

PINE HILL FIRE DISTRICT #1
AGENDA
January 4, 2024
7:30pm

(Note: Meeting will be held in the courtroom at the Borough of Pine Hill Municipal Building)

Meeting Called to Order

- **Flag Salute:**
- **Opening Statement:** Notice of this meeting has been provided in a legal notice published in the Courier Post and posted in accordance with the Open Public Meetings Act.
- **Roll Call:**
- **Other Officials Present:**
- **Swearing-In:** Captain John Duvall
- **Approval of Meeting Minutes:**
 - November 2, 2023 regular meeting
 - December 7, 2023 regular meeting
 - December 21, 2023 Emergency Closed Session
- **Communications List:**
 - Proof of publication in the Courier Post of the public hearing to adopt 2024 budget
 - Proof of publication in the Courier Post of the meeting dates for 2024
 - Proof of publication in the Courier Post of the meeting location change for January's meeting
 - Proof of publication in the Courier Post of the 2022 audit synopsis
 - Proof of publication in the Courier Post of the Special Emergency Meeting
- **Old Business:**
 - Committee Chair Reports:
 - Fire Equipment and Apparatus Liaison
 - Community Relations Liaison
 - Information Technology and Equipment Commissioner
 - Insurance Fund Commissioner
 - Fire Prevention Commissioner
 - EMS Liaison
- **New Business:**
 - **Second Reading of 2024 Fire District Budget:** Copies of the 2024 Fire District Budget are available during the meeting. Notice of this meeting was published in the Courier Post.
- **Open Session/Public Hearing: (Motion to Open/Close): (Regarding Budget topic only)** All persons addressing the Commission shall state their name and address for the record. A strict time limit of 5 minutes will be applied to each speaker.
 - **Resolution 24-01:** Adoption of 2024 Budget
 - **Resolution 24-02:** Approval and Payment of Bills
 - **Resolution 24-03:** Authorizing Special Emergency Meeting

- **Resolution 24-04:** Certification of the 2022 Audit

(Tabled from December's meeting)

Consent Agenda for the remaining resolutions (23-23 through 23-38)

- **Resolution 23-23:** Appointment of Fire Chief
 - **Resolution 23-24:** Appointment of Fire Official
 - **Resolution 23-25:** Grant application approval (to formalize motion)
 - **Resolution 23-26:** Designation of Official Depository
 - **Resolution 23-27:** Adoption of Cash Management Plan
 - **Resolution 23-28:** Designation of Official Publication
 - **Resolution 23-29:** Appointment of First JIF Fund Commissioner and Alternate
 - **Resolution 23-30:** Awarding Professional Services Contract for Solicitor
 - **Resolution 23-31:** Awarding Professional Services Contract for Auditor
 - **Resolution 23-32:** Awarding Professional Services Contract for Insurance Consultant
 - **Resolution 23-33:** Awarding Professional Services Contract for Medical Provider
 - **Resolution 23-34:** Awarding Professional Services Contract for Computer Maintenance
 - **Resolution 23-35:** Salaries of Fire District Commissioners and Employees
 - **Resolution 23-36:** Schedule of Meeting Dates
 - **Resolution 23-37:** Appointment of Fire District Administrator
 - **Resolution 23-38:** Establishing Public Portion of Meeting Requirements
- **Nominations for Fire Commissioner Positions:**
 - Chairman
 - Vice Chairman
 - Secretary
 - Treasurer
 - Personnel
 - **Fire Chief Report:** See Attached
 - **Fire Official's Report:** See Attached
 - **Fire District Administrator's Report:** See Attached
 - **Open Session: (Motion to Open/Close): (All remaining issues)** All persons addressing the Commission shall state their name and address for the record. A strict time limit of 5 minutes will be applied to each speaker.
 - **Closed Session:**
 - **Adjournment:**