subject to N.J.S.A.19:44a-20.4 et seq., as the appointment is not in excess of \$17,500.00.

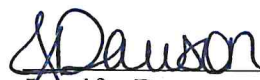
NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that Interstate Mobile Care, be and is hereby appointed Medical Provider for the Board of Fire Commissioners for the period March 2, 2018 through March 1, 2019, to perform professional services required by the Board, and to receive such compensation as may be reasonable for such services. This contract is awarded without competitive bids as a professional service under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, That a copy of this resolution shall be published as required by law.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**AWARDING PROFESSIONAL SERVICES CONTRACT FOR
MEDICAL INSURANCE CONSULTANT
#18-23**

WHEREAS, There exist a need for Insurance Consultant for medical and dental plan services for the Fire District, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Board has determined that Brown and Brown Benefit Advisors meets the requirements established by the Board of Fire Commissioners.


WHEREAS, Said professional appointment is not subject to N.J.S.A. 19:44A-20, as the appointment is not compensated by the Fire District.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that Brown and Brown Benefit Advisors, be and is hereby appointed Insurance Consultant to perform the services required by the Board for the period March 2, 2018 through March 7, 2019, and to receive such compensation as may be reasonable for such services.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**AWARDING PROFESSIONAL SERVICES CONTRACT FOR
COMPUTER MAINTENANCE
#18-24**

WHEREAS, There exist a need for Computer Maintenance for the Fire District, and

WHEREAS, Funds are available for this service, and

WHEREAS, The Board has determined that J. Harte and Associates meets the requirements established by the Board of Fire Commissioners.

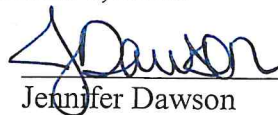
WHEREAS, Said professional appointment is not subject to N.J.S.A. 19:44A-20, as the appointment is not compensated by the Fire District.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners that J. Harte and Associates, be and is hereby appointed to perform computer maintenance services as required by the Board for the period March 2, 2018 through March 7, 2019, and to receive such compensation as may be reasonable for such services.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**CONFIRMING SALARY FOR FIRE COMMISSIONERS
AND EMPLOYEES OF THE FIRE DISTRICT
#18-25**

WHEREAS, The Board of Fire Commissioners did establish certain salary for Fire Commissioners and employees of the Fire District as part of the year 2018 budget approval process, and

WHEREAS, said year 2018 budget has received New Jersey Department of Community Affairs, Local Finance Board and voter approval, and

WHEREAS, The board desires to confirm the established salary for Fire Commissioners and District employees.

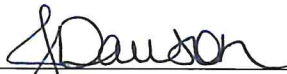
NOW THEREFORE, It is herein resolved and approved as follows:

<u>Position</u>	<u>Annual Salary</u>
Commissioner	2,600.00
Fire Official	6,700.00
Fire Inspector	3,200.00
Fire Official Clerk	1,200.00
Fire Administrator	51,000.00
Business Administrator	45,030.00
Captain	Amount per 2014-2017 Contract
Firefighter	Amount per 2014-2017 Contract

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



 Jennifer Dawson
 Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**COMMISSIONER MEETING 2018 SCHEDULE
#18-26**

WHEREAS, The Board of Fire Commissioners has determined to set regular scheduled meetings for the year.

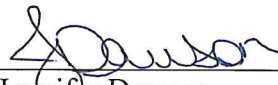
NOW THEREFORE, it is herein resolved and approved that the following is the schedule of meetings for the year.

REGULAR MEETINGS

APRIL 5, 2018	7:30 P.M.
MAY 3, 2018	7:30 P.M.
JUNE 7, 2018	7:30 P.M.
JULY 5, 2018	7:30 P.M.
AUGUST 2, 2018	7:30 P.M.
SEPTEMBER 6, 2018	7:30 P.M.
OCTOBER 4, 2018	7:30 P.M.
NOVEMBER 8, 2018	7:30 P.M.
DECEMBER 6, 2018	7:30 P.M.
JANUARY 3, 2019	7:30 P.M.
FEBRUARY 7, 2019	7:30 P.M.
MARCH 3, 2019	7:30 P.M.

Set for the FIRST THURSDAY of each month, at 7:30 p.m. All meetings will be held at Pine Hill Fire Dept., 1109 Erial Rd., Pine Hill, NJ.

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL REGULAR, WORK SESSION
AND SPECIAL MEETINGS OF THE BOARD OF FIRE COMMISSIONERS
#18-27**

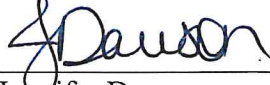
WHEREAS, The Board of Fire Commissioners, Fire District #1 of the Borough of Pine Hill desires to establish standard rules of order and regulations for public participation at Fire Commission meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Fire Commission can be conducted within a reasonable time, and

WHEREAS, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to the Board of Fire Commissioners, it is necessary to establish reasonable guidelines.

NOW THEREFORE, be it RESOLVED by the Board of Fire Commissioners of the Borough of Pine Hill as follows:

- a) The Board of Fire Commissioners hereby sets a reasonable time limitation for each speaker when any portion of the meeting is open for public participation. Each speaker shall be limited to five (5) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate speaking opportunity presentation to the Board. When each person who desires to speak at the public meeting has had an opportunity to address the Board, a person may be recognized for a second speaking opportunity. The second speaking opportunity is also limited to five minutes. The practice of yielding time to or borrowing time from others is not permitted.
- b) Foul, vulgar or course language shall not be tolerated.
- c) At the discretion of Chairman of the Board of Fire Commissioners, with the consent of the majority of Board members present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extehsion, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
- d) Large groups on single issues are urged to select a spokesperson to present their concerns.
- e) Any desired question to specific members of the Board shall be directed to the Board Chairman for recognition of specific Board members. The intent is to avoid a "back and forth" exchange. Board Members may or may not respond to any public presentment after there has been a completion of the public speakers presentment.

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held March 1, 2018.



Jennifer Dawson
Business Administrator

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#18-28

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: April 5, 2018

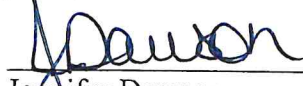


 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held April 5, 2018.



 Jennifer Dawson
 Business Administrator



P.O. Type: All

Range: First to Last

Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00341	12/21/17	NAT01 Nat Alexander Company	3in Cottonjacket hose	Open	900.00	0.00	
17-00344	12/26/17	JAMBE005 JamBers Corporate Imagine	Career Staff work shirts	Open	216.00	0.00	
18-00060	03/01/18	DC001 DAVID F. CARLAMERE	2018 solicitor	Open	375.00	0.00	
18-00061	03/01/18	PHFD1 PINE HILL FIRE DEPT.	Station Lease	Open	8,166.67	0.00	
18-00063	03/06/18	DE000001 David Eltonhead	Storm Hours	Open	144.20	0.00	
18-00064	03/16/18	ACTIV005 Active 911	Fire Dept Subscription	Open	618.75	0.00	
18-00065	03/27/18	CASH1 Petty Cash	Petty Cash Reimbursement	Open	165.98	0.00	
18-00066	03/27/18	KHS06 KENNEDY HEALTH SYSTEM - EMS	EMT Refresher Classes	Open	160.00	0.00	
18-00067	03/27/18	EMERG005 Emergency Equipment Sales, LLC	Turnout Coat Additional Costs	Open	135.30	0.00	
18-00068	03/27/18	FIRELINE FIRELINE EQUIPMENT	Pump Gauge	Open	154.98	0.00	
18-00069	03/27/18	CASH1 Petty Cash	Duty Crew Meal Money April	Open	750.00	0.00	
18-00070	03/27/18	PHH01 PINE HILL HARDWARE, INC.	Misc Supplies	Open	103.39	0.00	
18-00071	03/27/18	AMER1 AMERIHEALTH INS CO OF N.J.	April Health Insurance	Open	6,745.14	0.00	
18-00072	03/27/18	WB MASON W.B.MASON	Case of Copier Paper	Open	46.50	0.00	
18-00073	03/27/18	IMC01 INTERSTATE MOBILE CARE	Physicals	Open	817.00	0.00	
18-00074	03/27/18	OB001 OFFICE BASICS, INC.	Misc Supplies	Open	186.92	0.00	
18-00075	03/27/18	EDR01 ED'S RENTAL	Chain Saw supplies for Storm	Open	132.78	0.00	
18-00076	04/03/18	MELIN005 Malinda Mangaro	PEOSHA Training	Open	100.00	0.00	
18-00077	04/03/18	JC000001 John Carlin	PEOSHA Training	Open	150.00	0.00	
18-00078	04/05/18	HALE01 HALE TRAILER BRAKE & WHEEL	misc supplies	Open	117.32	0.00	
18-00079	04/05/18	INTELLI INTELLICORP RECORDS INC.	Background Searches	Open	57.15	0.00	
18-00080	04/05/18	AP001 AIRPOWER INTERNATIONAL, INC.	Yearly Service Contract	Open	1,540.00	0.00	
18-00081	04/05/18	NAT01 Nat Alexander Company	SCBA Bottle Tags and Masks	Open	2,861.00	0.00	
18-00082	04/05/18	COU01 Courier Post	Meeting Minute Legal Posting	Open	45.40	0.00	
18-00083	04/05/18	AM001 ALLIED MATERIALS, INC.	Truck Wash	Open	90.74	0.00	
18-00084	04/05/18	FIR001 First Responder JIF	2nd Instal Assessment Bill	Open	25,640.00	0.00	
18-00085	04/05/18	JAMBE005 JamBers Corporate Imagine	Ladies Aux Job Shirts	Open	595.00	0.00	
18-00086	04/05/18	JAMBE005 JamBers Corporate Imagine	Patches	Open	375.00	0.00	
18-00088	04/05/18	TG001 TOWNSHIP OF GLOUCESTER	February Fuel Bill	Open	605.69	0.00	
18-00089	04/05/18	HBC03 HORIZON BCBS OF NEW JERSEY	April Dental Insurance	Open	296.56	0.00	
18-00090	04/05/18	PHG01 PINE HILL AUTO REPAIR	Chief Truck Brake Lines	Open	361.54	0.00	
18-00091	04/05/18	CON01 CONTINENTAL FIRE & SAFETY, INC	Brackets for Squad	Open	726.24	0.00	
18-00092	04/05/18	KYOCE005 Kyocera Document Sol. America	New Copier	Open	134.84	0.00	
18-00093	04/05/18	TACTI010 Tactical Public Safety	Pagers	Open	2,140.00	0.00	
18-00094	04/05/18	CCC01 CAMDEN COUNTY COLLEGE	Right Front Seat	Open	125.00	0.00	
18-00095	04/05/18	AIRGA005 Airgas USA, LLC	Cylinder Rentals	Open	181.85	0.00	
18-00096	04/05/18	BOW01 BOWMAN & COMPANY LLP	2017 Annual Audit	Open	11,000.00	0.00	
18-00097	04/05/18	BOA00001 Bank of America	March P Card Purchases	Open	2,009.19	0.00	
18-00098	04/05/18	JHART005 J. Harte Associates LLC	Monthly Service Agreements	Open	1,890.47	0.00	

Total Purchase Orders: 39 Total P.O. Line Items: 0 Total List Amount: 70,861.60 Total Void Amount: 0.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#18-29

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.


NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on April 5, 2018.

Respectfully Submitted,



Jennifer Dawson
Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION

#18-30

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis		X	X			
Hassett			X			
Wakeley	X		X			
Warrington			X			
Waddington			X			

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on April 19, 2018.

Respectfully Submitted,



Jennifer Dawson
Business Administrator

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
 BOROUGH OF PINE HILL
 AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
 #18-31

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and


WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: May 3, 2018



 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held May 3, 2018.



 Jennifer Dawson
 Business Administrator



BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#18-32

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on May 3, 2018.

Respectfully Submitted,



Jennifer Dawson
Business Administrator

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
 BOROUGH OF PINE HILL
 AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
 #18-33

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designed the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims shall be signed by (3) Commissioners in order to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: June 7, 2018

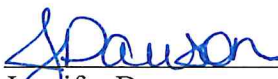


 Kenneth Davis
 Commission Secretary

Record of Vote:

Members	Yes	No	Abstain	Absent
Commissioner Davis				
Commissioner Hassett				
Commissioner Waddington				
Commissioner Wakeley				
Commissioner Warrington				

I, Jennifer Dawson do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held June 7, 2018.



 Jennifer Dawson
 Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
#18-34

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss certain matters in closed session.

Record of Vote:

	Motion	2nd	Yes	No	Abstain	Absent
Davis						
Hassett						
Wakeley						
Warrington						
Waddington						

I, Jennifer Dawson, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the held on June 7, 2018.

Respectfully Submitted,



Jennifer Dawson
Business Administrator

