

Pine Hill Fire District #1
Workshop Meeting Minutes
December 4, 2025

MEETING CALLED TO ORDER: Meeting was called to order by Chairman Waddington at 6:32 P.M. Chairman Waddington led the salute to the flag and read a statement regarding the Open Public Meetings Act.

ROLL CALL: Commissioner Briggs – present, Commissioner Hagarty – present, Commissioner Harris – present, Commissioner Wakeley – absent, Commissioner Waddington – present.

OTHER OFFICIALS PRESENT: Chief Hunter

OPEN THE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to open the floor to the public. A motion to open the floor to the public was made by Commissioner Hagarty and seconded by Commissioner Briggs. All were in favor. Motion passed.

- There was no public participation.

CLOSE FLOOR TO THE PUBLIC: Chairman Waddington asked for a motion to close the floor to the public if there were no questions. There were none. A motion to close the floor to the public was made by Commissioner Hagarty and seconded by Commissioner Briggs. All were in favor. Motion passed.

WORKSHOP: Chairman Waddington said the first topic for the workshop was the 2026 budget. He said he talked to Business Administrator Lower about it today. Commissioner Hagarty said he wanted to thank Business Administrator Lower in advance for the work she has done and is about to do. He said that at this stage, there is going to be a need for a special meeting to introduce the budget. He said that we knew going into this meeting that that would be the case. Commissioner Hagarty said there was an initial meeting where himself and Chairman Waddington met with the chiefs. He said he appreciates the work they both put into that meeting and follow up analyses focused on staffing scenarios. Commissioner Hagarty said right now staffing is the biggest issue we are going to have to address when it comes to the budget. Chief Hunter agreed. Commissioner Harris asked if we knew when the special meeting was going to be. Chairman Waddington said they had to sit down and hash out the numbers first, but it would have to happen sometime this month. He said it would just be to introduce the budget and would be quick. Chief Hunter said he would be gone from the 19th to the 26th but had no issues attending if he could make it.

There was a discussion on moving the January meeting due to it falling on a holiday.

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Chairman Waddington said the next thing was to talk about bi-weekly pay. He said they would have to discuss it amongst the commissioners. Chief Hunter said the benefit of it is for the career firefighters. He said they would be paid every two weeks instead of on the 15th and last day of the month. Chief Hunter explained the payroll process for the volunteer firefighters.

Commissioner Harris said they had been working hard this year, so he had no problem with bi-weekly pay. Commissioners Briggs and Hagarty also said they were for bi-weekly pay.

Chairman Waddington said the next topic on the agenda was the SAFER Grant. Chief Hunter said they needed the Board to take a vote allowing them to move forward with using the grant money. Chairman Waddington said Business Administrator Lower would work on it. There was a discussion on Kelly time. Chairman Waddington said there were going to be contract negotiations after tonight's meeting regarding that.

ADJOURNMENT: Chairman Waddington asked if there were any other issues that needed to be addressed. A motion to adjourn was made by Commissioner Hagarty and seconded by Commissioner Briggs. All were in favor. Motion passed.

The meeting was adjourned at 7:00 p.m.



Christopher Harris
Commission Secretary



Hannah Lower
Fire District Business Administrator