

Pine Hill Fire District #1
Regular Meeting Minutes
April 4, 2024

MEETING CALLED TO ORDER: Meeting was called to order by Chairman Waddington at 7:30 P.M. Chairman Waddington led the salute to the flag and read a statement regarding the Open Public Meetings Act.

ROLL CALL: Commissioner Hagarty – present, Commissioner Hassett – present, Commissioner Harris – present, Commissioner Wakeley – present, Commissioner Waddington – present.

OTHER OFFICIALS PRESENT: Chief Hunter, Battalion Chief Pizzo, Captain Duvall, Solicitor Carlamere, IAFF Local 3249 President Keith Kemery

MINUTES: Chairman Waddington asked if there were any questions regarding the regular and closed session minutes for the meeting held on March 7, 2024. There were none. A motion to approve the minutes was made by Commissioner Hassett and seconded by Commissioner Wakeley.

Roll Call Vote: Commissioner Hagarty – yes, Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley - yes, Commissioner Waddington - yes. Motion passed with five yes votes.

COMMUNICATIONS LIST: Chairman Waddington explained the following communications listed on the agenda.

- Triad Agreement through Senator Booker’s office
- Triad Agreement through Representative Norcross’s office
- Affidavit of publication in the Courier Post of Emergency Meeting

OLD BUSINESS: Chairman Waddington asked for committee chair reports:

- **Fire Equipment and Apparatus Liaison:** Commissioner Hassett asked how much a new ladder truck will cost. Chief Hunter said about \$2 million. Commissioner Wakeley asked if that included equipment. Chief Hunter said that we have our own and will not need to purchase the equipment. Commissioner Hassett asked how long the process will take. Chief Hunter said about four years. Commissioner Wakeley asked why we used Triad. Commissioner Hagarty said that it was in the fire district’s best interest to apply for the grant. He and other commissioners do not have the time to complete the application themselves by the deadline. Triad is experienced in grant writing, and it is best to let a professional handle the grant application.

Commissioner Hassett informed the Board that the Gloucester Twp. mechanic, who was injured, has returned to work and therefore, we do not need to hire a

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part-time mechanic. Chief Hunter said that is good because the other mechanic did not want to form an LLC to do our work. Chief Hunter also informed the Board that the PM's are scheduled for the trucks.

- **Community Relations Liaison:** Commissioner Harris mentioned that the opening season Little League Baseball parade will take place at the middle school. Commissioner Harris suggested that the fire department send trucks to the games every other month for good public relations.

Commissioner Wakeley said that the Borough's Fourth of July parade will be held on July 3rd this year.

- **Information Technology and Equipment Commissioner:** Chairman Waddington said that he will look into getting quotes to replace the Chief's and FF Gordon Sr.'s computers this year.
- **Insurance Fund Commissioner:** Commissioner Hagarty said that 59% of our staff has completed the cyber security training and he thanks those who have completed the training. It will financially benefit the fire district for everyone to complete the training and he will provide an update next month.

Commissioner Hassett reminded everyone that financial disclosures are due by the end of April.

- **Fire Prevention Commissioner:** No Report

NEW BUSINESS: Chairman Waddington asked if there were any questions regarding the resolutions listed on the agenda. There were no questions.

- **Resolution 24-13: Approval and Payment of Bills**

- A motion to approve resolution 24-13 was made by Commissioner Wakeley and seconded by Commissioner Hagarty.

Roll Call Vote: Commissioner Hagarty – yes, Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley - yes, Commissioner Waddington - yes. Motion passed with five yes votes.

- **Resolution 24-14: Authorizing Administrator to apply for SAFER Grant Amendment**

- A motion to approve resolution 24-14 was made by Commissioner Wakeley and seconded by Commissioner Hagarty.

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Roll Call Vote: Commissioner Hagarty – yes, Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley - yes, Commissioner Waddington - yes. Motion passed with five yes votes.

FIRE CHIEF’S REPORT: See attached report. Chairman Waddington said that he read the chief’s report and wants to discuss calls to 86. Chairman Waddington said that he has no issues with stopping responses to 86 but thinks we need to take our time with the plan. He said that he does not want to see a rash decision. We have a good relationship with Gloucester Twp. We buy gas from them; they perform maintenance on our trucks. We need to build a case for our decision. Chief Hunter said that he has documented the case. We will still respond to house fires. Battalion Chief Pizzo said that 86 has already removed us from some of their calls. Chief Hunter said that Lambs Terrace operates 5 days per week and Erial only 2 days per week. We need to reciprocate with Lambs Terrace. We have been carrying 86 for years. We responded to an emergency call at Big Lots and Erial never responded. Battalion Chief Pizzo said that the County is looking to have two apparatus respond to calls. Chief Hunter said that we set our boxes up per the County’s recommendations. Chairman Waddington said that he has no issues responding to serious calls. The minor calls increase the wear and tear on our equipment. Chief Hunter said that we need to cooperate with 85; if we don’t go there, they will not come here. Battalion Chief Pizzo said that PHFD’s plan is supported by the County Coordinator. There was a discussion. Chairman Waddington said that we need to document the reasons and then notify 86. Chief Hunter said that he would like it done by 6/1/24 when 85 goes to 7 days a week. Commissioner Wakeley asked if we needed a contract with 85. Chief Hunter said we could. Chairman Waddington asked if all parties signed the shared services agreement. Chief Hunter said no, but they will. Chief Hunter said that he is open to a shared services agreement and asked if we could add Lambs Terrace. Solicitor Carlamere said you could, but all parties must agree and sign. Commissioner Hassett said that he heard Blackwood and Erial are merging. Chief Hunter said yes. Battalion Chief Pizzo said that PHFD responded to a gas leak in Erial and no one from Erial responded. Chairman Waddington said that he wants Commissioners Hagarty and Hassett to work with Chief Hunter on a presentation and the Gloucester Twp. Mayor should be notified as well.

Commissioner Wakeley asked Chief Hunter if he is sending out a thank you for the AED donations. Chief Hunter said that he is working on it.

Chief Hunter said that he would like to hire more firefighters, but we are running out of time to apply for the grant. Commissioners Wakeley and Harris agree with hiring additional firefighters. Chairman Waddington said that he does not; we cannot afford it. Commissioner Wakeley said that it is inevitable. Chief Hunter said that the taxpayers should have a say on whether they want to hire more firefighters. Solicitor Carlamere explained the process of a referendum vote.

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Commissioner Harris asked if we could hire without raising taxes. Chairman Waddington said we could, but we would run out of money in a few years. Chairman Waddington said that he is adamant about not laying off any firefighters.

Chief Hunter said that we do not have time to do a referendum in 2024 but should prepare for 2025. Commissioner Harris asked when was the last time the fire district raised taxes. Chairman Waddington said that he does not recall ever raising taxes. Commissioner Hagarty said that if we are going to do it, we must do it right. We need to have a workshop and map out a process. We need to crystallize the message so that everyone is in agreement. It must be done right the first time; nothing beats community outreach. Commissioner Wakeley suggested scheduling a workshop. Solicitor Carlamere said more of a work session; not a closed session. Chairman Waddington suggested a tentative work session date for 5/2/2024 at 5 p.m. A motion was made by Commissioner Wakeley and seconded by Commissioner Hagarty to conduct a work session on 5/2/2024 at 5 p.m.

Roll Call Vote: Commissioner Hagarty – yes, Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley - yes, Commissioner Waddington - yes. Motion passed with five yes votes.

FIRE OFFICIAL’S REPORT: See attached report.

FIRE DISTRICT ADMINISTRATOR’S REPORT: See attached report.

Chairman Waddington asked if there were any questions regarding the reports presented. There were none. A motion to approve all reports presented was made by Commissioner Wakeley and seconded by Commissioner Hagarty. Motion passed with five yes votes.

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Wakeley and seconded by Commissioner Hagarty. All were in favor. Motion passed.

President Keith Kemery, IAFF Local 3249 asked to speak. President Kemery said that there is an outstanding personnel matter. President Kemery said that he has requested a meeting with the full Board of Commissioners and asked, “Will you meet with us?” Chairman Waddington said that the personnel issue is still in closed session, and we cannot talk about it. President Kemery asked are you able to schedule a meeting. Solicitor Carlamere asked President Kemery if he was asking for a closed session. President Kemery said yes, twice. Solicitor Carlamere said that the employee can request a closed session and can invite outside guests. President Kemery said that the Board was notified on March 7th and asked the Board to please take this matter into

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consideration. Chairman Waddington said that the Board will discuss the request. President Kemery said that he would appreciate it if the Board wanted to meet tonight.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public if there were no other questions. There were none. A motion to close the floor to the public was made by Commissioner Hassett and seconded by Commissioner Wakeley. All were in favor. Motion passed.

CLOSED SESSION: Chairman Waddington explained that there was a need to enter a closed session to discuss personnel issues. A motion to approve Resolution 24-15 and enter closed session was made by Commissioner Wakeley and seconded by Commissioner Hagarty.

Roll Call Vote: Commissioner Hagarty – yes, Commissioner Harris – yes, Commissioner Hassett – yes, Commissioner Wakeley - yes, Commissioner Waddington - yes. Motion passed with five yes votes.

The meeting was temporarily adjourned at 8:44 p.m.

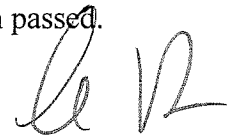
CALL TO ORDER: Chairman Waddington called the meeting back to order at 10:11 p.m. and asked for a roll call.

ROLL CALL: Commissioner Hagarty – present, Commissioner Hassett – present, Commissioner Harris – present, Commissioner Wakeley – present, Commissioner Waddington – present.

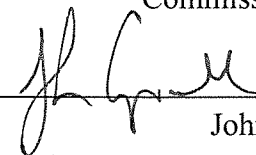
OUTCOME OF CLOSED SESSION: Chairman Waddington said that no decisions or votes were taken in closed session. The issues remain closed at this point.

ADJOURNMENT: Chairman Waddington asked if there were any other issues that needed to be addressed. There were none. A motion to adjourn was made by Commissioner Hagarty and seconded by Commissioner Hassett. All were in favor. Motion passed.

The meeting was adjourned at 10:12 p.m.



Christopher Harris
Commission Secretary



John Campanella
Fire District Business Administrator



February 20, 2024

Joseph Hunter
Fire Chief
Pine Hill Fire Department
1109 Erial Road
Pine Hill, NJ 08021

RE: Authorization to Proceed – Pine Hill Fire Department
FY2025 Congressionally Directed Spending – Senators Booker and/or Menendez Application
Purchase of a Ladder Truck

Dear Chief Hunter,

Please allow this letter to confirm that the Pine Hill Fire Department (Principal) has authorized TRIAD Associates to prepare and process a FY2025 Congressionally Directed Spending – Senators Booker and/or Menendez Application, for the purchase of a ladder truck.

It is agreed that for all services rendered by TRIAD Associates in connection with the applications, including those set forth on Exhibit "A" hereto, TRIAD will be paid a total compensation on an hourly basis not to exceed 15 hours as set forth on Exhibit "B" hereto. It is further agreed that if the CDS funding is approved, Triad Associates will credit the Fire Department the cost incurred to submit the CDS application toward the cost to prepare the applicable Federal or State Application that must be filed to obtain the actual release of approved CDS funding assuming Triad Associates is retained to prepare said application.

Please indicate your confirmation of the foregoing by signing this letter where indicated. Please retain one copy for your records and return the other signed copy for our files.

Sincerely,

Carolyn P. Zumpino, President
CZ/mm

Agreed to this 28 day of March, 2024

PINE HILL FIRE DEPARTMENT

By:

Witness/Attest

EXHIBIT A

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Attached to and made a part of the Agreement dated February 20, 2024, between **TRIAD ASSOCIATES** (“Consultant”), and **PINE HILL FIRE DEPARTMENT** (“Principal”).

For the following project, Principal agrees to retain Consultant to provide these services:

PROJECT DESCRIPTION: Prepare and submit a FY2025 Congressionally Directed Spending (CDS) – Senators Booker and/or Menendez Application for the purchase of a Ladder Truck.

SCOPE OF SERVICES: The Consultant shall, as authorized, undertake the necessary analyses, applications and related activities and activities:

1. Organization Information
2. Head of Organization Contact Info
3. Staff Contact at Organization (for application)
4. Additional Information:
 - Name of Lobbying Firm and Contact Info
 - Disclose any funding requested from any other member of Congress
5. Project Description
 - Name of project and location
 - Project Prioritization
 - Project Purpose
 - Detailed Project Description
 - Project benefit
 - Population served
 - Job creation
 - Justification / Value
 - Community Equity
 - Project location
 - Use of Funds and Budget Categories
 - Minimum amount needed for project
 - Anticipated funding sources
 - Amount raised to date
 - Work that is already completed
 - Please specify the applicable Appropriations bill you are seeking funding through.
 - Associated Sub-Account
6. Funding History
 - Year
 - Amount
 - Appropriations
 - Other funding
 - competitively awarded grant funding
7. Abstract: Description of proposed activity and objectives.
8. Supporting documentation

DATA TO BE FURNISHED TO CONSULTANT: The Principal shall provide the Consultant information and documentation, which the Consultant may require to properly render the services provided for in this Agreement. Such information or documentation may include planning, reports or analyses, descriptions and specifications for equipment to be purchased, cost estimates and other pertinent materials.

TIME OF PERFORMANCE: The Congressionally Directed Spending (CDS) applications shall be completed and submitted on behalf of the Principal on or before the date(s) determined by the US Senate.

POST-COMPLETION / POST-SUBMISSION TECHNICAL ASSISTANCE: Upon Principal's request, Consultant will provide technical assistance as needed to address in-house staff questions, follow up discussions with government officials and/or staff, follow up with other issues associated with CDS application, etc. Post-Completion / Post-Submission Technical Assistance services to be provided as requested by Principal.

RIGHT OF FIRST REFUSAL: Upon funding approval of the Congressionally Directed Spending (CDS) application, Principal agrees to grant Triad Associates right of first refusal to prepare the required Federal or State application to secure release of approved grant funding and provide grant administration and implementation services.

NOTIFICATION OF FUNDING APPROVAL/AWARD: Principal shall provide Consultant with a copy of any notification of funding approval / award and any related documentation.

EXHIBIT B COMPENSATION AND METHOD OF PAYMENT

Attached to and made a part of the Agreement dated February 20, 2024, between **TRIAD ASSOCIATES** (“Consultant”), and **PINE HILL FIRE DEPARTMENT** (“Principal”).

Principal agrees to pay the Consultant as follows:

COMPENSATION: Principal shall provide compensation on an hourly basis not to exceed 15 hours for services provided in accordance with Exhibit A as follows:

- Preparation and submission of FY2025 Congressionally Directed Spending (CDS) – Senators Booker and/or Menendez Application
- Post-Completion / Post-Submission Technical Assistance provided regarding above CDS application upon Principal’s request and billed on an hourly basis.

METHOD OF PAYMENT: Principal agrees to pay Consultant in accordance with the following billing schedule:

- Consultant will provide an invoice upon completion of the Congressionally Directed Spending (CDS) applications.
- Should the Principal opt not to submit the Congressionally Directed Spending (CDS) Applications after entering into this Grant Writing Agreement, or the delay of information received has deemed it necessary to halt the filing by the application deadline, an invoice will be submitted based on the level of work completed up to the time of withdrawal.
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Bldg. 3A, Vineland, NJ 08360

POST CDS APPROVAL—APPLICATION PREPARATION/IMPLEMENTATION: Services which are a part of this engagement shall be authorized to proceed by the municipality at such time that the Federal or State Program Application procedures have been identified and the funding for said services identified in the approved budget.

UNSPECIFIED TECHNICAL SERVICES: For services outside the scope of this contract, Consultant shall invoice at the hourly rate effective at the time of service. These rates include all clerical and related services. Unspecified technical services will be performed upon prior authorization from the Principal and/or Principal’s staff. Our current hourly rates are shown below.

OVERNIGHT DELIVERY AND CERTIFIED MAIL SERVICES: Consultant’s compensation excludes charges for sending items via overnight delivery services (e.g., UPS, FedEx, USPS Express Mail Service, USPS Certified mail, or other similar services) to the Principal or on behalf of the Principal to other parties. Consultant will charge the Principal the actual cost of these services.

COPIES: Consultant shall provide the appropriate number of copies of the application necessary to meet submission requirements of the funding source. Consultant will also provide one (1) complimentary hard copy and one (1) PDF copy of final application for the Principal’s file.

HOURLY RATES:

STAFF CATEGORY	RATE
Chief Executive Officer	\$225 per hour
President/Vice President/COO/Technical Specialist	\$200 per hour
Senior Associate	\$175 per hour
Associate	\$150 per hour
Housing Technician	\$135 per hour
Junior Associate	\$135 per hour



February 20, 2024

Joseph Hunter
Fire Chief
Pine Hill Fire Department
1109 Erial Road
Pine Hill, NJ 08021

RE: Authorization to Proceed – Pine Hill Fire Department
FY2025 Community Project Funding (CPF) – US Representative Norcross Application
Purchase of a Ladder Truck

Dear Chief Hunter,

Please allow this letter to confirm that the Pine Hill Fire Department (Principal) has authorized TRIAD Associates to prepare and process a FY2025 Community Project Funding Application to US Rep. Norcross, for the purchase of a ladder truck.

It is agreed that for all services rendered by TRIAD Associates in connection with the application, including those set forth on Exhibit "A" hereto, TRIAD will be paid a total compensation on an hourly basis not to exceed 10 hours as set forth on Exhibit "B" hereto. It is further agreed that if the CPF funding is approved, Triad Associates will credit the Fire Department the cost incurred to submit the CPF application toward the cost to prepare the applicable Federal or State Application that must be filed to obtain the actual release of approved CPF funding assuming Triad Associates is retained to prepare said application.

Please indicate your confirmation of the foregoing by signing this letter where indicated. Please retain one copy for your records and return the other signed copy for our files.

Sincerely,

Carolyn P. Zumpino, President
CZ/mm

Agreed to this 28 day of March, 2024

PINE HILL FIRE DEPARTMENT

By:

Witness/Attest

EXHIBIT A

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Attached to and made a part of the Agreement dated February 20, 2024, between **TRIAD ASSOCIATES** (“Consultant”), and **PINE HILL FIRE DEPARTMENT** (“Principal”).

For the following project, Principal agrees to retain Consultant to provide these services:

PROJECT DESCRIPTION: Preparation and submission of a FY2025 Community Project Funding (CPF) – US Rep. Norcross Application for the purchase of a Ladder Truck

SCOPE OF SERVICES: The Consultant shall, as authorized, undertake the necessary analyses, applications and related activities and activities:

1. Organization Information
2. Head of Organization Contact Info
3. Staff Contact at Organization (for application)
4. Additional Information:
 - Name of Lobbying Firm and Contact Info
 - Disclose any funding requested from any other member of Congress
5. Project Description
 - Name of project and location
 - Project Prioritization
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 - Other funding
 - competitively awarded grant funding
7. Abstract: Description of proposed activity and objectives.
8. Supporting documentation

DATA TO BE FURNISHED TO CONSULTANT: The Principal shall provide the Consultant information and documentation, which the Consultant may require to properly render the services provided for in this Agreement. Such information or documentation may include planning, reports or analyses, descriptions and specifications for equipment to be purchased, cost estimates and other pertinent materials.

TIME OF PERFORMANCE: The Community Project Funding (CPF) application shall be completed and submitted on behalf of the Principal on or before the date determined by the US House of Representatives.

POST-COMPLETION / POST-SUBMISSION TECHNICAL ASSISTANCE: Upon Principal's request, Consultant will provide technical assistance as needed to address in-house staff questions, follow up discussions with government officials and/or staff, follow up with other issues associated with CPF application, etc. Post-Completion / Post-Submission Technical Assistance services to be provided as requested by Principal.

RIGHT OF FIRST REFUSAL: Upon funding approval of the Community Project Funding (CPF) application, Principal agrees to grant Triad Associates right of first refusal to prepare the required Federal or State application to secure release of approved grant funding and provide grant administration and implementation services.

NOTIFICATION OF FUNDING APPROVAL/AWARD: Principal shall provide Consultant with a copy of any notification of funding approval / award and any related documentation.

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Principal agrees to pay the Consultant as follows:

COMPENSATION: Principal shall provide compensation on an hourly basis not to exceed 10 hours for services provided in accordance with Exhibit A as follows:

- Preparation and submission of FY2025 Community Project Funding (CPF) application
- Post-Completion / Post-Submission Technical Assistance provided regarding the CPF application upon Principal’s request and billed on an hourly basis.

METHOD OF PAYMENT: Principal agrees to pay Consultant in accordance with the following billing schedule:

- Consultant will provide an invoice upon completion of the Community Project Funding (CPF) application.
- Should the Principal opt not to submit the Community Project Funding (CPF) Application after entering into this Grant Writing Agreement, or the delay of information received has deemed it necessary to halt the filing by the application deadline, an invoice will be submitted based on the level of work completed up to the time of withdrawal.
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Bldg. 3A, Vineland, NJ 08360

POST CPF APPROVAL—APPLICATION PREPARATION/IMPLEMENTATION: Services which are a part of this engagement shall be authorized to proceed by the municipality at such time that the Federal or State Program Application procedures have been identified and the funding for said services identified in the approved budget.

UNSPECIFIED TECHNICAL SERVICES: For services outside the scope of this contract, Consultant shall invoice at the hourly rate effective at the time of service. These rates include all clerical and related services. Unspecified technical services will be performed upon prior authorization from the Principal and/or Principal’s staff. Our current hourly rates are shown below.

OVERNIGHT DELIVERY AND CERTIFIED MAIL SERVICES: Consultant’s compensation excludes charges for sending items via overnight delivery services (e.g., UPS, FedEx, USPS Express Mail Service, USPS Certified mail, or other similar services) to the Principal or on behalf of the Principal to other parties. Consultant will charge the Principal the actual cost of these services.

COPIES: Consultant shall provide the appropriate number of copies of the application necessary to meet submission requirements of the funding source. Consultant will also provide one (1) complimentary hard copy and one (1) PDF copy of final application for the Principal’s file.

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STAFF CATEGORY	RATE
Chief Executive Officer	\$225 per hour
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Senior Associate	\$175 per hour
Associate	\$150 per hour
Housing Technician	\$135 per hour
Junior Associate	\$135 per hour

*** LocaliQ**
New York/New Jersey
GANNETT

Agency:

Pine Hill Fire District 1
1109 Erial RD
Pine Hill NJ 08021-7303
Acct: 1122763

Client:

Pine Hill Fire District 1
1109 Erial RD
Pine Hill NJ 08021-7303
Acct: 1122763

This is not an invoice

Order #	Advertisement / Description	Columns x Lines x Insertions	Rate per Lines	Cost
9899222	Public Notice Pine Hill Fire District #1 Borough of Fire Commissioners Borough o	2 x 42.00 x 1	\$0.43	\$48.06
Net Total Due:				\$48.06

Costs above include daily ad cost and any associated affidavit charges, where applicable

of Copies :

0

PO #: LNYS0067413

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS ORDER CONFIRMATION IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O.# _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS ORDER CONFIRMATION IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 03/01/2024

Signature: 

Federal ID #: 061032273

Official Position: Clerk

Kindly return a copy of this order confirmation with your payment so that we can assure you proper credit.

Courier Post

Gannett New York-New Jersey LocaliQ
PO Box 6312102, Cincinnati, OH 45263-1202

AFFIDAVIT OF PUBLICATION

Order Number : 9899222

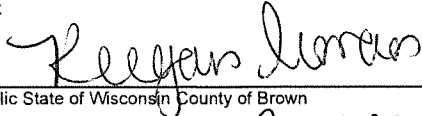
STATE OF WISCONSIN
Brown County

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in State of New Jersey and Camden County, and of general circulation in Camden County, who being duly sworn, deposeseth and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

03/01/2024



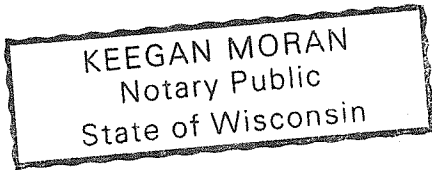
Legal Clerk



Notary Public State of Wisconsin County of Brown

2-14-28

My commission expires



Public Notice
Pine Hill Fire District #1
Borough of Fire Commissioners
Borough of Pine Hill
Camden County

The Board of Fire Commissioners held a special emergency meeting pursuant to N.J.S.A. 10-49. The meeting was held on February 27, 2024 at 4:30 p.m. The meeting location was 1109 Erial Rd, Pine Hill, NJ. The Board of Fire Commissioners determined the need to conduct the emergency meeting due to the urgency and importance of the matter. Any delay would likely cause harm to the public interest. The matter discussed was limited to a personnel issue and could not have been reasonably foreseen by the Board of Fire Commissioners.

John Campanella
Business Administrator

March 1 2024
LNYS0067413
\$18.06

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #1
BOROUGH OF PINE HILL
AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
#24-13

WHEREAS, Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, said New Jersey Statute requires that payment of claims by the fire district shall be by check on the fire district and signed by three commissioners as designated by resolution; and

WHEREAS, the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designated the manner in which the time in which, salaries, wages or other compensation for services should be paid.

NOW THEREFORE, It is herein resolved and approved as follows:

- (1) The checks as issued by the Fire District for payment of claims are hereby approved and shall be signed by (3) Commissioners to comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

DATED: April 4, 2024

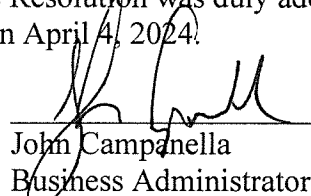


Christopher Harris
Commission Secretary

Record of Vote:

Commissioners:	Motion	2nd	Yes	No	Abstain	Absent
Hagarty		✓	✓			
Harris			✓			
Hassett			✓			
Waddington			✓			
Wakeley	✓		✓			

I, John Campanella do hereby certify that the above Resolution was duly adopted at the regular meeting of the Board of Fire Commissioners held on April 4, 2024.



John Campanella
Business Administrator

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23000405	12/28/23	FSS01	FIRE & SAFETY SERVICE, LTD	REPAIRS TO SQUAD TRUCK	Open	2,670.90	0.00
23000406	12/28/23	FSS01	FIRE & SAFETY SERVICE, LTD	REPAIRS TO LADDER TRUCK	Open	4,385.70	0.00
24000001	01/03/24	DC001	DAVID F. CARLAMERE	SOLICITOR'S FEE	Open	450.00	0.00
24000028	01/22/24	MARKC005	MARK CAMPANELL	CLASSROOM LECTURE	Open	500.00	0.00
24000064	02/13/24	ZOLLD005	ZOLL DATA SYSTEMS, INC.	EMS CHARTING FOR MAR 2024	Open	196.99	0.00
24000068	02/19/24	TG001	TOWNSHIP OF GLOUCESTER	FUEL BILL FOR JANUARY 2024	Open	981.92	0.00
24000086	03/04/24	ZOLLD005	ZOLL DATA SYSTEMS, INC.	EMS CHARTING FOR APR 2024	Open	205.19	0.00
24000089	03/18/24	PHFD1	PINE HILL FIRE DEPT.	LEASE PAYMENT FOR APR 2024	Open	8,166.67	0.00
24000090	03/18/24	STATE005	State of NJ Health Benefits	MEDICAL PREMIUMS FOR APR 2024	Open	10,419.96	0.00
24000091	03/18/24	CASH1	PETTY CASH	DUTY CREW MEALS FOR MAY 2024	Open	1,200.00	0.00
24000092	03/18/24	AIRGA005	AIRGAS USA, LLC	MONTHLY CYLINDER RENTAL	Open	32.30	0.00
24000093	03/18/24	PHG01	PINE HILL AUTO REPAIR	REPAIRS TO BATT CHIEF VEHICLE	Open	327.90	0.00
24000094	03/18/24	ACTIO005	Action Uniform Co. LLC	UNIFORM ITEMS FOR CAPT. CROSBY	Open	142.00	0.00
24000095	03/18/24	AMAZO005	AMAZON CAPITAL SERVICES, INC.	9 VOLT BATTERIES	Open	49.04	0.00
24000096	03/19/24	BTM001	BOUND TREE MEDICAL,LLC	EMS SUPPLIES	Open	60.98	0.00
24000097	03/19/24	BTM001	BOUND TREE MEDICAL,LLC	EMS SUPPLIES	Open	80.29	0.00
24000098	03/19/24	TG001	TOWNSHIP OF GLOUCESTER	FUEL BILL FOR FEB 2024	Open	736.33	0.00
24000099	03/25/24	KYOCE010	KYOCERA DOCUMENT SOLUTIONS	60 MONTH COPIER LEASE	Open	87.62	0.00
24000100	03/25/24	MES01	MUNICIPAL EMERGENCY SERVICES	O RINGS & SHIPPING	Open	112.00	0.00
24000101	03/25/24	ROELY005	ROELYNN LITHO, INC	BUSINESS CARDS - INSPECTOR	Open	88.72	0.00
24000102	03/25/24	JHART005	J. HARTE ASSOCIATES LLC	MONTHLY BILL FOR APR 2024	Open	1,006.99	0.00
24000103	03/25/24	JAMBE005	JOSEPH HURLEY	LONG & SHORT SLEEVE T SHIRTS	Open	6,150.00	0.00
24000104	04/01/24	CAS01	CASA PAYROLL SERVICE, LLC	PAYROLL PROCESSING FOR MARCH	Open	337.75	0.00
24000105	04/01/24	FSS01	FIRE & SAFETY SERVICE, LTD	SWITCH	Open	47.07	0.00
24000106	04/01/24	ALLGE005	ALL GEARED UP, LLC	UNIFORM ALTERATIONS	Open	435.00	0.00
24000107	04/01/24	ALLGE005	ALL GEARED UP, LLC	UNIFORM ALTERATIONS	Open	95.00	0.00
24000108	04/01/24	EMSCO005	EMS CONSULTING SERVICES, LLC	THIRD PARTY MEDICAL BILLING	Open	17.50	0.00
24000109	04/01/24	BOA00001	Bank of America	P-CARD CHARGES FOR MARCH 2024	Open	2,115.62	0.00

Total Purchase Orders: 28 Total P.O. Line Items: 0 Total List Amount: 41,099.44 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
GENERAL	3-GN	7,056.60	0.00	7,056.60	0.00	0.00	7,056.60
GENERAL	4-GN	34,042.84	0.00	34,042.84	0.00	0.00	34,042.84
Total Of All Funds:		<u>41,099.44</u>	<u>0.00</u>	<u>41,099.44</u>	<u>0.00</u>	<u>0.00</u>	<u>41,099.44</u>

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 12630 to 12656
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
12630	04/04/24	ACTIO005 Action Uniform Co. LLC	142.00		1140
12631	04/04/24	AIRGA005 AIRGAS USA, LLC	32.30		1140
12632	04/04/24	ALLGE005 ALL GEARED UP, LLC	530.00		1140
12633	04/04/24	AMAZO005 AMAZON CAPITAL SERVICES, INC.	49.04		1140
12634	04/04/24	BOA00001 Bank of America	2,115.62		1140
12635	04/04/24	BTM001 BOUND TREE MEDICAL,LLC	60.98		1140
12636	04/04/24	BTM001 BOUND TREE MEDICAL,LLC	80.29		1140
12637	04/04/24	CAS01 CASA PAYROLL SERVICE, LLC	337.75		1140
12638	04/04/24	CASH1 PETTY CASH	1,200.00		1140
12639	04/04/24	DC001 DAVID F. CARLAMERE	450.00		1140
12640	04/04/24	EMSCO005 EMS CONSULTING SERVICES, LLC	17.50		1140
12641	04/04/24	FSS01 FIRE & SAFETY SERVICE, LTD	2,670.90		1140
12642	04/04/24	FSS01 FIRE & SAFETY SERVICE, LTD	4,385.70		1140
12643	04/04/24	FSS01 FIRE & SAFETY SERVICE, LTD	47.07		1140
12644	04/04/24	JAMBE005 JOSEPH HURLEY	6,150.00		1140
12645	04/04/24	JHART005 J. HARTE ASSOCIATES LLC	1,006.99		1140
12646	04/04/24	KYOCE010 KYOCERA DOCUMENT SOLUTIONS	87.62		1140
12647	04/04/24	MARKC005 MARK CAMPANELL	500.00		1140
12648	04/04/24	MES01 MUNICIPAL EMERGENCY SERVICES	112.00		1140
12649	04/04/24	PHFD1 PINE HILL FIRE DEPT.	8,166.67		1140
12650	04/04/24	PHG01 PINE HILL AUTO REPAIR	327.90		1140
12651	04/04/24	ROELY005 ROELYN LITHO, INC	88.72		1140
12652	04/04/24	STATE005 State of NJ Health Benefits	10,419.96		1140
12653	04/04/24	TG001 TOWNSHIP OF GLOUCESTER	981.92		1140
12654	04/04/24	TG001 TOWNSHIP OF GLOUCESTER	736.33		1140
12655	04/04/24	ZOLLD005 ZOLL DATA SYSTEMS, INC.	196.99		1140
12656	04/04/24	ZOLLD005 ZOLL DATA SYSTEMS, INC.	205.19		1140

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	27	0	41,099.44	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	27	0	41,099.44	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL	3-GN	7,056.60	0.00	0.00	7,056.60
GENERAL	4-GN	34,042.84	0.00	0.00	34,042.84
Total of All Funds:		<u>41,099.44</u>	<u>0.00</u>	<u>0.00</u>	<u>41,099.44</u>

Range of Accounts: 4-First to 4-Last
 Range of Dates: 03/01/24 to 03/29/24
 Range of Reason Codes: ALL
 Add: N Changes: N Transfers In: N
 Transfers Out: N Expenditures: Y Refunds: N
 Reimbursements: N Encumbrances: N Cancels: N
 Include Non-Budgeted: Y Check Payments: N
 YTD 1099: N PO Encumbrances: N Contract Encm: N

Account No	Account Description	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
4-GN- -001-101	FIRE CHIEF					
03/15/24 Expd	CHIEF - Pay Date 3/15/24			5,052.67	JC	B 630 1
03/29/24 Expd	CHIEF - Pay Date 3/29/24			5,052.67	JC	B 631 1
Total Expenditures:		2	10,105.34			
4-GN- -001-102	District Business Administrator					
03/15/24 Expd	ADMINISTRATOR - Pay Date 3/15/24			1,459.22	JC	B 630 2
03/29/24 Expd	ADMINISTRATOR - Pay Date 3/29/24			1,526.23	JC	B 631 2
Total Expenditures:		2	2,985.45			
4-GN- -001-105	Fire Commissioners					
03/29/24 Expd	COMMISSIONERS - Pay Date 3/29/24			1,083.35	JC	B 631 4
Total Expenditures:		1	1,083.35			
4-GN- -001-106	Assistant Clerk					
03/29/24 Expd	QPA FOR 2024 - 3/29/24			100.00	JC	B 631 20
Total Expenditures:		1	100.00			
4-GN- -001-210	Payroll Administrative Costs					
03/15/24 Expd	BANK FEE FOR MAR 2024			18.95	JC	B 630 22
Total Expenditures:		1	18.95			
4-GN- -001-301	Federal Payroll Taxes - Administrative					
03/15/24 Expd	FICA ADMIN - Pay Date 3/15/24			489.35	JC	B 630 15
03/29/24 Expd	FICA ADMIN - Pay Date 3/29/24			658.31	JC	B 631 15
Total Expenditures:		2	1,147.66			
4-GN- -001-303	State Payroll Taxes - Administrative					
03/15/24 Expd	STATE WAGE TAX ADMIN - Pay Date 3/15/24			48.81	JC	B 630 16
03/29/24 Expd	STATE WAGE TAX ADMIN - Pay Date 3/29/24			64.24	JC	B 631 16
Total Expenditures:		2	113.05			
4-GN- -001-305	Defined Contribution Retirement Plan					
03/15/24 Expd	DCRP EMPLOYER - Pay Date 3/15/24			59.10	JC	B 630 17
03/29/24 Expd	DCRP EMPLOYER - Pay Date 3/29/24			61.81	JC	B 631 17
Total Expenditures:		2	120.91			
4-GN- -002-110	Firefighters					
03/15/24 Expd	FIREFIGHTERS - Pay Date 3/15/24			15,248.69	JC	B 630 7

Account No	Account Description	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
Date	Type					
4-GN- -002-110	Firefighters	Continued				
03/29/24	Expd	FIREFIGHTERS - Pay Date 3/29/24		15,248.69	JC	B 631 7
Total Expenditures:		2	30,497.38			
4-GN- -002-111	Overtime & Sicktime Buyback					
03/15/24	Expd	OVERTIME & VAC BUY - Pay Date 3/15/24		198.94	JC	B 630 8
03/29/24	Expd	OVERTIME & VAC BUY - Pay Date 3/29/24		524.83	JC	B 631 8
03/29/24	Expd	CASA ERROR 3/29/24 - GORDON SR OT RATE		53.25	JC	B 632 1
Total Expenditures:		3	777.02			
4-GN- -002-226	Weekend & Overnight Duty Crews					
03/15/24	Expd	DUTY CREW STIPENDS - Pay Date 3/15/24		3,920.00	JC	B 630 11
03/29/24	Expd	DUTY CREW STIPENDS - Pay Date 3/29/24		3,200.00	JC	B 631 11
Total Expenditures:		2	7,120.00			
4-GN- -002-228	Stipends - Fill In Firefighters					
03/15/24	Expd	FILL-IN FIREFIGHTERS - Pay Date 3/15/24		711.11	JC	B 630 12
03/29/24	Expd	FILL-IN FIREFIGHTERS - Pay Date 3/29/24		370.69	JC	B 631 12
Total Expenditures:		2	1,081.80			
4-GN- -002-301	FICA - Firefighters					
03/15/24	Expd	FICA FIREFIGHTERS - Pay Date 3/15/24		1,508.35	JC	B 630 18
03/29/24	Expd	FICA FIREFIGHTERS - Pay Date 3/29/24		1,452.18	JC	B 631 18
03/29/24	Expd	CASA ERROR 3/29/24 - GORDON SR OT RATE		4.07	JC	B 632 2
Total Expenditures:		3	2,964.60			
4-GN- -002-303	State Payroll Taxes - Firefighters					
03/15/24	Expd	STATE WAGE TAX FF'S - Pay Date 3/15/24		142.88	JC	B 630 19
03/29/24	Expd	STATE WAGE TAX FF'S - Pay Date 3/29/24		137.76	JC	B 631 19
03/29/24	Expd	CASA ERROR 3/29/24 - GORDON SR OT RATE		0.37	JC	B 632 3
Total Expenditures:		3	281.01			
4-GN- -002-304	Health Insurance - Firefighters					
03/15/24	Expd	Health Ins. reimb. 3/15/24		334.68	JC	B 630 9
03/29/24	Expd	Health Ins. reimb. 3/29/24		334.68	JC	B 631 9
Total Expenditures:		2	669.36			
4-GN- -003-101	Fire Official					
03/29/24	Expd	FIRE MARSHAL - Pay Date 3/29/24		958.33	JC	B 631 5
Total Expenditures:		1	958.33			
4-GN- -003-102	Fire Inspectors					
03/15/24	Expd	FIRE INSPECTOR - Pay Date 3/15/24		458.33	JC	B 630 6
03/29/24	Expd	FIRE INSPECTOR - Pay Date 3/29/24		458.33	JC	B 631 6

Account No	Account Description						
Date	Type	Transaction Data/Comment	Vendor/Source	Amount	User	Item #	
4-GN-	-003-102	Fire Inspectors					Continued
Total Expenditures:		2		916.66			

Fund Description	Fund	Expenditures
GENERAL	4-GN	60,940.87
Total of All Funds:		<u>60,940.87</u>

Report Totals Transaction Type	Accounts	Transactions	Amount
Total Expenditures:	17	33	60,940.87

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT # 1 BOROUGH OF PINE HILL, CAMDEN COUNTY,
NEW JERSEY AUTHORIZING APPLYING FOR AN AMENDMENT TO EXTEND THE GRANT PERIOD
OF FISCAL YEAR (FY) 2019
STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT
RESOLUTION 24-14

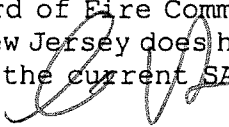
WHEREAS. The Board of Fire Commissioners did previously authorize the application and acceptance for FY 2019 Staffing for Adequate Fire and Emergency Response Grant, and

WHEREAS. The grant period expired without fully utilizing the amount of \$ 347,550.00 in Federal Funding.

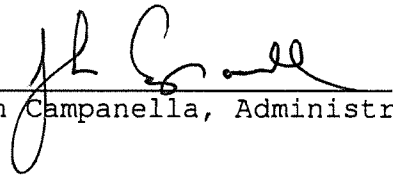
WHEREAS. FEMA allows grant recipients to apply for an amendment to extend the grant period.

NOW THEREFORE, It is herein RESOLVED that the Board of Fire Commissioners, Fire District # 1, Borough of Pine Hill, Camden County, New Jersey does hereby authorize the Administrator to apply for an amendment under the current SAFER grant Award EMW-2019-FF-00851.

DATED: 4/4/24


Secretary

I, John Campanella, hereby certify the within Resolution was adopted by the Board of Fire Commissioners at a regular meeting of the Board held on April 4, 2024.


John Campanella, Administrator

Pine Hill Fire Department

Chief's Monthly Report

March 2024

Meetings:

- On Thursday evening the 7th, I attended the monthly commission meeting.
- On Friday afternoon the 8th, I attended a meeting with the Chiefs from Winslow & Lambs Terrace.
- On Tuesday evening the 12th, I attended the fire company meeting.
- On Thursday evening the 14th, I attended the Camden County Fire Chiefs Meeting.
- On Thursday the 28th, I attended the officers' meeting.

Calls for Service / Significant Concerns:

- On Saturday evening the 16th, we were dispatched to 38 Richards Ave for a reported house fire. Acting Battalion Chief Duvall arrived first and reported fire showing from the "C" / "D" corner. Engine 6 was ordered to drop a 5" supply line and stretch a 1 ¾ handline through the front door. Chief 85 was given the operations role and I took command upon my arrival. We had a lot of issues with this fire, and I am concerned about the crews from Erial. Their lack of knowledge and the disobeying of direct orders given to them, not once but two or three times, could have seriously injured or killed our firefighters. We need to meet with their chiefs, explain and show them the video of their firefighters on this fire.

Public relations:

- Two smoke detectors were installed at 850 Blackwood Clementon Road.

Training:

- I attended the monthly training on Wildland Fires, that was taught by C-11 from the State Forestry Service.

Grants:

- Although we might be short on time, I still haven't received an answer from the email that I forwarded twice asking about the hiring of another firefighter via the SAFER Grant.
- I am actively working with Vickers on the Retention & recruitment Grant.

- With the authority from the board, I signed the contract allowing TRIAD to apply for a grant for the purchase of the ladder truck.

AED Donation:

- We received two new AEDs from Tim Chalfont. They have been placed in the two chief's vehicles.

Hero Scholarship:

- On Friday evening the 8th, I attended the 57th Annual Banquet along with 15 other members and their families. We had 14 of our members awarded a Unit Citation for the two rescues that were made at the 32 Kirk Lane Fire. That citation is hanging in the hallway of the firehouse with all the members' names on it.

SOG / SOP:

- The two chiefs and Captain Duvall are in the process of rewriting and updating and have completed about 15 policies so far.

Gloucester City:

- On Thursday morning the 21st, we sent an engine to Gloucester City to assist with fire protection within the city. Gloucester City requested coverage for the moving of the Battleship New Jersey.

38 Richards Ave:

- Attended many meetings with Commissioner Hassett regarding the complaint.

**Pine Hill Bureau of Fire Prevention
Office of the Fire Marshal
Monthly Report to the Board of Fire Commissioners**

Month of: March 2024

Inspection Totals:

Type Conducted	Monthly Totals
Life Hazard Use Inspection(s)	1
Fire Safety Inspection – Non LHU(s)	17
Re-Inspection(s)	4
Smoke Detector & CO Detector Compliance(s)	15
Complaint(s)	2
Fire Investigation(s)	1

Financial:

Type of Fee Collected	Monthly Totals
Annual Registration / Inspection Fees	267.00
Smoke Detector & CO Detector Compliance	665.00
Permit Fees	0
Number of Permits Issued	0
Penalty Money Collected – Dedicated Trust	0
Penalty Money Collected – Non-Dedicated	0
Life Hazard Use Fees from State (quarterly)	0
Number of Copy of Fire Report(s)	0
Copy of Fire Report(s)	0
Total Amount of Money Deposited this Month	932.00

Requests:

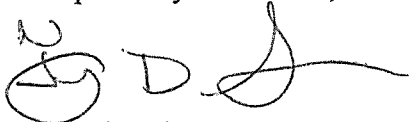
The following Items are requests for purchase/appropriation:

N/A

Comments:

Fire Inspector Brezee went to the International Association Arson Investigator class in Atlantic City this month and also attended a Kean Fire Safety class. We had one Fire Investigation that was handled by the Camden County Fire Marshal's office.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'T. Shannon', with a long horizontal flourish extending to the right.

Timothy Shannon
Fire Official

<u>Date</u>	<u>Business/Payor Name</u>	<u>ID/Fee Type</u>	<u>Invoice</u>	<u>Check Number</u>	<u>Check Amt.</u>	<u>Daily Total</u>	<u>MTD Totals</u>	<u>YTD Total</u>
03/03/2024	WinWin Property Buyers	SMOKE DETECTOR	24-6595	156	\$ 45.00			
03/03/2024	Moises Davila	SMOKE DETECTOR	24-6596	129	\$ 45.00			
03/03/2024	Nancy King	SMOKE DETECTOR	24-6597	402	\$ 45.00	\$ 135.00		
04/04/2024	John Black	SMOKE DETECTOR	24-6598	Cash	\$ 20.00	\$ 20.00		
06/06/2024	BRRR Construction Assoc	SMOKE DETECTOR	24-6599	4082	\$ 20.00	\$ 20.00		
12/12/2024	WBG Investments LLC	SMOKE DETECTOR	24-6600	1402	\$ 90.00			
12/12/2024	Michaela Hartery	SMOKE DETECTOR	24-6601	902	\$ 45.00			
12/12/2024	Pine Hill Laundromat	PH-0010	24-7943	995502	\$ 58.00	\$ 193.00		
19/19/2024	Chelsey Hogan	SMOKE DETECTOR	24-6602	482	\$ 45.00			
19/19/2024	Maria Berdugo	SMOKE DETECTOR	24-6603	210	\$ 45.00			
19/19/2024	JJ's Kitchen	PH-0013	24-7937	1677	\$ 58.00			
19/19/2024	A Taste of China	PH-0023	24-7936	2764	\$ 58.00	\$ 206.00		
25/25/2024	Andrea Ronca	SMOKE DETECTOR	24-6604	0216	\$ 90.00			
25/25/2024	Paul Webber	SMOKE DETECTOR	24-6605	132	\$ 45.00			
25/25/2024	Maria Berdugo	SMOKE DETECTOR	24-6606	214	\$ 20.00			
25/25/2024	Suryakant Patel	SMOKE DETECTOR	24-6607	453	\$ 20.00			
25/25/2024	Terry Grayson	SMOKE DETECTOR	24-6608	Cash	\$ 45.00			
25/25/2024	Edinson Cruzado	SMOKE DETECTOR	24-6609	29292630805	\$ 45.00			
25/25/2024	Pine Hill Nail Salon	PH-0006	24-7939	1005	\$ 35.00			
25/25/2024	Dunkin Donuts	PH-0008	24-7927	5310	\$ 58.00	\$ 358.00	\$ 932.00	\$ 3,099.00

ee receipts by type of fee:

MOKE DETECTOR	15	\$	665.00
egistration	5	\$	267.00
otal for the period	20	\$	932.00

Pine Hill Fire Prevention Bureau
 Inspector's Activity Report for the period: 03/01/2024 to 03/31/2024
 Printed: 04/01/2024 Page: 1

Inspector	T	Date	Property	Address
Michael B Brezee	P	03/14/2024	A Taste of China	571 Erial Road
	P	03/14/2024	Dunkin Donuts	501 Erial Road
	P	03/14/2024	JJ's Kitchen	561 Erial Road
	P	03/18/2024	Dollar General	712 Erial Road
	P	03/18/2024	H & R Block	610 Blackwood Clementon Road
	P	03/18/2024	Jackson Hewitt Tax Services	1116 Blackwood Clementon Road
	P	03/18/2024	Jimmy's Ice Cream	712 Erial Road
	P	03/18/2024	Penick Chiropractic	521 Erial Road
	P	03/18/2024	Pine Hill Nail Salon	541 Erial Road
	P	03/18/2024	Premier Tobacco Mart	551 Erial Road
	P	03/18/2024	Rita's Water Ice	511 Erial Road
	P	03/27/2024	Dutch Dolls Hair Stuido	531 Erial Road
	P	03/27/2024	Flowers & Gifts By Heart of Gold	822 Erial Road
	P	03/27/2024	Heart of Gold	822 Erial Road
	P	03/27/2024	Pet Styles	601 Erial Road
	P	03/27/2024	Pine Hill Deli, LLC	820 Erial Road

	Periodic	Re-Inspections	Complaints	Follow-ups	Other	Total
Number of Insp.:	16	0	0	0	0	16
Time Spent:	01:06	00:00	00:00	00:00	00:00	01:06

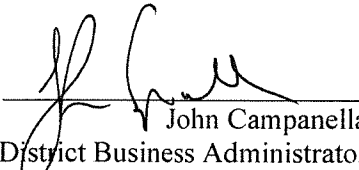
Pine Hill Fire Prevention Bureau
 Inspector's Activity Report for the period: 03/01/2024 to 03/31/2024
 Printed: 04/01/2024 Page: 2

Inspector	T	Date	Property	Address
n Shannon	P	03/04/2024	Community Options	207 W. Branch Avenue
	R	03/13/2024	Pine Hill Tavern	1323 Erial Road
	R	03/13/2024	Super 7 Convenience Smoke Shop	1023 Erial Road
	P	03/20/2024	Salon 7	107 W. Branch Avenue
	R	03/26/2024	Community Options	207 W. Branch Avenue
	R	03/26/2024	Conoco Gas Station	249 Erial Road

	Periodic	Re-Inspections	Complaints	Follow-ups	Other	Total
Number of Insp.:	2	4	0	0	0	6
Time Spent:	00:22	00:12	00:00	00:00	00:00	00:34

**PINE HILL FIRE DISTRICT #1
MARCH 2024 ADMINISTRATOR'S REPORT**

- Participated in MEL JIF Training on seven different topics
- Answered auditor's questions regarding audit
- Submitted request for reimbursement from FEMA under SAFER Grant
- Assisted Commissioner Hassett with emailed complaint
- Provided Chiefs with monthly budget report
- Processed payroll
- Made DCRP payments in a timely manner
- Made pension payments in a timely manner
- Updated Website
- Entered payroll expenditures in Edmunds
- Entered invoices in Edmunds and printed purchase orders and checks
- Reconciled Bank Statements
- Entered bank deposits in Edmund's
- Typed minutes of the monthly meeting
- Prepared agenda, resolutions, and paperwork for monthly meeting
- Opened and distributed mail daily
- Made bank deposits into fire district account
- Responded to all emails received
- Handled written correspondence
- Answered phone calls daily and assisted residents
- Handled day-to-day operations


John Campanella
Fire District Business Administrator

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
BOROUGH OF PINE HILL

CLOSED SESSION
Resolution 24-15

WHEREAS: The Open Public Meetings Act of the State of New Jersey permits certain conditions and situations when a Public Body as the Board of Fire Commissioners may exclude the public and discuss certain matters in closed session, and

WHEREAS: The Board of Fire Commissioners has determined that there does exist a need to discuss matters of Personnel, Litigation, Collective Bargaining/Contract Negotiation, Purchase or Sale of Real Estate, Law Enforcement Techniques or Investigation of Violation of Law, matters of Attorney Client Privilege, matters of Employment, The Board of Fire Commissioners.

NOW THEREFORE, It is herein Resolved and Approved that the Board of Fire Commissioners shall discuss personnel matters in closed session.

Date: April 4, 2024

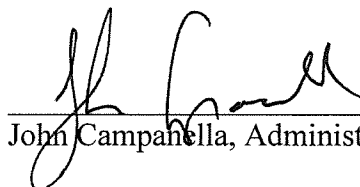


Christopher Harris, Secretary

Record of Vote:

Commissioner	Motion	2nd	Yes	No	Abstain	Absent
Hagarty		✓	✓			
Harris			✓			
Hassett			✓			
Wakeley	✓		✓			
Waddington			✓			

I, John Campanella, Business Administrator of the Board of Fire Commissioners, Fire District #1, Borough of Pine Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at the meeting held on April 4, 2024.



John Campanella, Administrator