

Pine Hill Fire District #1
Regular Meeting Minutes
October 6, 2022

MEETING CALLED TO ORDER: Meeting was called to order by Chairman Waddington at 7:39 P.M. Chairman Waddington led the salute to the flag and read a statement regarding the Open Public Meetings Act.

ROLL CALL: Commissioner Hagarty – present, Commissioner Hassett – present, Commissioner Warrington – present, Commissioner Wakeley – present, Commissioner Waddington – present

OTHER OFFICIALS PRESENT: Chief Hunter, Battalion Chief Pizzo, Deputy Chief Greer, President Joe Pfeiffer, Captain Steven Rabchuk

MINUTES: Chairman Waddington asked if there were any questions regarding the regular and closed session minutes for the meeting held on September 1, 2022. There were none. A motion to approve the minutes was made by Commissioner Hassett and seconded by Commissioner Hagarty. Motion passed with five yes votes.

COMMUNICATIONS LIST: Chairman Waddington said that the communications list this month contained an affidavit from the Courier Post that this meeting was published in the newspaper and a copy of the notice posted at five locations in the Borough.

OLD BUSINESS:

Committee Chair Reports:

- **Fire Equipment and Apparatus Liaison:** Commissioner Wakeley explained that repairs to the Ladder truck were completed and the truck is back in service. The rental truck has been returned to Mount Laurel.
- **Community Relations Liaison:** Commissioner Warrington asked how the open house went. Chief Hunter said that it went very well considering the bad weather.
- **Information Technology and Equipment Commissioner:** Nothing to report.
- **Insurance Fund Commissioner:** Administrator Campanella said that insurance payments were received for repairs to the Ladder truck and a insurance check is pending for the rental.
- **Fire Prevention Commissioner:** Nothing to report.

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- **EMS Liaison:** Commissioner Warrington said that the EMS Power Truck has been providing coverage in Gloucester Twp. for football games. He also said that he is glad that the fire department is providing EMS coverage for the Overbrook High School football games. Lastly, Commissioner Warrington said that EMT's will be canvassing the borough on bikes on Halloween this year.

NEW BUSINESS: Chairman Waddington briefly explained Resolution 22-24 and asked the administrator to read the question and interpretation to the audience.

OPEN THE FLOOR TO THE PUBLIC: After the reading, a motion was made by Commissioner Hassett and seconded by Commissioner Hagarty to open the floor to the public regarding the purchase of a command vehicle. Motion passed.

PUBLIC PARTICIPATION: There was no public participation.

CLOSE THE FLOOR TO THE PUBLIC: A motion was made by Commissioner Hassett and seconded by Commissioner Hagarty to close the floor to the public. Motion passed.

- **Resolution 22-24: Authorizing the purchase of a command vehicle**

Chairman Waddington asked for a motion to approve resolution 22-24. A motion was made by Commissioner Hagarty and seconded by Commissioner Wakeley to approve Resolution 22-24.

- Roll Call Vote: Commissioner Hagarty – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Commissioner Waddington – yes. Motion passed with five yes votes.

NEW BUSINESS CONTINUED: Chairman Waddington asked if there were any questions on Resolution 22-25. There were none. A motion to approve Resolution 22-25 was made by Commissioner Hagarty and seconded by Commissioner Hassett.

- Roll Call Vote: Commissioner Hagarty – yes, Commissioner Hassett – yes, Commissioner Wakeley – yes, Commissioner Warrington – yes. Commissioner Waddington – yes. Motion passed with five yes votes.

Chairman Waddington asked if there were any questions regarding Resolution 22-26. Chief Hunter asked if the agreement would have to be modified if Waterford joins later. Solicitor Carlamere said yes. Chairman Waddington said that he questions the last paragraph on page 1. Solicitor Carlamere said that he thinks the wording is too loose. There was a discussion about the agreement, and it was decided that the agreement needs further clarity. A motion to table Resolution 22-26 was made by Commissioner Hagarty and seconded by Commissioner Hassett. Motion passed.

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FIRE CHIEF'S REPORT: See attached report. Chief Hunter explained that Winslow Twp. charges for motor vehicle accident but not fire calls as previously reported. There was a discussion about this issue.

FIRE OFFICIAL'S REPORT: See attached report

FIRE DISTRICT ADMINISTRATOR'S REPORT: See attached report

Chairman Waddington asked if there were any questions regarding the reports presented. There were none. A motion to approve all reports presented was made by Commissioner Hagarty and seconded by Commissioner Hassett. All were in favor. Motion passed with five yes votes.

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Hagarty and seconded by Commissioner Wakeley. All were in favor. Motion passed.

There was no public participation.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Hassett and seconded by Commissioner Hagarty. All were in favor. Motion passed.

CLOSED SESSION: Chairman Waddington said that there is a need to have a closed session to discuss personnel issues. A motion to enter closed session was made by Commissioner Hagarty and seconded by Commissioner Wakeley. Motion passed. Meeting adjourned at 8:12 p.m.

RESUME PUBLIC PORTION OF MEETING: Chairman Waddington called the meeting back to order at 8:55 p.m. and asked for a roll call.

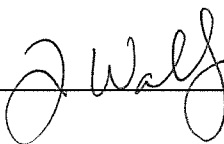
ROLL CALL: Commissioner Hagarty – present, Commissioner Hassett – present, Commissioner Warrington – present, Commissioner Wakeley – present, Commissioner Waddington – present

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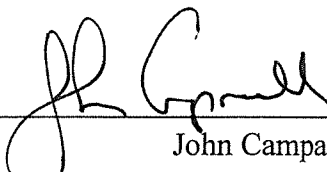
Chairman Waddington said that no decisions were made in closed session and the personnel issue remains pending.

ADJOURNMENT: Chairman Waddington asked if there were any other issues that needed to be addressed. There were none. A motion to adjourn was made by Commissioner Hagarty and seconded by Commissioner Wakeley. All were in favor. Motion passed.

The meeting adjourned at 8:55 p.m.



James Wakeley
Commission Secretary



John Campanella
Fire District Business Administrator

COURIER-POST

PO Box 677304
Dallas, TX 75267-7304

Agency:

PINE HILL FIRE DISTRICT
1109 ERIAL RD
PINE HILL, NJ, 08021

Client:

PINE HILL FIRE DISTRICT
1109 ERIAL RD,
PINE HILL, NJ 08021

Acct: CHL-913048

Acct No: CHL-913048
This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005407283	0005407283 TAKENOTICETHEBOARDOFFIRECOMMISSIONERSFIREDISTF OFTEBOROUGHOFPIEHILLCAMDENCOUNTYNEWJERSEY' LHOLDAPUBLICMEETINGONOCOTBER6	1 col x 61 lines		\$36.84
		Affidavit of Publication Charge	1	\$30.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$66.84

Issues Dated: 09/11/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE
GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN
COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID
CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE
PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT
SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT
SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. #

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE
GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR
PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING;
AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/11/2022

Federal ID #: 061032273

Signature: _____

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$36.84 Affidavit \$30.00

STATE OF WISCONSIN

Brown County

Personally appeared *Letman*

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in Camden County and State of New Jersey, and of general circulation in Camden County, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said news 1 times, once in each issue dated as follows :

09/11/2022 A.D 2022

Nancy Heyrman

Notary Public State of Wisconsin County of Brown
 5.15.23

My commission expires

Ad Number: 0005407283

NANCY HEYRMAN
Notary Public
State of Wisconsin

TAKE NOTICE

THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT # 1, OF THE BOROUGH OF PINE HILL, CAMDEN COUNTY, NEW JERSEY, WILL HOLD A PUBLIC MEETING ON OCTOBER 6TH 2022 AT 7:30 PM AT THE FIRE DISTRICT OFFICE LOCATED AT 1109 ERIAL ROAD, PINE HILL, NEW JERSEY 08021 TO DETERMINE THE PURCHASE OF ONE EMERGENCY COMMAND VEHICLE AT A COST NOT TO EXCEED \$ 60,000.00 PURSUANT TO N.J.S.A. 40A:14-84b

WHEREAS, N.J.S.A. 40A:14-84b, of the Laws of the State of New Jersey authorizes the Board of Fire Commissioners to appropriate funds for the purchase of apparatus related to fire prevention extinguishing purposes, and

WHEREAS, The Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill, by Resolution approved at a regular meeting of the Board held on September 1st, 2022, determined the purchase of one emergency command vehicle is in the best interest of Fire District #1 for fire prevention, extinguishment and public safety, and

WHEREAS, The Board determined that the amount to be expended shall not exceed \$60,000.00, which sum was approved as part of the Fire District 2022 annual budget.

NOW THEREFORE, The Board of Fire Commissioners will hold a public meeting of the Board on October 6th 2022, at the Fire District Office, located at 1109 Erial Road, Pine Hill, New Jersey 08021 at 7:30 PM, at which time the public will be invited to comment on the intended purchase of one Emergency Command Vehicle for an amount not to exceed \$ 60,000.00.

John Campanella, Business Administrator
(\$36.84)



BOARD OF FIRE COMMISSIONERS
DISTRICT #1
BOROUGH OF PINE HILL
CAMDEN COUNTY, NEW JERSEY
1109 ERIAL ROAD • PINE HILL, NJ 08021



TAKE NOTICE

THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT # 1,
OF THE BOROUGH OF PINE HILL, CAMDEN COUNTY, NEW JERSEY,
WILL HOLD A PUBLIC MEETING ON OCTOBER 6TH 2022 AT 7:30 PM
AT THE FIRE DISTRICT OFFICE LOCATED AT 1109 ERIAL ROAD, PINE HILL,
NEW JERSEY 08021 TO DETERMINE THE PURCHASE OF ONE EMERGENCY
COMMAND VEHICLE AT A COST NOT TO EXCEED \$ 60,000.00
PURSUANT TO N.J.S.A. 40A:14-84b

WHEREAS. N.J.S.A. 40A:14-84b, of the Laws of the State of New Jersey authorizes the Board of Fire Commissioners to appropriate funds for the purchase of apparatus related to fire prevention extinguishing purposes, and

WHEREAS. The Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill, by Resolution approved at a regular meeting of the Board held on September 1st, 2022, determined the purchase of one emergency command vehicle is in the best interest of Fire District #1 for fire prevention, extinguishment and public safety, and

WHEREAS. The Board determined that the amount to be expended shall not exceed \$60,000.00, which sum was approved as part of the Fire District 2022 annual budget.

NOW THEREFORE. The Board of Fire Commissioners will hold a public meeting of the Board on October 6th 2022, at the Fire District Office, located at 1109 Erial Road, Pine Hill, New Jersey 08021 at 7:30 PM, at which time the public will be invited to comment on the intended purchase of one Emergency Command Vehicle for an amount not to exceed \$ 60,000.00.

John Campanella, Business Administrator
Date Posted in Borough – 9/22/2022

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT # 1,
OF THE BOROUGH OF PINE HILL, CAMDEN COUNTY, NEW JERSEY, AUTHORIZING
THE PURCHASE OF ONE EMERGENCY COMMAND VEHICLE FOR AN AMOUNT
NOT TO EXCEED \$60,000.00, PURSUANT TO N.J.S.A. 40A:14-84b

RESOLUTION 22-24

WHEREAS. N.J.S.A. 40A:14-84b, of the Laws of the State of New Jersey authorizes the Board of Fire Commissioners to appropriate funds for the purchase of apparatus related to fire prevention extinguishing purposes, and

WHEREAS. The Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill has determined the purchase of one emergency command vehicle is in the best interest of Fire District #1 for fire prevention, extinguishment, and public safety, and

WHEREAS. The Board determined that the amount to be expended shall not exceed \$60,000.00, which sum was approved as part of the Fire District 2022 annual budget, and

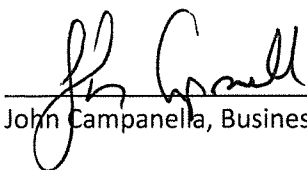
WHEREAS. The Board did publish notice of a public hearing on the question to purchase one emergency command vehicle, and did post notice of the hearing in five public places within the District on the question to purchase one emergency command vehicle, and did conduct an open public hearing On October 6th 2022.

NOW THEREFORE , it is herein Resolved that the Board of Fire Commissioners, Fire District # 1 of the Borough of Pine Hill is hereby authorized to purchase one emergency command vehicle for an amount not to exceed \$60,000.00, which sum has been approved as part of the 2022 annual budget of the Fire District under the section for capital appropriations.

Dated: October 6, 2022


James Wakeley, Secretary

I, John Campanella, Administrator/Clerk to the Board of Fire Commissioners Fire District # 1 of the Borough of Pine Hill does hereby certify the within resolution was approved by the Board of Fire Commissioners at a regular meeting of the Board held on October 6th 2022.


John Campanella, Business Administrator

MALL CHEVROLET

75 Haddonfield Road, Cherry Hill, NJ 08002
 Direct: 856-693-3494 / Office: 856-662-7000
mikee@mallchevy.com
 Mike Edwards, Fleet Manager

Date: 10/4/2022

END USER	ADDRESS - CITY, STATE, ZIP:
PINE HILL FD	

Comments: ESCNJ 20/21-09

Item	QTY	Part No.	Description	DISC	MSRP	ESCNJ
1	1	CK10706	2023 CHEVROLET TAHOE SSV 4WD	20.42%	\$ 50,750.00	\$ 40,386.85
		DFC	GM SHIPPING CHARGES		\$ 1,795.00	\$ 1,795.00
		L84/MQC	5.3L V8 FLEX FUEL-10 SPEED AUTOMATIC			
	1	SEAT	DELETED THIRD ROW SEAT			
	1	A50	CLOTH FRONT BENCH SEATS W/CONSOLE	5.00%	\$ 350.00	\$ 332.50
	1	B30	CARPET	5.00%	\$ 195.00	\$ 185.25
	1	B58	MATS	5.00%	\$ 80.00	\$ 76.00
	1	BTV	REMOTE START	5.00%	\$ 300.00	\$ 285.00
	1	AMF	FOUR EXTRA REMOTES	5.00%	\$ 75.00	\$ 71.25
	1	PROG	PROGRAM FOUR ADDITIONAL REMOTES		\$ 145.00	\$ 145.00
	1	6J7	FACTORY FLASHBACK SYSTEM		STANDARD	STANDARD
	1	PQA	DRIVER ALERT PACKAGE	5.00%	\$ 395.00	\$ 375.25
	1	V76	RECOVERY HOOKS	5.00%	\$ 50.00	\$ 47.50
	1	6J4	HORN/SIREN WIRING CIRCUIT	5.00%	\$ 55.00	\$ 52.25
	1	6J3	GRILLE LAMP/SPEAKER WIRING CIRCUIT	5.00%	\$ 92.00	\$ 87.40
	1	6E8	FLEET KEY CALIBRATION	5.00%	\$ 25.00	\$ 23.75
	1	VK3	FRONT LICENSE BRACKET	5.00%	\$ 40.00	\$ 38.00
	1	9G8	DELETE DAYTIME RUNNING LIGHTS	5.00%	\$ 50.00	\$ 47.50
	1	6C7	RED/WHITE DOME LIGHT	5.00%	\$ 170.00	\$ 161.50
	1	R9Y	FLEET MAINTENANCE CREDIT		\$ (34.00)	\$ (34.00)
	1	T53	TAIL GATE ALTERNATING LED LAMPS	5.00%	\$ 565.00	\$ 536.75
	1	UE1	ONSTAR		STANDARD	STANDARD
		K4B	HEAVY DUTY DUAL BATTERIES			
		NZZ	SKID PLATE			
		AQQ	KEYLESS REMOTE ENTRY			
	1	RD4	ALUMINUM 20" WHEELS P275/60/R20 ASBW	\$ 5.00	\$ 800.00	\$ 760.00
		KX4	250 AMP ALTERNATOR			
		AJ1	DEEP TINTED GLASS			
	1	UN9	RADIO SUPPRESSION PACKAGE	5.00%	\$ 95.00	\$ 90.25
		UVC	REAR VISION CAMERA			
		UD7	REAR PARKING ASSIST			
		Z82	TRAILERING PACKAGE			
		UTJ	THEFT PROTECTION SYSTEM			
		UPF	BLUETOOTH			
	1	TAG	TEMP TAG			\$ 5.00
	1	DEL	DELIVERY			\$ 250.00
	1	COLORS	VICTORY RED		\$ 995.00	\$ -
			TOTAL			\$ 45,468.00

**BOARD OF FIRE COMMISSIONERS
BOROUGH OF PINE HILL - FIRE DISTRICT #1**

1109 ERIAL ROAD, PINE HILL, N.J. 08021
TEL (856) 783-8666 - FAX (856) 258-4161

VOUCHER/PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

22-00335

No.

ORDER DATE: 10/04/22
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
ACCOUNT NUM:

Pg 1

SHIP TO

PINE HILL FIRE DISTRICT #1
1109 ERIAL ROAD
PINE HILL, NJ 08021

VENDOR

VENDOR #: MALLC005

Mall Chevrolet
75 Haddonfield Rd.
Cherry Hill, NJ 08002

TAX EXEMPT - FEDERAL TAX I.D. NO. 22-3042603

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2023 TAHOE - COMMAND VEHICLE	2-GN- -613-201	45,468.0000	45,468.00
	BASED ON QUOTE FROM MALL CHEVROLET FOR A 2023 CHEVROLET TAHOE SSV 4WD, COLOR IS VICTORY RED. DATE OF QUOTE 10/4/2022			
			TOTAL	45,468.00

All deliveries are to be made to the address specified on the front of the Purchase Order between the hours of 8:30 AM and 4:00 PM, Monday through Friday. Vendors must prepay all freight and shipping charges. No materials or services will be payable by "Collect On Delivery" (C.O.D.). All deliveries are to be made within 15 days of the Purchase Order issuance date unless otherwise agreed upon or the Fire District may cancel the order. If these terms are not satisfactory, the Vendor should notify the Administrator immediately.

The Vendor agrees to protect, defend and save harmless the Board of Fire Commissioners of the Pine Hill Fire District #1 against any demand for payment for the use of any patented material, process, device or article that may enter into the manufacture, construction or form any part of the materials or services covered by this Purchase Order; and the Vendor further agrees to indemnify and save harmless the Fire District, its officers, agents and employees from suits or actions of every nature and description brought against the Vendor or on account of any injuries or damages received or sustained by any party or parties, by, or from any of the acts of the Vendor, his servants or agents. In case of default by the Vendor, the Fire District may procure the materials or services covered by this Purchase Order from other sources and hold the Vendor responsible for any excess occasioned thereby. The Fire District is exempt from all-federal, state and local sales taxes due to "Governmental Agency" status. All materials or services furnished on this Purchase Order must be as specified and subject to our inspection and approval within a reasonable time after delivery at destination. Materials or services other than those specified in this Purchase Order must not be substituted without written authorization from the Administrator. Material rejected will be returned at the Vendor's risk and expense.

Failure of a bidder to execute a Purchase Order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders. The Vendor agrees to comply with all rules and regulations and orders set forth by the New Jersey State Legislature.

AUTHORIZED BY: _____ **POSITION:** _____ **DATE:** _____

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#22-25

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

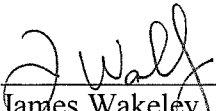
WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims are hereby approved and shall be signed by (3) Commissioners to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

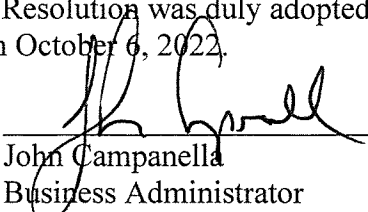
DATED: October 6, 2022


James Wakeley
Commission Secretary

Record of Vote:

Commissioners:	Motion	2nd	Yes	No	Abstain	Absent
Hagarty	✓		✓			
Hassett		✓	✓			
Wakeley			✓			
Waddington			✓			
Warrington			✓			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held on October 6, 2022.


John Campanella
Business Administrator

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-00001	01/06/22	DC001 DAVID F. CARLAMERE	SOLICITOR'S FEES FOR 2022	Open	450.00	0.00	
22-00295	09/20/22	PHFD1 PINE HILL FIRE DEPT.	MONTHLY RENT PAYMENT - OCTOBER	Open	7,206.22	0.00	
22-00296	09/20/22	STATE005 State of NJ Health Benefits	OCTOBER 2022 HEALTH PREMIUMS	Open	10,982.04	0.00	
22-00297	09/20/22	CASH1 PETTY CASH	OCTOBER ADVANCE FOR DC MEALS	Open	1,050.00	0.00	
22-00298	09/20/22	AMAZO005 AMAZON CAPITAL SERVICES, INC.	MISCELLANEOUS ITEMS	Open	39.43	0.00	
22-00299	09/20/22	AIRGA005 AIRGAS USA, LLC	CYLINDER RENTAL	Open	19.80	0.00	
22-00300	09/20/22	BTM001 BOUND TREE MEDICAL,LLC	EMS SUPPLIES	Open	311.95	0.00	
22-00301	09/20/22	JHART005 J. HARTE ASSOCIATES LLC	MONTHLY BILL FOR OCTOBER	Open	1,291.49	0.00	
22-00302	09/20/22	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	PAC MOUNT HANDLELOCK	Open	151.00	0.00	
22-00303	09/20/22	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	UNITED SAFETY GROUP REPAIR	Open	135.00	0.00	
22-00304	09/20/22	ALLGE005 ALL GEARED UP	MISCELLANEOUS UNIFORM ITEMS	Open	925.00	0.00	
22-00305	09/20/22	CCC01 CAMDEN COUNTY COLLEGE	EMT CLASSES RALSTON & MUCKLEY	Open	2,136.00	0.00	
22-00306	09/20/22	CASH1 PETTY CASH	REPLENISH JOHN'S PETTY CASH	Open	100.40	0.00	
22-00307	09/21/22	CHRIS005 Christopher Torres	REPLACEMENT FOR LOST CHECK	Open	151.44	0.00	
22-00308	09/21/22	PHH01 PINE HILL HARDWARE, INC.	SHOP VAC	Open	59.99	0.00	
22-00309	09/21/22	EDR01 ED'S RENTAL	TOOL REPAIR ON LEASED TRUCK	Open	15.00	0.00	
22-00310	09/21/22	DEAND005 DE'ANDRE RALSTON	TEXTBOOK FROM CCC BOOKSTORE	Open	238.53	0.00	
22-00311	09/21/22	IMC01 INTERSTATE MOBILE CARE	PHYSICAL - GRANT MORFITT	Open	279.00	0.00	
22-00312	09/21/22	CONTI005 Continental Fire & Safety, Inc	TURN OUT GEAR - C. HARRIS	Open	3,246.00	0.00	
22-00313	09/26/22	WB MASON W.B. MASON CO., INC.	Office Supplies	Open	87.98	0.00	
22-00314	09/26/22	COU01 Courier Post	LEGAL NOTICE	Open	66.84	0.00	
22-00315	09/26/22	TG001 TOWNSHIP OF GLOUCESTER	FUEL BILL FOR AUGUST 2022	Open	2,071.52	0.00	
22-00316	09/26/22	PHP01 PINE HILL PRINTING, INC.	BUSINESS CARDS FOR BAT. CHIEF	Open	40.00	0.00	
22-00317	09/26/22	HALE01 HALE TRAILER BRAKE & WHEEL	DIESEL EXHAUST FLUID	Open	25.46	0.00	
22-00318	09/26/22	HALE01 HALE TRAILER BRAKE & WHEEL	OIL ABSORBER & DIESEL EX FLUID	Open	157.02	0.00	
22-00319	09/27/22	PEDDLER0 PEDDLER'S SHOP	EMT BICYCLES	Open	2,589.90	0.00	
22-00320	09/27/22	PEDDLER0 PEDDLER'S SHOP	BICYCLE RACKBAGS	Open	239.98	0.00	
22-00321	09/28/22	MGL01 MGL Printing Solutions	REPLENISH PURCHASE ORDERS	Open	534.00	0.00	
22-00322	09/28/22	KYOCE010 KYOCERA DOCUMENT SOLUTIONS	60 MONTH COPIER LEASE	Open	87.62	0.00	
22-00323	09/28/22	AMAZO005 AMAZON CAPITAL SERVICES, INC.	RIVET NUT KIT	Open	44.98	0.00	
22-00324	09/28/22	AMAZO005 AMAZON CAPITAL SERVICES, INC.	RIVET NUT TOOL	Open	54.99	0.00	
22-00325	09/28/22	CAS01 CASA PAYROLL SERVICE, LLC	PAYROLL PROCESSING FOR SEPT.	Open	312.30	0.00	
22-00326	09/29/22	SNJ01 STATE OF NEW JERSEY	2021 COMBINED ASSESSMENT BILL	Open	135.21	0.00	
22-00327	10/03/22	WB MASON W.B. MASON CO., INC.	GATORADE & WATER FOR DEPARTMEN	Open	286.75	0.00	
22-00328	10/03/22	ZOLLD005 ZOLL DATA SYSTEMS	OCTOBER INVOICE EMS CHARTING	Open	191.25	0.00	
22-00329	10/03/22	HALE01 HALE TRAILER BRAKE & WHEEL	MONTHLY TRAILER RENTAL	Open	95.00	0.00	
22-00330	10/03/22	MOUNT010 MOUNT LAUREL FIRE DEPARTMENT	INVOICE - LADDER TRUCK RENTAL	Open	5,508.99	0.00	
22-00331	10/03/22	LEESE005 LEE'S EMERGENCY EQUIPMENT, INC	REPAIRS TO LADDER TRUCK	Open	16,783.75	0.00	
22-00332	10/04/22	WORKI005 WORKING FIRE FURNITURE & MATT	BUNK ROOM MATTRESS	Open	699.98	0.00	
22-00333	10/04/22	WORKI005 WORKING FIRE FURNITURE & MATT	BUNKROOM BEDS	Open	2,459.98	0.00	
22-00334	10/04/22	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	HYDRO TESTING OF AIR CYLINDERS	Open	1,983.30	0.00	
22-00335	10/04/22	MALLC005 Mall Chevrolet	2023 TAHOE - COMMAND VEHICLE	Open	45,468.00	0.00	
22-00336	10/04/22	BOA00001 Bank of America	P CARD CHARGES FOR SEPTEMBER	Open	865.68	0.00	
22-00337	10/05/22	MARIO005 Mario's Original Cold Cuts	REFRESHMENTS FOR OPEN HOUSE	Open	400.12	0.00	
22-00338	10/05/22	BEEGE005 Bee Gee Candy Co. Inc	CANDY CANES - CHRISTMAS EVENT	Open	222.60	0.00	

Total Purchase Orders: 45 Total P.O. Line Items: 0 Total List Amount: 110,201.49 Total Void Amount: 0.00

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 12009 to 12051
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
12009	10/06/22	AIRGA005 AIRGAS USA, LLC	19.80		1120
12010	10/06/22	ALLGE005 ALL GEARED UP	925.00		1120
12011	10/06/22	AMAZO005 AMAZON CAPITAL SERVICES, INC.	39.43		1120
12012	10/06/22	AMAZO005 AMAZON CAPITAL SERVICES, INC.	44.98		1120
12013	10/06/22	AMAZO005 AMAZON CAPITAL SERVICES, INC.	54.99		1120
12014	10/06/22	BEEGE005 Bee Gee Candy Co. Inc	222.60		1120
12015	10/06/22	BOA00001 Bank of America	865.68		1120
12016	10/06/22	BTM001 BOUND TREE MEDICAL,LLC	311.95		1120
12017	10/06/22	CAS01 CASA PAYROLL SERVICE, LLC	312.30		1120
12018	10/06/22	CASH1 PETTY CASH	1,050.00		1120
12019	10/06/22	CASH1 PETTY CASH	100.40		1120
12020	10/06/22	CCC01 CAMDEN COUNTY COLLEGE	2,136.00		1120
12021	10/06/22	CHRIS005 Christopher Torres	151.44		1120
12022	10/06/22	CONTI005 Continental Fire & Safety, Inc	3,246.00		1120
12023	10/06/22	COU01 Courier Post	66.84		1120
12024	10/06/22	DC001 DAVID F. CARLAMERE	450.00		1120
12025	10/06/22	DEAND005 DE'ANDRE RALSTON	238.53		1120
12026	10/06/22	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	151.00		1120
12027	10/06/22	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	135.00		1120
12028	10/06/22	DIVAL005 DIVAL SAFETY EQUIPMENT, INC	1,983.30		1120
12029	10/06/22	EDR01 ED'S RENTAL	15.00		1120
12030	10/06/22	HALE01 HALE TRAILER BRAKE & WHEEL	25.46		1120
12031	10/06/22	HALE01 HALE TRAILER BRAKE & WHEEL	157.02		1120
12032	10/06/22	HALE01 HALE TRAILER BRAKE & WHEEL	95.00		1120
12033	10/06/22	IMC01 INTERSTATE MOBILE CARE	279.00		1120
12034	10/06/22	JHART005 J. HARTE ASSOCIATES LLC	1,291.49		1120
12035	10/06/22	KYOCE010 KYOCERA DOCUMENT SOLUTIONS	87.62		1120
12036	10/06/22	LEESE005 LEE'S EMERGENCY EQUIPMENT, INC	16,783.75		1120
12037	10/06/22	MALLC005 Mall Chevrolet	45,468.00		1120
12038	10/06/22	MARIO005 Mario's Original Cold Cuts	400.12		1120
12039	10/06/22	MGL01 MGL Printing Solutions	534.00		1120
12040	10/06/22	MOUNT010 MOUNT LAUREL FIRE DEPARTMENT	5,508.99		1120
12041	10/06/22	PEDDLER0 PEDDLER'S SHOP	2,829.88		1120
12042	10/06/22	PHFD1 PINE HILL FIRE DEPT.	7,206.22		1120
12043	10/06/22	PHH01 PINE HILL HARDWARE, INC.	59.99		1120
12044	10/06/22	PHP01 PINE HILL PRINTING, INC.	40.00		1120
12045	10/06/22	SNJ01 STATE OF NEW JERSEY	135.21		1120
12046	10/06/22	STATE005 State of NJ Health Benefits	10,982.04		1120
12047	10/06/22	TG001 TOWNSHIP OF GLOUCESTER	2,071.52		1120
12048	10/06/22	WB MASON W.B. MASON CO., INC.	87.98		1120
12049	10/06/22	WB MASON W.B. MASON CO., INC.	286.75		1120
12050	10/06/22	WORKI005 WORKING FIRE FURNITURE & MATT	3,159.96		1120
12051	10/06/22	ZOLLD005 ZOLL DATA SYSTEMS	191.25		1120

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	43	0	110,201.49	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	43	0	110,201.49	0.00

Range of Accounts: 2-First to 2-Last Add: N Changes: N Transfers In: N
 Range of Dates: 09/01/22 to 09/30/22 Transfers Out: N Expenditures: Y Refunds: N
 Range of Reason Codes: ALL Reimbursements: N Encumbrances: N Cancels: N
 Include Non-Budgeted: Y Check Payments: N
 YTD 1099: N PO Encumbrances: N Contract Encm: N

Account No	Account Description	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
2-GN- -001-101	FIRE CHIEF					
09/15/22 Expd		CHIEF - Pay Date 9/15/22		4,546.85	JC	B 545 1
09/30/22 Expd		CHIEF - Pay Date 9/30/22		4,546.85	JC	B 546 1
Total Expenditures:	2	9,093.70				
2-GN- -001-102	District Business Administrator					
09/15/22 Expd		ADMINISTRATORS - Pay Date 9/15/22		1,112.54	JC	B 545 2
09/30/22 Expd		ADMINISTRATORS - Pay Date 9/30/22		1,236.15	JC	B 546 2
Total Expenditures:	2	2,348.69				
2-GN- -001-105	Fire Commissioners					
09/30/22 Expd		COMMISSIONERS - Pay Date 9/30/22		1,083.35	JC	B 546 4
Total Expenditures:	1	1,083.35				
2-GN- -001-210	Payroll Administrative Costs					
09/15/22 Expd		Bank Fee for September 2022		18.95	JC	B 545 14
09/30/22 Expd		Quarterly payroll tax adjustment		0.01	JC	B 546 14
Total Expenditures:	2	18.96				
2-GN- -001-301	Federal Payroll Taxes - Administrative					
09/15/22 Expd		FICA ADMIN - Pay Date 9/15/22		432.94	JC	B 545 15
09/30/22 Expd		FICA ADMIN - Pay Date 9/30/22		627.28	JC	B 546 15
Total Expenditures:	2	1,060.22				
2-GN- -001-303	State Payroll Taxes - Administrative					
09/15/22 Expd		STATE WAGE TAX ADMIN - Pay Date 9/15/22		39.62	JC	B 545 16
09/30/22 Expd		STATE WAGE TAX ADMIN - Pay Date 9/30/22		57.40	JC	B 546 16
Total Expenditures:	2	97.02				
2-GN- -001-305	Defined Contribution Retirement Plan					
09/15/22 Expd		DCRP EMPLOYER - Pay Date 9/15/22		45.06	JC	B 545 17
09/30/22 Expd		DCRP EMPLOYER - Pay Date 9/30/22		50.06	JC	B 546 17
Total Expenditures:	2	95.12				
2-GN- -002-110	Firefighters					
09/15/22 Expd		FIREFIGHTERS - Pay Date 9/15/22		12,383.37	JC	B 545 7
09/30/22 Expd		FIREFIGHTERS - Pay Date 9/30/22		12,383.37	JC	B 546 7
Total Expenditures:	2	24,766.74				

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Transaction Data/Comment				
2-GN- -002-111	Overtime & Sicktime Buyback				
09/15/22 Expd	OVERTIME - Pay Date 9/15/22		152.55	JC	B 545 8
09/30/22 Expd	OVERTIME - Pay Date 9/30/22		102.27	JC	B 546 8
Total Expenditures:	2	254.82			
2-GN- -002-226	Weekend & Overnight Duty Crews				
09/15/22 Expd	DUTY CREW STIPENDS - Pay Date 9/15/22		3,248.00	JC	B 545 11
09/30/22 Expd	DUTY CREW STIPENDS - Pay Date 9/30/22		3,752.00	JC	B 546 11
Total Expenditures:	2	7,000.00			
2-GN- -002-228	Stipends - Fill In Firefighters				
09/15/22 Expd	FILL-IN FIREFIGHTERS - Pay Date 9/15/22		56.00	JC	B 545 12
09/30/22 Expd	FILL-IN FIREFIGHTERS - Pay Date 9/30/22		2,492.00	JC	B 546 12
Total Expenditures:	2	2,548.00			
2-GN- -002-301	FICA - Firefighters				
09/15/22 Expd	FICA FIREFIGHTERS - Pay Date 9/15/22		1,133.51	JC	B 545 18
09/30/22 Expd	FICA FIREFIGHTERS - Pay Date 9/30/22		1,354.65	JC	B 546 18
Total Expenditures:	2	2,488.16			
2-GN- -002-303	State Payroll Taxes - Firefighters				
09/15/22 Expd	STATE WAGE TAX FF'S - Pay Date 9/15/22		41.97	JC	B 545 19
09/30/22 Expd	STATE WAGE TAX FF'S - Pay Date 9/30/22		61.03	JC	B 546 19
Total Expenditures:	2	103.00			
2-GN- -002-304	Health Insurance - Firefighters				
09/15/22 Expd	J. Gordon Jr. Health Ins. reimb. 9/15/22		129.83	JC	B 545 9
09/30/22 Expd	J. Gordon Jr. Health Ins. reimb. 9/30/22		129.83	JC	B 546 9
Total Expenditures:	2	259.66			
2-GN- -003-101	Fire Official				
09/30/22 Expd	FIRE MARSHAL - Pay Date 9/30/22		916.67	JC	B 546 5
Total Expenditures:	1	916.67			
2-GN- -003-102	Fire Inspectors				
09/30/22 Expd	FIRE INSPECTOR - Pay Date 9/30/22		416.67	JC	B 546 6
Total Expenditures:	1	416.67			

Fund Description	Fund	Expenditures
GENERAL	2-GN	52,550.78
Total of All Funds:		<u>52,550.78</u>

Report Totals Transaction Type	Accounts	Transactions	Amount
Total Expenditures:	16	29	52,550.78

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

**SHARED SERVICE AGREEMENT BETWEEN PINE HILL FIRE DISTRICT #1,
WINSLOW TWP. FIRE DISTRICT #1, BERLIN TWP. FIRE DISTRICT #1, & BERLIN
FIRE COMPANY #1
#22-26**

WHEREAS, the Board of Fire Commissioners, Fire District #, Borough of Pine Hill, County of Camden, believe that it would be beneficial to the fire district and residents of Pine Hill to coordinate services with some surrounding fire districts; and

WHEREAS, the Board of Fire Commissioners for Fire District #1 is prepared to enter into the Shared service agreement with Winslow Fire District #1, Berlin Twp. Fire District #1 and Berlin Fire Company #1; and

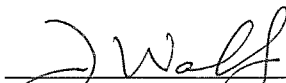
NOW, THEREFORE, BE IT RESOLVED, after careful review of the agreement by the Board of Fire Commissioners, Pine Hill Fire District #1, Pine Hill, County of Camden, State of New Jersey, the Board of Fire Commissioners have approved the agreement and authorized the Chairman to sign the agreement on behalf of the fire district.

Record of Vote:

motion to Table

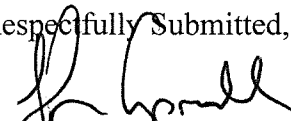
	Motion	2nd	Yes	No	Abstain	Absent
Hagarty	 	 	 	 	 	
Hassett	 	 	 	 	 	
Wakeley	 	 	 	 	 	
Warrington	 	 	 	 	 	
Waddington	 	 	 	 	 	

Date: October 6, 2022


James Wakeley, Secretary

I, John Campanella, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the meeting held on October 6, 2022.

Respectfully Submitted,


John Campanella
Business Administrator

**SHARED SERVICE AND COOPERATION AGREEMENT
BETWEEN PARTICIPATING UNITS**

THIS AGREEMENT shall commence upon signing of the parties set forth in Schedule A attached hereto all of which are municipal fire departments, volunteer fire departments or fire districts. Hereinafter, the parties may be referred to as "Participating Units".

WITNESSETH

WHEREAS, the Participating Units operate under one operational guideline and train staff at the same minimum level, and incur various similar costs and expenses; and

WHEREAS, the Participating Units now wish to cooperate and share manpower, equipment, training and costs under one organized cooperative agreement; and

WHEREAS, N.J.S.A. 40A:65-1, et seq., ("Uniform Shared Services and Consolidation Act") permits local units to enter into an agreement for services which either party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the Participating Units agree that their mutual public purposes and the best interests of their Departments/Districts will be promoted by the execution and delivery of this Shared Services and Cooperation Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act.

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter contained, it is agreed by and between the Participating Units as follows:

1. **PURPOSE AND SCOPE**. The purpose of this Shared Services Agreement is to establish a cooperative relationship between the Participating Units where applicable for joint purchasing, joint training, sharing of equipment and sharing of personnel for duty crews, and any other shared service the parties determine appropriate for this cooperative arrangement.

Each Participating Unit shall be responsible for its own wages, salaries, benefits and insurance coverages for its personnel and equipment. Each Participating Unit is insured either by the Atlantic County Joint Insurance Fund, Camden County VFIS or the Camden County Joint Insurance Fund.

If any member of a Participating Unit suffers injury or death during any joint activity including training sessions and exercises or duty crew, the member or members designee or legal representative shall be entitled to all salary, pension rights, workers compensation and other benefits to which the member would have been entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance with N.J.S.A. 40A:14-26. Said rights, benefits and compensation shall be paid by the Participating Unit and not by any other Participating Unit.

All decisions relating to cost sharing, expenses, equipment sharing, training exercises and duty crews shall be made in consultation by the Chiefs of each department or each Chief's designee.

This Agreement shall commence upon signing by each of the Participating Units and shall continue in full force and effect on an annual basis. Any Participating Unit may withdraw from this Agreement by providing the other Participating Units at least sixty (60) days advance written notice of withdrawal, clearly identifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.

All Participating Units shall be deemed as independent contracting units and no employer/employee status shall be construed as flowing from this Agreement.

This Agreement constitutes the entire understanding between the Participating Units and may only be modified or amended in writing signed by an authorized Participating Unit.

This Agreement supersedes all communications, representations or prior agreements, oral or written, between Participating Units with respect to the subject matter hereof.

Each Participating Unit consents to the use of the other Participating Units' facility and equipment for training sessions and exercises or duty crew.

This Agreement and all rights, duties and obligations contained herein may not be assigned.

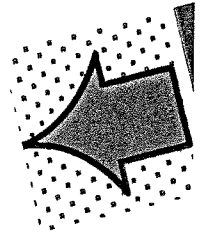
By signing this Agreement, the Participating Units acknowledge that this Agreement was prepared under New Jersey law and shall be construed and interpreted under the laws of the State of New Jersey.

By executing this Agreement each Participating Unit hereby acknowledges that said execution has been duly authorized by proper Resolution, a copy of which is annexed to this Agreement and made a part hereof.

SIGNATURES TO FOLLOW

The Winslow Township Fire District #1 has executed this Agreement on the 22 day of Sept 2022.

[Signature]
Authorized Signature
Chanmas
Title



The Pine Hill Fire District #1 has executed this Agreement on the ___ day of _____ 2022.

Authorized Signature

Title

The Berlin Township Fire District #1 (West Berlin) has executed this Agreement on the ___ day of _____ 2022.

Authorized Signature

Title

The Berlin Fire Company #1 has executed this Agreement on the ___ day of _____ 2022.

Authorized Signature

Title

The _____ (name of Participating Unit) has executed this Agreement on the ___ day of _____ 2022.

Authorized Signature

Title

Pine Hill Fire Department

Chief's Monthly Report

September 2022

Meetings:

- On Thursday evening the 1st, I attended the commission meeting.
- On Friday morning the 2nd, I attended an OEM meeting with Captain Pizzo & Chief Winters.
- On Thursday evening the 8th, I attended the County Fire Chief's meeting that was held in Magnolia.
- On Monday evening the 12th, I attended the Southern County Regional Taskforce meeting that was held in Winslow.
- On Tuesday morning the 13th I sat in on a zoom meeting with a company called TRIAD. This company is looking for grant money for our department.
- On Tuesday afternoon the 13th, I attended a meeting with Commissioners' Waddington & Hassett with regards to the Battalion Chief promotion.
- On Tuesday evening the 13th, I attended the fire company meeting.
- On Tuesday evening the 20th, I attended a meeting with Pierce.
- On Monday evening the 26th, I held an Officer's meeting.
- On Tuesday evening the 27th, I attended a budget meeting with the commissioners.

Runs stats:

- Run reports for the month of August have been sent to the state for compliance.

Calls for Service / Significant Concerns:

- On Monday morning the 5th, I responded with the Squad to 19 Loft Mountain Drive in Erial for a reported dwelling fire. I arrived first due had smoke showing from the front door and the county was reporting a bedroom fire. I met with the homeowner on the front lawn, and he reported that he used a dry powder extinguisher on the fire. Squad 62 arrived next and was sent to the interior to check on the conditions. The squad officer reported the fire to be extinguished and we just need to open the wall. It was found to be an outlet in the bedroom that was on fire. We had Atlantic City Electric remove the meter on the side of the house and performed ventilation before going available.

- On Thursday evening the 22nd, I responded along with Battalion Chief Pizzo and Squad 62 for a reported dwelling fire at 1851 New Brooklynn Road in Erial. Squad 86 arrived first due and reported a basement fire. They dropped a line from the hydrant to the fire and Squad 62 took that hydrant. Battalion Chief Pizzo arrived as the first chief and assumed command. The battalion chief ordered Squad 86 to stretch and line to the basement, Squad 62 to pull a back up line, Quint 83 to ladder the dwelling, and Squad 88 to do search and rescue. I arrived as the second due chief and assisted Battalion Chief Pizzo.

Public Relations:

- We installed smoke detectors at 19 Loft Mountain Drive in Erial.
- On the afternoon of the 12th, we had the squad & chief's car lined up on Berlin Cross Keys Road for a finale salute for a past chief from Washington Township Fire Department.
- On Saturday afternoon the 10th, we sent the Squad to the Greens of Pine Hill for appreciation day for the residents.

Inspira:

- Every Friday until the end of October, the power truck that is in our building is being taken out of service at 16:30 for football games in GT. I have notified B/A Greer & Commissioner Warrington.
- It seems that the crews get a lot of refusals and we have witnessed EMT's trying to talk patients out of going to the hospital. This has been passed on to the street supervisors.

Tower Ladder:

- On the afternoon of September 12th, we picked up our Ladder from Lees Emergency Equipment. The repairs are completed, and the truck looks like it was never in an accident. On the same afternoon, we returned the rented Ladder to Mount Laurel. It was determined that a wheel cap cover was missing and that was added to the rental bill at a cost of \$108.00. We also had to make a repair on a chainsaw from the rental ladder.

BLS-62:

- We have been able to provide coverage for two football games at Overbrook and are scheduled for two more. We have an agreement with the high school, they will pay for the ambulance service.

Funeral / Viewing:

- On Friday morning the 16th, we were able to send 4 firefighters to the viewing for President Pfeiffer's father.

Southern County Regional Taskforce:

- At the meeting on the 12th, we decided to move forward with the shared service agreement without Waterford. Waterford Fire Department has some issues with Mayor & Council and as a group, we feel that they need to deal with the issues they are having before signing on to the agreement.
- Two weeks after the meeting, I received a phone call from West Berlin Fire Chief asking if I was aware that Winslow is charging for their fire services. The chief told me that Winslow assisted with a building fire in West Berlin and sent a bill to the business owner for \$1,100.00. I have not been able to confirm this with the chief of Winslow yet. I bring this to your attention because I want to know your feeling on this practice. If this is in fact true, are we okay with this?

Firemen's Convention:

- I used three (9/14, 9/15, and 9/16) vacation days to attend the convention.
- On Friday evening the 16th, we held the first of what I hope to be many department dinners. We had 35 members / family members participate in a dinner at the Wharf Restaurant in Wildwood during the convention.

Triad:

- This is a company that is researching grant money for our department. We have asked them to research money for the following and in this order: Chief's vehicle, ladder truck, bunkroom addition, concrete work, and rescue tools.

Fire Prevention:

- Fire Prevention was held at the John Glenn School on Monday the 19th.
- Fire Prevention was held at the Bean School on Wednesday the 28th.
- Our Fire Prevention will be held on Tuesday evening October 4th from 19:00 to 21:00.

East Greenwich:

- On Wednesday the 7th, I completed and submitted the reimbursement paperwork for the chemical release from East Greenwich. We are requesting \$4,445.00 for the use of our trucks and the 18 members that responded to the 80 calls that night.

Offices:

On Wednesday the 21st, Battalion Chief and I moved into our new offices.

**Pine Hill Bureau of Fire Prevention
Office of the Fire Marshal
Monthly Report to the Board of Fire Commissioners**

Month of: Sept 2022

Inspection Totals:

Type Conducted	Monthly Totals
Life Hazard Use Inspection(s)	1
Fire Safety Inspection – Non LHU(s)	0
Re-Inspection(s)	05
Smoke Detector & CO Detector Compliance(s)	20
Complaint(s)	0
Fire Investigation(s)	01

Financial:

Type of Fee Collected	Monthly Totals
Annual Registration / Inspection Fees	0
Smoke Detector & CO Detector Compliance	\$1,372.00
Permit Fees	0
Number of Permits Issued	0
Penalty Money Collected – Dedicated Trust	0
Penalty Money Collected – Non-Dedicated	0
Life Hazard Use Fees from State (quarterly)	0
Number of Copy of Fire Report(s)	0
Copy of Fire Report(s)	0
Total Amount of Money Deposited this Month	\$1,372.00

Requests:

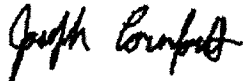
The following Items are requests for purchase/appropriation:

N/A

Comments:

N/A

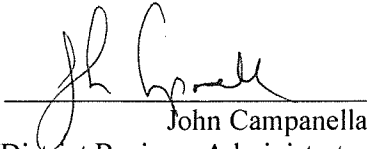
Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joseph Cornforth". The signature is written in a cursive style with a large initial "J".

Joseph Cornforth
Fire Official

PINE HILL FIRE DISTRICT #1
SEPTEMBER 2022 ADMINISTRATOR'S REPORT

- Placed legal notice in Courier Post regarding public meeting for purchase of command vehicle
- Completed and returned insurance applications and resolutions for renewal of policies
- Submitted a request for reimbursement from FEMA under our SAFER Grant
- Completed and submitted a semi-annual performance report regarding our SAFER grant
- Participated in Zoom conference on 9/15/22 regarding cyber security
- Processed payroll with new payroll vendor - CASA
- Made DCRP payments in a timely manner
- Made pension payments in a timely manner
- Updated Website
- Entered payroll expenditures in Edmunds
- Entered invoices in Edmunds and printed purchase orders and checks
- Reconciled Bank Statements
- Entered bank deposits in Edmund's
- Typed minutes of the monthly meeting
- Prepared agenda, resolutions, and paperwork for monthly meeting
- Opened and distributed mail daily
- Made bank deposits into fire district account
- Responded to all emails received
- Handled written correspondence
- Answered phone calls daily and assisted residents
- Handled day-to-day operations



John Campanella
Fire District Business Administrator